

# COTTENHAM PARISH COUNCIL

## Ordinary Meeting of the Cottenham Parish Council

Minutes of Cottenham Parish Council Ordinary Meeting  
Held in the Library of Cottenham Village College, High Street, Cottenham  
On **Tuesday 12<sup>th</sup> July 2005 at 7.30pm**

Present: Cllr's Mudd, Fox, Harding, Nicholas, Clarke, Gautrey, Collinson, Norman, Warham, Leeks, Johnson, Allin and Wotherspoon. CCC Cllr Jenkins and Bradney, SCDC Cllr Edwards  
Clerk: Mrs J Groves  
Apologies: Cllr Buckley

1. **Chairman's Introduction and Apologies for Absence:** Cllr Warham took the Chair
2. **Any Questions from the Public/Press:** No questions raised.
3. **Declarations of Interest :** Cllr Johnson – Finance, Cllr Harding – Bowls Club.
4. **Minutes of Ordinary Meeting held on 14<sup>th</sup> June 2005** – amend item 20, point 7 to read “pay petrol allowance to Cllr's assisting with or giving evidence at the appeals” Cllr Clarke proposed a true and accurate account, seconded Cllr Nicholas, all agreed. **Planning meeting held on 2<sup>nd</sup> June 2005** – Cllr Clarke proposed a true and accurate account, seconded Cllr Harding, all agreed. **Planning Meeting held 16<sup>th</sup> June 2005** – Cllr Fox proposed a true and accurate account, seconded Cllr Johnson, all agreed. **Emergency Meeting held on 23<sup>rd</sup> June 2005** – Cllr Clarke proposed a true and accurate account, seconded Cllr Allin, all agreed. **Planning Meeting held on 30<sup>th</sup> June 2005** – Cllr Clarke proposed a true and accurate account, seconded Cllr Norman, all agreed.
5. **Matters arising from these minutes not on this Agenda** – Old Village Green, still awaiting a reply from Paul Smith. Nene Housing, still awaiting reply.
6. **Ballot to co-opt new Councillor** – A ballot took place and Cllr Edwards verified the result. Mr Rick Bristow 7 votes, Mr Stephen Rodway 4 votes, 2 abstentions. Clerk to contact Mr Bristow. **CLERK**
7. **Reports – SCDC** – Cllr Edwards stated that SCDC are taking legal advice over the recent decision by the government to cap council tax. Persimmon – emergency access SCDC to contact again. Injunctive Action Pine View Smithy Fen – this has been agreed but could take up to 18 months to enforce fully. Cllr Edwards agreed to look into outstanding enforcement notices on other plots. **CLLR EDWARD CCC** – No report given.  
**Playpark** – Cllr Allin has been in touch with Hagsplay, date of installation to be agreed. Cllr Mudd proposed a vote of thanks for Cllr Allin all agreed.

## 8. Finance

### *Income*

- SCDC – Recycling credits £1148.96
- Persimmon – Commuted Sum £62,110.00

### *Expenses*

- • Cambridge Water PLC – Recreation Ground £555.55
- • Martin Graves – repairs £96.76
- • Martin Graves – replacement door at CUSSC £199.66
- • Donarbon – Play park £1200.00
- • Waste Recycling Environmental Ltd – Play park £550.00
- • CBS – Photocopier service agreement invoice £132.18
- • Cottenham Tyre & Auto June Invoice £56.00
- • Hewitsons Solicitors – Planning Inquiry £102.23
- • Ms Peggy Etiebet - Barrister pre inquiry fees £411.25
- • M.G Grab hire – removal of rubbish from the rec £64.38
- • A. Mappedoram – Testing electrics – green £58.75
- • Aims Accountancy – Parish Council Accounts £352.50
- • Eastern Landscape Service Ltd – Tree Works £705.00
- • Cottenham Garden Services – July Invoice £1158.00
- • Paula Johnson –Expenses £64.16
- • Clerk – Salary – July Gross £782.04
- NI £41.14
- Tax £15.92
- Net £724.98
- Parish Council NI £47.87
- • Inland Revenue - July £104.93

Cllr Fox proposed that the above invoices be paid, seconded Cllr Mudd, all agreed.

