

COTTENHAM PARISH COUNCIL

Ordinary Meeting of the Cottenham Parish Council

Minutes of

Cottenham Parish Council Ordinary Meeting

Held in the Library of Cottenham Village College, High Street, Cottenham

On **Tuesday 20th September 2005 at 7.30pm**

Present: Cllr's Fox, Bristow, Gautrey, Johnson, Leeks, Harding, Collinson, Nicholas, Allin, Warham, Wotherspoon and Norman.

Clerk: Mrs J Groves

Apologies: Cllr's Buckley, Mudd and Clarke. SCDC Cllr Edwards

1. Chairman's Introduction and Apologies for Absence.
2. Any Questions from the Public/Press
3. Declarations of Interest – Cllr's Johnson and Norman - Finance
4. Introduction of our new Community Beat Officer PC Paul Rodgerson – PC Rodgerson informed the meeting that our new PCSO Jacky King will be begin work in October. PC Rodgerson updated the meeting, informing the council that car crime has increased. Anti –social behaviour is a major issue, especially at Coolidge Gardens. PC Rodgerson is to meet with the Residents Association and discuss the situation. PC Rodgerson underlined the importance that all crimes be reported to the police as only then can he ask for necessary resources to deal with the situation. Cllr Johnson thanked PC Rodgerson for attending.
5. Update from the BC Group Trust – Ancient Monument – Geoffrey Blackstop stated that he had received many compliments for works already done. In the meadow area they had found no sign of small mammal habitats and only one birds nest. 3 Great Crested Newts had been seen, one male and two females. Some damage by deer has been found. Much household rubbish has been removed. The BC Group recommends one entrance, narrow for pedestrians only. Gate to be placed for access for workmen. The BC Group to submit a quote to fence gaps around the monument. The BC Group will cut and clear all ditches on Tenison Manor. The BC Group aim to make seats from some of the felled trees. Cllr Johnson thanked Geoffrey for attending the meeting.
6. Minutes of Ordinary Parish Meeting 16th August 2005 – Cllr Norman proposed a true and accurate account, seconded Cllr Nicholas, all agreed. Planning Meeting 11th August 2005 – Cllr Norman proposed a true and accurate account, seconded Cllr Johnson, all agreed. Planning Meeting 25th August 2005 – Cllr Warham proposed a true and accurate account, seconded Cllr Johnson, all agreed. Planning Meeting 8th September 2005 – Cllr Johnson proposed a true and accurate account, seconded Cllr Allin, all agreed.
7. Matters arising from these minutes not on this Agenda – Ordinary Meeting 16th August 2005 – Extra land at the Village Green – October Agenda, Clerk to contact Highways re parking bays at Sabertons Corner. **CLERK**
Draft update and history of the Ancient Monument has been compiled by Cllr Johnson, this to be circulated to both schools and also be included in the Newsletter. **CLERK**

8. Reports

- SCDC – Cllr’s Dixon, Edwards and Wotherspoon – Cllr Wotherspoon stated that the outline planning for land r/o 57 Lambs Lane is recommended refusal. Lockspit Hall Farm – permission due to be granted
- CCC – Cllr’s Bradney and Jenkins – No report

9. Finance

Income

- SCDC – Precept – Second payment £45,000.00

Expenses

- Cllr Norman – Expenses – Mileage/Postage £64.73
- Cllr Johnson – Expenses – Mileage Appeals/Phone £93.63
- Cottenham Garden Services £1158.00
- Madingley Mulch – Play bark £689.00
- Ernest Doe & Sons Ltd – Roll Bar/light/licence – lawnmower £1642.64
- BC Group Trust – First Stage payment £4700.00
- Spiral Business Services – upkeep of Website £211.50
- Zurich Municipal – Insurance renewal £5147.75
- Clerk – Salary – September

Gross	£819.28
NI	£52.00
Tax	£18.16r
Net	£ 785.16
- Inland Revenue £97.58

Cllr’s Johnson and Norman left the meeting. Cllr Bristow proposed payment, seconded Cllr Fox, all agreed.

10. Old Village Green

- Letter received from Mr Paul Smith – Resolution that we pay Mr Smith £325 in respect of costs incurred in levelling and seeding the Old Village Green. This matter to be placed on October Agenda. **CLERK**
- Proposal from Cllr Leeks that the council accepts in principal that a village hall be built on this site and that this matter is further investigated. Cllr Collinson proposed an amendment from ‘accepts in principal’ to ‘investigate further’ seconded Cllr Allin, all agreed.

