

COTTENHAM PARISH COUNCIL
MINUTES OF AN ORDINARY PARISH COUNCIL MEETING
HELD ON TUESDAY 15th March 2005
IN THE LIBRARY OF COTTENHAM VILLAGE COLLEGE AT
7.30PM

Present: Cllr's Johnson, Norman, Nicholas, Warham, Gautrey, Collinson, Leeks, Buckley, Harding, Fox, Mudd, Johnys, Allin and Wotherspoon.

SCDC Cllr's Edwards and Dixon, CCC Cllr Stroude

1 Member of the Public and PCSO Steve Gilbey

Apologies: Cllr Clarke

1. **Chairman's Introduction and Apologies for Absence.**
2. **Any Questions from the Public/Press** – PCSO Gilbey requested an opportunity to talk to the council. PCSO Gilbey stated that there has been an increase in anti-social behaviour by the youth of the village especially in Brenda Gautrey Way and Leopold Walk. Damage has been done to buildings and cars, glass broken and stones thrown. In particular the youths have taken over the bus shelter on the High Street. This behaviour occurs both before and during school time as well as in the evening. PCSO Gilbey stated that it has been impossible to identify those individuals who have caused the damage and without evidence the police cannot therefore charge anyone. PCSO Gilbey requested that a meeting be held with a representative of the Parish Council, himself and the head teacher, Tony Cooper on the issue of behaviour before and during school hours, Clerk to write to Tony Cooper highlighting the bad image these youths give to the college. PCSO Gilbey reported that there had been a successful prosecution on the culprit who had done the graffiti on the bus shelters; Cllr Johnson stated that this needs to be publicised. Also noted was the fact that clear bus shelters may be the answer to this problem. Cllr Clarke is looking into prices. Cllr Collinson stated that a Youth Shelter may also help but the youths will need to be consulted. Cllr Johnson thanked PCSO Gilbey for all of his hard work within the village; all agreed that his efforts have been a valuable contribution to the community. **Cllr Clarke Clerk**
3. **Declarations of Interest** – Cllr Johnson Finance, Cllr's Buckley and Harding The Bowls Club.
4. Minutes of Ordinary Parish Meeting 15th February 2005, Cllr Johnson proposed them to be a true and accurate account, seconded Cllr Nicholas all agreed. Planning Meeting 10th February 2005, Cllr Johnson proposed them to be a true and accurate account, seconded Cllr Harding, all agreed. Planning Meeting 24th February 2005, Cllr Leeks questioned the validity of placing extra items on the planning agenda. The Clerk assured all that the correct procedures are carried out thus allowing extra items to be discussed i.e. all councillors are advised, in advance, of all items to be discussed and an agenda is placed on the notice boards for all to see. Cllr Johnson stated that the Council tries to avoid placing extra items on planning but it is sometimes necessary. Cllr Norman stated that the only other solution is two full council meetings per month. The Clerk to provide a paper copy of all planning

meetings for Cllr Leeks. Cllr Johnson proposed that these minutes provide a true and accurate account, seconded Cllr Collinson, all agreed.

5. Matters arising from these minutes not on this Agenda – Item 30 – Increase of fee for use of the green to be discussed at next meeting. Item 19 – Litter posters, help with distribution please. Item 27 – Gypsy and Traveller Issues meeting – Cllr’s Gautrey and Nicholas to attend.

6. Reports

- SCDC – Cllr’s Dixon, Edwards and Wotherspoon – Cllr Dixon stated that she had had no queries re increase in Council Tax, neither has the Parish Council. The request for a new speed limit on the Twentypence Road has been considered and this road will now be placed on the speed limit review programme. SCDC are holding a workshop on Traveller Issues on Friday 18th March. This workshop will be looking at strategies and future issues.
- CCC – Cllr Stroude – County Farms Lease – land at the recreation ground – this matter is to be discussed at a Cabinet Meeting to be held on April 14th. Cllr Stroude will attend and lobby on behalf of the Parish Council.

7. **Finance** – Cllr Johnson left the meeting, Cllr Allin took the Chair.