## 9. Traveller Issues

- **Update on ongoing issues with SCDC** – A meeting has been arranged with SCDC on 15<sup>th</sup> July 2005 at Cambourne.
- **Letter from CCC Education Department** – Information only
- **Letter sent to Joanna Gordon Clark** – Information only
- **Resolution that a working party be formed to collate views on future of Smithy Fen site** – Proposed by Cllr Allin, seconded Cllr Fox that Cllr's Johnson, Norman, Allin and Leeks form a working party, all agreed.
- **Appeals** – Cllr Allin proposed a vote of thanks for Cllr's Johnson and Norman for all their hard work re Appeals, seconded Cllr Fox, all agreed.

**10. Resolution that Cottenham Parish Council adopt Financial Regulations** – To be placed on August agenda.

**11. Resolution that Cottenham Parish Council adopt Standing Orders** – To be placed on August agenda

- 12. The Old Village Green – Proposal from Cllr Leeks** – Cllr Leeks proposed that it be considered possible to place a village hall on this site. Cllr Leeks to explore this possibility and to report back. **CLLR LEEKS**
- 13. County Farms Lease – update – Cllr Norman – Resolution that Cllr Norman and another meet with both sides solicitors** – Proposed Cllr Johnson, seconded Cllr Allin, all agreed. **CLLR'S NORMAN & MUDD**
- 14. S106 Tenison Manor** – Transfer completed, letter from Peter Giddens. Report from Zurich re inspection of Ancient Monument/Open Spaces/Balancing Pond
- 15. Tax Capping** – Copy of letter sent – information only
- 16. Jointly Funded Improvement Scheme** – Cllr's to considerate a possible scheme to apply for funding to be decided at August meeting. **ALL**
- 17. Petition from Smithy Fen Residents Association**, resolution that we support this petition. Clerk to write in support of this petition but not in support of final paragraph of letter from Smithy Fen Residents Association. **CLERK**
- 18. LDF** – re consultation, representations to the Clerk by 27<sup>th</sup> July 2005
- 19. Recreation Ground**
- **Recreation Ground Development Group** – Update – Resolution to drain the County Farms land – Amendment - Cllr Clarke proposed that the Parish Council makes funds available for drainage of the County Farms land from monies budgeted elsewhere on projects that will not be undertaken in this financial year seconded Cllr Fox, all agreed
  - **Bowls Club** – possibility of ordering goods via Cottenham Parish Council. This is possible as the Parish Council owns the Bowls Club and will own the new building.
  - **CCTV** – quote received, two further quotes to be obtained. **CLERK**
  - **National Playing Fields Association** – Grants available – Recreation ground development group to look into.
  - **Confirmation that contractor is liable for all Health & Safety Issues whilst spraying chemicals at the Recreation Ground**
  - **Lawn mower** – Pictures of Neville Rice with new lawn mower
- 20. Email from Cambridge Police Authority re PCSO for Cottenham**, Cllr Collinson proposed that the Clerk contacts the Police Authority underlining the real need Cottenham has for a PCSO, seconded Cllr Allin, all agreed. **CLERK**
- 21. BT consultation re removal of a telephone box** – Clerk to contact BT for clarification of location of the telephone box. **CLERK**
- 22. Request from Chequers Public House for extended opening hours.**
- 23. Meeting with CUSSC** – Update, CUSSC accounts are with an accountant.
- 24. Twinning Visit** – Cllr Clarke gave an interesting and amusing account of the recent Twinning Visit. Cllr Clarke raised a point that the Parish Council may support the Twinning Association financially in the future. This matter would need to be placed on the Finance Meeting Agenda in January 2006.

- 25. Matters for consideration at the next meeting** – The future of Cottenham Feast, Clean Neighbourhood Act Cllr Nicholas, CUSSC not recycling glass bottles Cllr Harding, Health & Safety Cllr Mudd
- 26. Date of next meeting** – Ordinary Parish Meeting 16<sup>th</sup> August 2005
- 27. The meeting closed at 9.30pm**

Signed \_\_\_\_\_ Chairman Date \_\_\_\_\_