

# MINUTES OF COTTENHAM PARISH COUNCIL

Ordinary Meeting of the Cottenham Parish Council

Held in the Library of Cottenham Village College, High Street, Cottenham

On

**Tuesday 11<sup>th</sup> July 2006 at 7.30pm**

**Present:** Cllr's Johnson, Bristow, Mudd, Clarke, Gautrey, Hollins, Simms, Warham, Leeks, Nicholas, Collinson and Norman. SCDC Cllr's Bolitho and Edwards.

CCC Cllr's Bradney and Jenkins

**Clerk:** Mrs J Groves

**Apologies:** Cllr's Wotherspoon, Rodway and Fox.

1. **Chairman's Introduction and Apologies for Absence.**
2. **Declaration of Interests** – Cllr Norman Item 7 and Cllr Clarke Item 12.
3. **Any Questions from the Public/Press** – Non present
4. **Minutes of Ordinary Meeting 13<sup>th</sup> June 2006** – Cllr Bristow proposed a true and accurate account, seconded Cllr Hollins all agreed. **Planning Meeting 15<sup>th</sup> June 2006** – Cllr Simms proposed a true and accurate account, seconded Cllr Mudd, all agreed. **Planning Meeting 29<sup>th</sup> June 2006** – Cllr Nicholas proposed a true and accurate account, seconded Cllr Warham, all agreed
5. **Matters arising from these minutes not on this Agenda** –Item 6 – Appletrees – Environmental Health has contacted The Clerk and the owner has been instructed to clear the site. The fence is not a planning issue and no enforcement action can be taken over its condition. Item 8 Clerk to obtain a further quote for hedge for rec extension.
6. **Reports**
  - **SCDC** – Cllr's Bolitho, Edwards and Wotherspoon – please see attached report. Cllr Edwards stated that DCC&C committee has been reformed, no local Cllr's are on this committee. The injunction made on 7<sup>th</sup> June has not been appealed against, to the best of Cllr Edwards knowledge. The road over Oakington Airfield is to be permanently closed to all traffic. Oakington Saturday Market has been in breach of planning conditions it is not allowed to open to the public until 9am. The planning application for 14 mobile homes at Oakington Tomato Farm has been refused permission. Planning Application for a new Sports Pavilion for Oakington has been approved. Cllr Edwards reminded the council that consultation re Objection Sites and Site Specific closes on the 28<sup>th</sup> July. Cllr Bolitho commented that travellers had been allowed to stay on a site at Forest Heath as they had made real efforts to integrate with the local population. Cllr Wotherspoon commented that many conditions had been applied to this permission. Cllr Bolitho further commented on the need for a 'general' charity for the people of Cottenham.
  - **CCC** – Cllr's Bradney and Jenkins – please see attached report – Cllr Jenkins asked for the councils opinion of the proposed Guided Bus Scheme. Cottenham Parish Council does not support this scheme due the fact that it will cause a huge increase in traffic on all the roads within the village. Cllr Jenkins is to look into the impact of cuts in funding for Community Education. Cllr Norman stated that a formal response re Northstowe from CCC to SCDC should include the implications for Cottenham in regard to the proposed access road from the development onto Oakington Road. Cllr Bradney commented that the traffic model has not been finalised but should be ready by September 2006, Cottenham has been mentioned. Cllr Norman further stated that the traffic assessment for Northstowe and information from CCC do not agree with the findings of the recent traffic survey carried out by the Parish Council. Cllr Bristow

commented that Hertfordshire County Council use the figure of 7 vehicle movements per household per day when looking at new developments. Cllr Bradney to ascertain which criteria CCC uses.

## 7. Finance

### *Income*

### *Expenses*

• David Norman – Keys for office		£9.20
• Cottenham Bowls Club – donation		£5000.00
• Cottenham Garden Services – July 2006 Invoice		£1184.00
• Cottenham Garden Services – Bins/bus shelters Jan- June		£1069.25
• Cambridge Tyre & Autocentre – Fuel/Antifreeze/oil		£75.47
• Madingley Mulch – Play bark		£775.00
• Algar Signcraft Services (Cambridge) Ltd – signs		£197.40
• CBS Office Solutions Ltd – photocopier		£151.12
• Old West Internal Drainage Board		£57.38
• BC Group Trust – Invoice 250911		£247.46
• BC Group Trust – Invoice 250916		£440.63
• Cambridge Water PLC – water rec		£645.37
• CALC – Cllr Training		£249.09
• Clerk – expenses – phone/stamps		£126.50
• Clerk – Salary – July 2006	Gross	£898.48
	Tax & NI	£142.16
	Net	£756.32
	Parish Council NI	£61.24
• Inland Revenue - July 2006		£203.40

Cllr Mudd proposed that the above invoices be paid, seconded Cllr Nicholas, all agreed.

