

Viking Direct – copy paper, stapler, archive boxes	£123.75	2
Clerk – Salary – December	Gross £796.40	
	NI £44.22	
	Tax £67.81	
	Net £684.37	
Inland Revenue – December	£51.46	

Cllr Clarke proposed payment, seconded Cllr Buckley all agreed.

8. **Appeals** – Cllr Johnson reported that our barrister was pleased with the Parish Councils response to their cross examination. The Inspectors report will be compiled by the 28th January 2005, a decision will be made four to six weeks after that. One issue raised by Mr Masters concerned our evidence. The need for all letters to be on headed paper. Also raised was the point that we received no support from the LEA or Health Authority. This needs to be addressed for future appeals. The response to the letter and statement has been poor, received standard response from Tony Blair and letter of support from James Paice. Cllr Johnson discussed the draft response to the Select Committee Report, several changes proposed. Document to be sent to Keith Hill, The Prime Minister and the Office of the Deputy Prime Minister. Proposed Cllr Johnson, seconded Cllr Collinson, all agreed. Networking, a meeting to be arranged late January, early February 2005. The Parish Council has been invited to a meeting with SCDC, all interested Cllr's to contact Clerk if they wish to attend. Also contact Clerk re car sharing. **Cllr Johnson & Clerk**
9. **S106 Agreement – Tenison Manor- Ancient Monument** – Clerk to contact Persimmon, SCDC, Nick Grimshaw regarding our concerns. Cllr Wotherspoon commented that this neglect is a possible breach of S106, legal advice is needed. A meeting with Peter Giddens, solicitor to be arranged. BC Group have stated that once the site is completely renovated it is a very real possibility that English Heritage would take over the maintenance of this area. **Clerk**
10. **Travellers Liaison Forum Proposal** – Cllr's Johnson and Clarke to attend.
11. **Capital Funding Day** – Cllr's Mudd and Leeks attended but unfortunately they found the information of little use.
12. **Parish Council** – Vacancy. So far there has been no response. Clerk awaiting reply from the Returning Officer SCDC. More posters to be placed. Eddie Murphy to be contacted, item to be placed in Newsletter.
13. **Health and Safety** – Cllr Mudd commented that a Risk Assessment needs to be carried out on all areas managed by the Parish Council. All inspections need to be noted. Cllr Mudd to discuss with the Clerk. **Cllr Mudd & Clerk**
14. **Swings** – Where to put them. To be thought about and discussed next time. Cllr Allin to contact RoSpa. **Cllr Allin**
15. **Litter Campaign** – A letter needs to be sent to the schools. Cllr Allin to design a flyer. Cllr Nicholas to compose a letter. **Cllr Allin & Nicholas**
16. **Stepping Stones Montessori** – Ideas for new premises. This matter was discussed at length, one possible solution the use of old agricultural buildings.
17. **Placing of Award Plaques** – One to be placed at the library, a letter to be sent to Steve Howie suggesting he asks if one could be placed above the parish notice board. Cllr Clarke to fix plaque. Steve Howie to take expenses from the award and pass the remainder to Fen Edge for family fun day. Proposed Cllr Clarke, seconded Cllr Collinson, all agreed. **Clerk**

18. **CUSSC – User Groups** – A meeting to be arranged for the end of January 2005.
Clerk to contact David Tassell. A meeting to be arranged prior to this to discuss how the Parish Council would like the future meetings be run. Cllr's Leeks, Mudd, Johnson, Fox, Clarke and Buckley to attend. Cllr Norman brought to the attention of the Council a possible issue over the oil tanks at CUSSC, Cllr Norman will check legislation and report at next meeting **Cllr's Norman & Johnson & Clerk**
19. **CALC Training** – Cllr Mudd to attend Play Ground Inspection seminar on 23rd April 2005. Clerk to attend Accounts workshop. **Clerk**
20. **Meeting Cambridgeshire Drug and Alcohol Action Team** – Clerk to contact, also to ask how long their presentation takes. **Clerk**
21. **Appointment to Standards Committee** – There is a vacancy, anyone interested please contact the Clerk.
22. **Cambridgeshire & Peterborough Risk Management Plan** – Cllr Clarke to look at and then report back to the Clerk. **Cllr Clarke**
23. **Table Arrangement** – Chairman, Vice Chair and Clerk to sit on long side of tables this will enable all to hear clearly.
24. **Review of Clerks Hours & Duties** – Cllr's Johnson and Allin to meet with Clerk and report back at next meeting.
25. **Matters for consideration at the next meeting** – Finance – Family Fun Day. Meeting 18th January 2005, Swings, Oil tanks, and update Old Village Green.
26. **Date of next Council Meeting** – Finance 11th January 2005, Ordinary meeting 18th January 2005.
27. **Close of meeting** – 9.55pm.

Signed _____ Chairman Date _____