Income

- | | |
|---|---------|
| • SCDC – funding for Skateboard Park | £10.000 |
| • SCDC – Recycling | £998.31 |
| • CUSSC – Rent – Oct/Nov/Dec 05 | £677.50 |
| • Cottenham Baptist Chapel – donation play area | £50.00 |

Expenses

- | | |
|--|--------------------------|
| • Cottenham Village College-room hire | £350.00 |
| • Mr A Lawrence - Insurance for Office | £106.23 |
| • Viking Direct – document wallets/inkjet cartridges | £123.51 |
| • Target Print Ltd – Posters – Tidy Cottenham | £135.00 |
| • Keith Pomroy – Painting bus shelter | £40.00 |
| • Cottenham Garden Services - March Invoice | £1164.42 |
| • Clerks Expenses-New phone/stamps/shredder | £44.22 |
| • Cllr Johnson – Expenses – Telephone | £17.97 |
| • Clerk – Salary – November | Gross £959.30 |
| | NI £62.26 |
| | Tax £103.89 |
| | Net £793.15 |
| | Parish Council NI £72.45 |
| • Inland Revenue - March | £238.60 |
| • Inland Revenue – Payment due before end of April | £385.61 |

Cllr Nicholas proposed payment, seconded by Cllr Norman, all agreed. Cllr Johnson resumed the Chair.

8. **S106 Agreement** – Tenison Manor – Our solicitor, Peter Giddens, has contacted Persimmon but has had no reply. There has been a query as to whether or not the commuted sum is index linked. Clerk to contact Peter Giddens. Several members of the council met with John Hellingsworth, the Trees and Landscape Officer from SCDC, along with members of the BC Group Trust. Several trees are in a dangerous condition. John Hellingsworth has been in touch with Rob Mongavan. The Clerk to contact the BC Group and ask for a plan of the works they need to carry out. Cllr Collinson asked if it were permissible to carry out tree works on a heritage site, would we need

permission, Clerk to find out. Cllr Wotherspoon stated that whilst the emergency access is not part of the S106 Agreement he has been pressing John Taylor to apply pressure to Persimmon to complete these works.

9. **Adopting Standing Orders/Financial Regulations** – all Cllr's to read these documents. Two working parties need to be formed and this will be discussed at next meeting.
10. **Reply to ODPM** – Cllr Johnson – This has been sent.
11. **Traveller Issues** – Letter to PCT/Education, response – a positive response from Highways, Environmental Health, the Police Authority and the Fire Brigade, still no reply from PCT or Education, Clerk to contact again. Cllr Norman to draft a reply to Cambridgeshire County Council with regard to a letter received from Mr Allan Davison from CCC. Cottenham Residents Association – Discussion Paper on Land Swap and LandBank for information only. Letter sent re Joanna Gordon –Clark to SCDC, Cllr Norman stated that a court hearing is set for tomorrow. Cllr's Dixon and Edwards have met with Ms Gordon-Clarke. Letter sent to the Inspectorate re delays in hearing appeals, no reply has been received. Two sets of dates have been put forward for appeals on Victoria View, 12th – 29th July 2005 and 12th – 29th September 2005. It is still possible that these appeals may not be heard until January 2006. Cllr Nicholas is very concerned that Cottenham Residents Association has stated that the Parish Council, along with themselves, do not support evictions. This is not the case and it is documented in the report from the ODPM on the recent appeal decision. With regard to this decision the Parish Council asked what SCDC's plans were. Cottenham Parish Council stated that it was of vital importance that strategies are put in place as soon as possible and that a dialogue is set up between all parties. To leave any decisions until 10th June 2005 would be a grave mistake. SCDC has to start negotiations now and be proactive. Cllr Nicholas stated that pressure needs to be applied to SCDC to ensure that this happens. Whilst the Parish Council does support the possibility of evictions they would hope that SCDC would actively seek alternative methods in finding a solution to this matter. Cllr Allin stated that a brief statement re the appeal decision and the Parish Councils response had been published in the Cambridge Evening News. Cllr Allin to prepare a draft statement stating the Parish Councils opinion re evictions. **Cllr Allin**
12. **Culvert** – Reply from Old West Drainage Board – This is the responsibility of Anglian Water.
13. **Venue/Speakers – Annual Parish Meeting** – Change of date – 28th April 2005 – Leaflet/agenda – Clerk to invite Cllr Daphne Spink, if she cannot attend to request the attendance of a Senior Officer. A copy of the Agenda to be included in with the Newsletter. Cllr Johnson requested that a copy of reports from SCDC Cllr's and CCC be passed to the Clerk. Any questions received which may require an answer from SCDC to be sent to them prior to the meeting. **Clerk**
14. **Clean Neighbourhoods and Environment Bill – Fly Posting/Litter** – Cllr Mudd stated that this is a major problem, especially in the High Street. Cllr's Mudd, Collinson and Nicholas to report back next time. **Cllr's Mudd, Nicholas & Collinson**
15. **Development of Land at Rampton Rd/Oakington Rd- nene housing** to be discussed at next meeting.