11. Complaints received re works being carried out on the Ancient Monument, Broad Lane Cottenham – Clerk to reply and include a copy of relevant documents. **CLERK**

12. Feedback from meeting with CCC Education – Cllr Norman, Johnson and Bristow met with Education and Highways, little was gained as many questions were not answered. Clerk to write to Chief Executive with copies to CCC Cllr’s, SCDC Cllr’s and relevant officers, proposed Cllr Johnson, seconded Cllr Allin, all agreed. Cllr Norman commented that Cllr’s from both SCDC and CCC need to work together on this issue. **CLERK**

13. Vandalism/Anti-social behaviour – Resolution that the Clerk contacts the Primary School and the Village College to highlight current problems. Resolution that an article be placed in the Newsletter, proposed Cllr Johnson, seconded Cllr Fox, all agreed. **CLERK**

14. Letter received from Mr Adams – concerns with youths cycling on the pathways. Resolution that the Clerk passes a copy of this to PC Rodgerson and also contacts the schools highlighting the issue. Resolution that an article be placed in the Newsletter, proposed Cllr Bristow, seconded Cllr Nicholas, all agreed. **CLERK**
15. Resolution that Cllr's meet with Colin Tucker and representatives from Persimmon re emergency access on 30th September 2005 at 11.am – Proposed Cllr Johnson, seconded Cllr Bristow, all agreed.
16. Resolution that the Clerk contacts TDS in regard to current situation re Brenda Gautrey Way – This proposal fell
17. Missing bench Oakington Road/Rampton Road. – Letter received from Orchard Close Residents Association – The Clerk has spoken to Highways on three occasions but with no result. - Resolution that the council purchases a new bench if old one is not located by the end of October, proposed Cllr Johnson, seconded Cllr Collinson, all agreed. **CLERK**
18. Resolution to reply to letter received re pavements and speeding
19. Recreation Ground
 - Playpark update – Cllr Allin – The climbing frame is up, two other pieces of equipment still to be installed. There had been concerns over the height of the climbing frame but new bark has improved this. Resolution that a notice be placed adjacent to the new area stating recommended age for use of the equipment and that parental supervision is recommended, proposed Cllr Nicholas, seconded Cllr Fox, all agreed. **CLERK**
 - CCTV – Report from the independent advisor – Clerk to contact Securacam re maintainace agreement. **CLERK**
 - County Farms Lease – update – The lease, the final copy should be sent this week. Cllr Johnson reported that she had applied for funding from the Playing Fields Association for £15,000. Resolution that the council has a survey carried out re the widening of the access road onto the recreation ground, proposed Cllr Norman, seconded Cllr Johnson, all agreed. **CLLR NORMAN**
20. Resolution that a rubbish bin and dog bin be placed in Tenison Manor – Cllr Johnson proposed an amendment that just a dog bin be placed in Tenison Manor, seconded Cllr Nicholas, all agreed. **CLERK**
21. Bunding of the oil tanks at CUSSC – Resolution that the council accepts the quote from TRS, proposed Cllr Norman, seconded Cllr Johnson, all agreed.
22. Resolution to form a working party to look into traffic issues. Proposed Cllr Warham, seconded Cllr Johnson, all agreed – Email received from a resident in regard to speeding on Rampton Road – Clerk to reply. **CLERK**
23. Northstowe – Our representations need to be submitted by 17th October 2005 – Resolution that this matter be placed on the agenda for Planning Meeting 6th October 2005, proposed Cllr Johnson, seconded Cllr Allin, all agreed.
24. Resolution that the council nominates a trustee for Cottenham United Charities – to be placed on October Agenda, all Cllr's to think of possible candidates.
25. Mobile Warden Scheme – Resolution to act as a reference as required by Social Services, proposed Cllr Norman, seconded Cllr Harding, all agreed. Cllr Collinson did not vote as he declared an interest in this matter.
26. Performance v Budget 5 months
27. CALC – AGM – Resolution to attend/not attend. Cllr's to contact if they wish to attend
28. Planning Inquiry – Information only

29. Jointly Funded Minor Highways Improvement Bid – Speed Reduction Measures, Twenty Pence Road – Information only
30. Closure of Family Unit at Oakington Immigration Centre – Information only
31. Matters for consideration at the next meeting – CCVT – Setchell Drove/flytipping – Extra land at the Village Green – Old Village Green -
32. Date of next Ordinary Council Meeting – 18th October 2005.
33. Meeting closed at 10.05pm

Signed _____ Chairman _____ Date _____