

# COTTENHAM PARISH COUNCIL

Minutes of an Ordinary Meeting of the Cottenham Parish Council  
Held in the Library of Cottenham Village College, High Street,  
Cottenham

on

**Tuesday 11<sup>th</sup> April 2006 at 7.30pm**

**Present:** Cllr's Johnson, Mudd, Buckley, Harding, Clarke, Fox, Allin, Bristow,  
Nicholas, Norman, Warham, Collinson and Gautrey.

SCDC Cllr Edwards, CCC Cllr Jenkins

Clerk: Mrs J Groves

**Apologies:** Cllr's Leeks, Wotherspoon and CCC Cllr Bradney

1. **Chairman's Introduction and Apologies for Absence** – Cllr Johnson is compiling the Chairman's Report for the Annual Parish Meeting – comments welcomed. Cllr Johnson reminded all Cllr's that this Council stands until the 8<sup>th</sup> May. Cllr Johnson thanked those Cllr's who are not standing for election for all their hard work, Cllr's Allin, Clarke, Buckley and Harding. Cllr Johnson also thanked SCDC Cllr Dixon for her efforts on behalf on the Parish Council.
2. **Any Questions from the Public/Press** – Item 11, letter to the ODPM, Cllr Bristow gave a brief resume of contents of original letter sent and response received. This reply did not answer questions asked so the resolution is to reply to this asking these questions again. Planning Inspectorate Appeal re Appletrees – this appeal has been heard but no decision has been received as yet. When a decision had been received this will be an item on an agenda.
3. **Declarations of Interest – Item 7 - Finance** – Cottenham Charities – Cllr's Bristow, Clarke and Mudd, Dog Bins – Cllr Clarke, Expenses – Cllr Johnson
4. **Minutes of Ordinary Parish Meeting 14<sup>th</sup> March 2006** – Cllr Nicholas proposed a true and accurate account, seconded Cllr Fox, all agreed. **Planning Meeting 9<sup>th</sup> March 2006** – Cllr Bristow proposed a true and accurate account, seconded Cllr Johnson, all agreed. **Planning Meeting 23<sup>rd</sup> March 2006** – Cllr Mudd proposed a true and accurate account, seconded Cllr Harding, all agreed
5. **Matters arising from these minutes not on this Agenda** – No matters were raised.
6. **Reports**
  - SCDC – Cllr's Dixon, Edwards and Wotherspoon – Cllr Edwards stated that a new scheme has been set up where the police can involve the probation service in the removal of graffiti free of charge. Northstowe – Pre Public Enquiry Meeting re core strategy of LDF to be held on 25<sup>th</sup> April 2006. Travellers – There are outstanding issues on injunctions, Cllr Edwards to look into this. District wide injunctions are not feasible. The Guided Bus – planning permission for the constructor's code of conduct must contain a routing condition to protect the roads through Cottenham. Cottenham Parish Council can influence this code of conduct.
  - CCC – Cllr's Bradney and Jenkins – Cllr Jenkins stated that he is frustrated re CCC stand on Traveller issues. Cllr Jenkins is in the process of arranging a meeting with CCC, SCDC and Cottenham Parish Council.

CCC still does not have a Traveller Policy, Cllr Jenkins has placed this matter on the next Agenda. Northstowe and the Guided Bus, Cllr Jenkins is concerned that CCC has not taken an active interest in these matters and has asked for clarification on any progress made. Cllr Jenkins also indicated that he would like to be involved with any discussions on Traffic issues.

**7. Finance** – Cllr’s Johnson, Clarke, Mudd and Bristow left the meeting.

*Income*

- CUSSC – rent Jan/Feb/March £677.50

*Expenses*

- Paula Johnson - Expenses – Petrol £32.93
- Robert Clarke – Dog bins £61.65
- Cottenham Garden Services – April Invoice £1184.00
- BC Group Trust – De-silt moat £1269.00
- BC Group Trust – Fence/hedge £235.00
- BC Group Trust- Seeding £1057.50
- BC Group Trust – Plug plants £114.21
- BC Group Trust – Supply of seeds £56.64
- Berrycroft Stores – Chalk/grass seed £238.14
- Spiral Business Services – Accounts £190.94
- A & E Lawrence – Insurance – Office £109.22
- Viking Direct – Ink cartridges £67.76
- SCDC – Rates – Office £409.56
- Cambridge Water Company – Memorial £53.00
- Eastern Landscape Service Ltd – Tree works £5403.24
- Calc – Training £45.00
- Victim Support £250.00
- Cottenham Charities £10,000.00
- Cottenham Mobile Warden Scheme £1000.00
- Ely & District Citizens Advice Bureau £250.00
- Clerk – Expenses – Stamps/phone 3 months £171.45
  
- Clerk – Salary – April 2006 Gross £898.48
- NI £3.88
- Tax £89.53
- Net £805.07
- Parish Council NI £42.54
- Inland Revenue - April £135.95

Resolution that the above invoices be paid – Cllr Norman proposed payment to all above invoices apart from those for the BC Group Trust, seconded by Cllr Nicholas, all agreed. Cllr’s Johnson, Clarke, Mudd and Bristow rejoined the meeting. Cllr Warham proposed payments be made to the BC Group Trust for works already undertaken and that payments then be made as and when the Clerk and the Chairman are satisfied that works have been completed, seconded Cllr Fox, all agreed.