16. **CBS** – Service Agreement for new Photocopier. Proposed by Cllr Johnson that we sign for an initial period of six months, seconded Cllr Allin, all agreed.
 17. **Swings** – new location – Cllr Allin proposed that Rospa look at them when they inspect the play area. Cllr Allin has secured funding of £12,000 towards replacing the multi-play and £5000 to replace the Arial runway. The bark needs to be topped up, Clerk to contact Madingly Mulch. **Clerk**
 18. **CUSSC** – rent issues – Kidzone has put in a counter proposal and the council is waiting to hear from CUSSC. CUSSC, review of lease, Cllr’s Allin, Norman and Johnson to study lease and report back.
 19. **Recreation Ground user groups** – They have met twice and have decided to produce core documents, looking at this as a long-term project. These documents will be placed before the council for ratification.
 20. **Cottenham Bowls Club** – new clubhouse – update – Planning permission will need to be applied for. **Clerk**
 21. **Old Village Green** – to be placed on the agenda for next time.
 22. Moat Area – Insurance concerns – Cllr Mudd – Clerk to send a letter to Zurich with regards to our concerns. **Clerk**
 23. Bunding of oil tanks – CUSSC & Ladybirds – Cllr Norman – Still waiting to hear from Andy Ward. If there is no response then the Parish Council will look into this matter.
 24. **Article 4 General Permitted Development Order 1995** – Cllr Norman stated that this is mainly used on conservation areas and whilst it would appear to be a possible way of controlling development on areas without planning permission this is not a solution to the situation at Smithy Fen.
 25. **Letter re cycle path between Rampton and Cottenham** – The path is in poor condition and the hedges are overgrown, Clerk to contact Rampton Parish Council in support, Clerk also to contact Highways. **Clerk**
 26. **Highways - Broad Lane/Pelham Close** – road condition. Request to reinstate parking outside 159-165 High Street. Vehicle count Industrial Estates. Cllr Wotherspoon proposed that the Clerk contacts Highways and request that the parking be reinstated, seconded Cllr Norman, all agreed. **Clerk**
 27. **Complaint from resident from Victory Way re bonfires on the Recreation Ground.** Item to be placed on next Planning Agenda
 28. **Summer Reading Challenge 2005** – request for funding. Item to be placed on next full Parish Meeting
 29. **Street naming** – Land off Setchell Drove Cottenham. Item to be placed on next Planning Meeting.
 30. **Application for Public Entertainment Licence for CVC**, Cottenham Parish Council supports this application.
 31. **Response to negative attitude towards PCSO Gilbey**, letter to CEN. Cottenham Parish Council decided not to contact CEN.
 32. **Correspondence not otherwise dealt with**
 - Changes to motor insurance law
 - The Goode Bequest
 - Cottenham Charities
 - Letter from King & Co
- Items to be discussed at the next Planning Meeting.
33. **Matters for consideration at the next meeting** - Cllr Allin – Play Park
 34. **Date of next Ordinary Council Meeting** – 12th April 2005.
 35. **Close of meeting** – 10.10 pm.

Signed _____ Chairman Date _____