

COTTENHAM PARISH COUNCIL

Ordinary Meeting of the Cottenham Parish Council

Minutes of the
Cottenham Parish Council Ordinary Meeting
held in the Library of Cottenham Village College, High Street, Cottenham
On **Tuesday 13th December 2005 at 7.30pm**

Present: Cllr's Mudd, Fox, Norman, Collinson, Buckley, Clarke, Bristow, Johnson, Harding, Gautrey, Allin and Warham.

SCDC Cllr Edwards, CCC Cllr Jenkins 2 members of the Public

Apologies: Cllr's Leeks, Nicholas and Wotherspoon

- 1. Chairman's Introduction and Apologies for Absence.** Cllr Johnson circulated the recent Ofsted Report for the Primary School. This is an excellent report and Cllr Johnson is to write to the Head to congratulate all involved.
- 2. Any Questions from the Public/Press** – It was confirmed that the Parish Council has sought support from the police in regard to the lowering of the speed limit at Smithy Fen. When questioned about a possible meeting with travellers from the authorised plots at Smithy Fen, the Parish Council stated that they would always be willing to meet informally with all parishioners and that any meeting would be along the same lines as similar meetings already held with other groups.
- 3. Declarations of Interest** – Cllr's Johnson, Buckley and Harding – Item 7 Finance
- 4. Minutes of Ordinary Parish Meeting 15th November 2005** – The Clerk to confirm that the comment from Cllr Dixon in regard to Declaration of Interest (Item 2) is correct. Item 14, amend to Cllr Clarke only met with Mr Grindling. Cllr Mudd proposed a true and accurate account, seconded Cllr Norman, all agreed. **Planning Meeting 17th November 2005** – Cllr Buckley proposed a true and accurate account, seconded Cllr Norman, all agreed. **Extra Ordinary Meeting 24th November 2005** – Cllr Harding proposed a true and accurate account, seconded Cllr Collinson, all agreed. **Planning Meeting held on 1st December 2005** – Cllr Warham proposed a true and accurate account, seconded Cllr Fox, all agreed.
- 5. Matters arising from these minutes not on this Agenda.**
- 6. Reports**
 - SCDC – Cllr's Dixon, Edwards and Wotherspoon – Cllr Edwards stated that he had no further information in regard to possible cuts in the number of PCSO's due to the budget cuts at SCDC, Cllr Collinson asked that Cllr Edwards presses SCDC for the retention of all PCSO's. A new scheme is due to be launched in regard to neighbourhood policing. A panel will meet once a month and the Histon Team has been included in the pilot scheme. Representatives from the County and District Council will be included but not from Parish Councils, although they can attend as members of the public. Northstowe – Gallaghers are currently looking into access roads. This includes a possible access from Station Road Oakington. Travellers – The injunction has been renewed, other injunctions to be looked into,

officers are gathering evidence and SCDC hope that action will be taken before Christmas. Sale and Lease of SCDC offices – this has been looked into but if this happened they would not be able to use any capital raised only be able to use the interest which would be the same as any rent due. Guided Bus – this has been approved, the Inspector requires any contractor to work within a code of practise/conduct especially in regard to the impact of construction traffic on surrounding roads. Construction Traffic – Northstowe/Guided Bus – there is a need to have a routing agreement within any planning agreement, Cllr Jenkins to contact Highways to discuss this. Cllr Norman asked why this had not been done for the Arbury site, Cllr Edwards will look into this. Cllr Bristow commented about the number of caravans on plots at Setchell Drove and Cllr Norman commented on the 7 years of non-enforcement on notices served, Cllr Edwards will look into this. Cllr Edwards stated that work will commence on Oakington Bridge in the 9th January and the road will be closed for 3 weeks. Cllr Edwards reminded the council that they need to re submit their submissions on the LDF

- CCC – Cllr’s Bradney and Jenkins – Cllr Jenkins stated that a meeting had been held with Cllr’s from the Parish Council and SCDC. Emergency Access, CCC has agreed to meet with the Parish Council and the developers. Education – Cllr Jenkins will raise the issue of attendance at the primary school. Traffic calming – Cllr Warham stated that the Parish Council has a sub-committee looking into this issue, Cllr Jenkins willing to attend any meetings. Education – Children and Young Peoples Services is being reorganised.

7. Finance

Income

- Bowls Club payment for electric works at new pavilion £806.70
- CUFC payment for works at changing rooms at CUSSC £500.00

Expenses

- Paula Johnson – Expenses – Petrol/Phone £34.90
- Cottenham Garden Services – November Invoice £1184.00
- BC Group Trust – Fencing/Gates £1588.77
- BC Group Trust – Interest charged £187.53
- Alan Mappedoram – Works at CUSSC £587.00
- Alan Mappedoram – Works at Bowls Club £947.87
- K. Pomroy – Painting bus shelters £70.00
- Cottenham Village College – room hire £14.50
- Cottenham Tyre & Autocentre – Antifreeze £15.50
- Berrycroft Stores Ld – White Lining £69.49
- Clerk – Salary – December

Gross	£819.28
NI	£45.54
Tax	£70.63
Net	£703.11
Parish Council NI	£52.99
- Inland Revenue £169.16

Cllr Johnson left the meeting. Cllr Norman proposed that payment to the BC Group (interest charged) not be paid, seconded Cllr Buckley, all agreed. Cllr Clarke proposed payment of all remaining items, seconded Cllr Allin, all agreed.