8. **Accounts – Performance V Budget 12 months** – It was noted that for future meetings it would be helpful for an explanation re variances.
9. **Working party** - traffic issues – Update – Cllr Warham commented that at a recent meeting several issues were raised. In respect of the Northstowe public examination Cottenham Parish Council needs the support of the village. A flyer to be distributed and a petition to be raised. Cllr Bristow to contact Eddie Murphy, editor of the Cottenham Newsletter to see if this flyer/petition could be included in the next edition, proposed Cllr Johnson, seconded Cllr Allin, all agreed. Cllr Norman has been in touch with CCC and has obtained the accident statistics for the B1059, 45 traffic accidents in a three-year period, and has a map showing their locations. Also looking at Traffic Flow figures and how up to date they are as they appear to be the same as figures from two years ago. CBO Paul Rodgerson is keen to meet with the Traffic working party and a meeting is to be arranged.
10. **Rec Development Group** – Update from Cllr Johnson – Cllr’s Johnson and Clarke met with all the contractors. Works will commence in May.
  - Resolution to reply letter from Cottenham United Football Club re request for permission to develop part of the recreation ground extension as a premier pitch – Clerk to contact County Farms as to the legality of erecting semi/permanent structures on this land.
  - Request that the Parish Council agree that the sum of £6,500 set aside for drainage of the rec extension be set aside for the pavilion building fund as the Parish Council has received a grant of £6,500 from SCDC towards these drainage works – Cllr Warham proposed that this be done, seconded Cllr Clarke, all agreed. Clerk to contact accountant, this sum to be placed as a separate item for the budget
  - Cottenham Bowls Club – Quote for fencing – Resolution to reply – Clerk to clarify monies agreed at Finance meeting held in January 2006 – item to be placed on the agenda for 16<sup>th</sup> May 2006.
11. **Traveller Issues** – Letter from ODPM – resolution to reply – Cllr Warham proposed that the reply drafted by Cllr Bristow be sent as a personal reply, not one that is representative of the views of Cottenham Parish Council, seconded Cllr Johnson, all agreed. Clerk to contact Mr Fraser and ask that the Parish Council be involved in the issue of Traveller Owned Land, proposed Cllr Johnson, seconded Cllr Nicholas, all agreed.
12. **Smithy Fen** – Resolution to obtain quotes for 3 litterbins – Proposed Cllr Johnson, seconded Cllr Norman, all agreed.
13. **Emergency Access – Persimmon – SCDC** – Resolution to arrange a meeting with SCDC – Clerk to contact Cllr Kindersley. Colin Tucker, Gareth Jones and Melissa Murphy to arrange a meeting for 12pm on Wednesday 26<sup>th</sup> April 2006
14. **Ladybird Pre-School** – Cllr Mudd – The Pre-School is now seeking further funding from the Lottery; the initial application has been accepted. There is an estimated 3-4 months wait for a response. The next stage is to obtain quotes from three builders. The earliest that works may commence will be the end of the summer. There is a possibility that funding can be obtained from other sources.
15. **Focus Group** – Audit Commission – Development & Conservation Control Committee – Resolution that Cottenham Parish Council accept the invitation

- to attend this focus group – Cllr Johnson proposed that Cllr Norman attend this meeting seconded Cllr Johnson, all agreed.
16. **Ancient monument** – email from BC Group
  17. **New Parish Office Working Party** – Item to be placed on the agenda for 16<sup>th</sup> May 2006
  18. **Brenda Gautrey Way** – No further communications received
  19. **Footway Lighting** – Clerk to look into insurance issues
  20. **Histon Neighbourhood Panel – Meeting on Thursday 23<sup>rd</sup> February 2006 at 7.30pm at Histon and Impington Junior School** – Feedback from Cllr Warham – matter already dealt 14<sup>th</sup> March 2006
  21. **Working Party – Village maintenance** - Item to be placed on the agenda for 16<sup>th</sup> May 2006
  22. **Dog Fouling** – Letter from defra – Clerk to obtain a copy of the Guide for Parish Councils – Item to be place on the agenda for 16<sup>th</sup> May 2006
  23. **Parish Council Elections** – Information only.
  24. **Press Release**
  25. **Matters for consideration** – Request for a dog bin between Broad Lane and the Church. Resolution to order and pay for electrical ducting for the rec at an approximate cost of £300. The future of the Old Village Green
  26. **Date of next meeting** – Annual Parish Meeting 27<sup>th</sup> April 2006 Annual General Parish Council Meeting 16<sup>th</sup> May 2006
  27. **Close of meeting** – The meeting closed at 9.35pm

Signed \_\_\_\_\_ Chairman Date \_\_\_\_\_