8. **Emergency access – update** – The Clerk has been contacted by a contractor instructed by Persimmon. A meeting to be arranged early next year.
9. **Resolution to write to SCDC in regard to possible proposals that the upkeep of pavement lights and power responsibility be transferred to Parish Councils** – Clerk to write to SCDC and comment on the councils concerns. Proposed Cllr Fox, seconded Cllr Clarke, all agreed.
10. **Resolution to arrange a meeting with SCDC early 2006** – Clerk to contact SCDC to request a copy of the Land Terrier, this document shows all land owned by SCDC, proposed Cllr Allin, seconded Cllr Norman, all agreed.
11. **Recreation Ground**
 - Recreation Ground Development Group – update – Cllr Johnson stated that 18 people attended the recent Rec Development Presentation Evenings held at the village college. Cambridge F.A is looking for new premises and Cllr Johnson is to meet with them. Each group will put forward a formal request for land usage in the New Year.
 - Tennis Club, request for removal of hedge – Cllr Clarke proposed that this be allowed, seconded Cllr Fox, all agreed.
12. **Working party - traffic issues** – Update – The working party would like to have a survey on vehicle type/number and speed, Cllr Norman to obtain a quote and matter to be placed on the Finance agenda. Cllr Norman to look into the best time for this survey to be undertaken taking into account school closure and road works. The working party is also to look into the councils response to the LDF as deadline for submissions could possibly be before the survey is undertaken
13. **Letters received from CCC Highways** – Information only
14. **Traveller Issues**
 - Reply from Cambridge County Council – Clerk to reply proposed Cllr Warham, seconded Cllr Allin, all agreed.
 - Appeal Decision for Victoria View – It appears that this decision was based purely on planning grounds and that evidence given by the Parish Council and the Residents Association carried very little weight. Phillip Kratz shares concerns that there may be grounds for an appeal by the Travellers.
 - Letter sent to Mrs Cooper – Minister for Housing & Planning – No reply received as yet, to be placed on the next Agenda
 - Resolution that an agenda item ‘Press Release’ be placed on every Ordinary Meeting Agenda in order that the Parish Council can react swiftly if there is a need for a response to any action/comments made – proposed Cllr Johnson, seconded Cllr Bristow, all agreed.
15. **Ancient Monument Tenison Manor**
 - Resolution that the Parish Council place quote from BC Group and Draft Management Plan for continued maintenance of the Ancient

- Monument/Ditches, on the Finance Agenda - proposed Cllr Johnson, seconded Cllr Allin, all agreed.
- Email from Defra – Information only
16. **Cambridge Horizons Public Meeting** – feedback – Cllr Allin stated that this meeting concerned the provision of new housing for this area. Solutions to the impact upon the existing infrastructure are still to be found.
 17. **Email from Mr Rodway** – Resolution that we ask our SCDC Cllr's and CCC Cllr's to lobby relevant departments on our behalf, Cllr Allin proposed that Cllr Edwards requests a street cleaning schedule from SCDC and that the Clerk reply to Mr Rodway, seconded Cllr Warham, all agreed.
 18. **Complaint Handling** – Resolution that a working party be formed and recommendations placed before a full council meeting, Cllr Johnson proposed that Cllr's Allin and Bristow look into this matter, seconded Cllr Fox, all agreed.
 19. **Email from Mr Miller** – Resolution that Cottenham Parish Council support the residents over this matter, Cllr Johnson proposed that the Clerk contact SCDC Planning, seconded Cllr Allin, all agreed.
 20. **Resolution to consider employing a full time grounds man** – Cllr Johnson proposed that the Clerk contact other Parish Councils and ask for advice also to contact sub-contractors for quotes, seconded Cllr Fox, all agreed
 21. **Nene Housing** – Resolution to reply to letters – the Clerk read out comments made by Cllr Nicholas who supports the proposal for housing on the Histon Road site. After discussion Cllr Johnson proposed that the Clerk replies stating that whilst the Parish Council fully supports the need for affordable housing they feel that the sites proposed are unsuitable although it may be possible for a small development along the frontage of Histon Road. Also to state that the Parish Council would like to meet with them to look at alternative sites within the village. Seconded Cllr Warham, all agreed.
 22. **Smithy Fen Bridge** – Resolution to lobby in regard to lowering the speed limit – Clerk to contact the police, Cllr Jenkins to raise the matter at CCC. Proposed Cllr Johnson, seconded Cllr Fox, all agreed.
 23. **Matters for consideration** – The fence at Cottenham Primary School, Dog bin at Smithy Fen.
 24. **Date of next meeting** – Finance Meeting 10th January 2006 - Ordinary Council Meeting – 17th January 2006
 25. **Close of meeting** – 10.25pm

Signed _____ Chairman Date _____