## 8. Recreation Ground

- Update from Recreation Ground Development Group – Cllr Johnson – Cllr Johnson stated that the next meeting would be held on Thursday 13<sup>th</sup> July. Cllr Johnson has worked out the costs of running the recreation ground in order to work out new charges for user groups. Funding from SCDC is available.
  - Letter received from Kidzone – Clerk to contact HagsPlay. Clerk to write to Kidzone stating that it is the responsibility of parents/carers to assess as to whether or not their child is capable of using any equipment at the play park, proposed Cllr Johnson, seconded Cllr Mudd, all agreed.
  - Letter from Herald Contract Services – Cllr Clarke commented that there has been some problems and does understand the concerns raised. Cllr Clarke proposed that works continue, final levelling, electric ducting then arrange a meeting to decided when to sow the grass seed. Either this September or leave until next year. Seconded Cllr Norman, all agreed. Clerk to contact.
  - Invitation from Cottenham Bowls Club – Cllrs to attend, Clerk to reply
  - Bowls Club – request for donation towards fencing – request to remove a section of hedging – Matter to be looked into by the Recreation Ground Management Committee and report back at next full council meeting.
9. **CUSSC** – Damaged wall – Feedback from Cllr’s Mudd and Norman re meeting with structural engineer – Matter to be placed on the agenda for 15<sup>th</sup> August 2006.
10. **SCDC** – Parish Council Consultation on Gypsy and Traveller site provision in South Cambs – Feedback Cllr’s Johnson, Norman and Bristow – This proved

to be of interest, notes from this meeting to be circulated later. There will be further consultations with Parish Councils re Traveller Needs Assessment.

11. **Traveller Issues** –

- Resolution to comment on licences given to plots on Water Lane and Resolution to respond to SCDC's reply to questions asked 24<sup>th</sup> October 2005 Cllr Bristow stated that there appears to be several discrepancies within this document. Cllr Johnson proposed that all comments be given to Cllr Bristow and that Cllr Bristow draft a reply for consideration of the full council, seconded Cllr Nicholas, all agreed.

12. **Emergency Access** – Draft press release – Cllr Johnson has met with Cllr Daphne Spink and Mr Nick Wright and they have stated that the planning department expects to receive the revised plans within the next few days and approval will be given quickly. Cllr Johnson to contact Cllr Spink and Mr Wright on Friday 14<sup>th</sup> July for an update.

13. **South Cambridgeshire Local Development Framework Public Consultation on “Objection Sites” and “Site Allocation Policies Representations”** – Cllr Johnson proposed that we comment, seconded Cllr Nicholas, all agreed. All comment to the Clerk by Monday 24<sup>th</sup> July 2006. Cllr Norman proposed that the residents of Oakington Road/Rampton Road and Ivatt Street be made aware of this matter, seconded Cllr Nicholas, all agreed. Clerk to compile a flyer for distribution.

14. **School Budget Cuts** – Update on letter sent to CCC

15. **Freedom of Information Act** – resolution that a working party be formed – resolution fell

16. **Quality Parish Council** – resolution to look into obtaining quality status – to be looked into at a future date

17. **Traffic Issues** – Feedback from working party – Cllr Warham stated that the group are looking into all areas of concern within the village and are working hard in order to produce a comprehensive traffic policy – see report, comments please. Cllr Nicholas has been looking into the condition of all footpaths. Cllr Johnson thanked all concerned.

- Email received re concerns of possible accident spot corner of Denmark Road– resolution to reply and for the traffic group to look into this matter – proposed Cllr Johnson, seconded Cllr Nicholas, all agreed

- Copy of a letter sent to SCDC, CC and James Paice re volume and speed of traffic

18. **New Office Working Party** – feedback – still to meet, group will comprise of Cllr's Johnson, Bristow, Clarke and Collinson

19. **Village Maintenance Working Party** – feedback – Currently compiling a comprehensive list of Assets.

20. **Fen Edge Association** – resolution to look into joining, proposed Cllr Clarke, seconded Cllr Johnson, all agreed.

21. **Email received re cars parking on grass at Brenda Gautrey Way** – resolution to place a sign “No Parking by order of the Parish Council – As the council are not, as yet, responsible for this area Clerk to reply stating this.

22. **Ladybird Pre school** – Letter re tender for extension plus date of meeting

23. **Cottenham Charities** – Allotments – Cllr Mudd stated that the gap in the fence between the rec and the allotments has led to people using this as a short cut from Rampton Road. Cottenham Charities request that the Parish Council pay for a sign stating No Public Right of Way. Proposed Cllr Johnson, seconded Cllr Bristow.

24. **Old Village Green** – Resolution to decide future use – Ideas to the Clerk, matter to be placed on the agenda for the 15<sup>th</sup> August 2006.

25. **South Cambs Crime & Disorder Reduction Partnership** – Invitation to attend a conference on 20<sup>th</sup> September 2006 – Cllr's Johnson and Bristow to attend.

26. **CALC** – Cllr Training – Feedback – Cllr’s felt that this had been a productive and informative evening.
27. **Methodist Church Clock** – This is now working
28. **Street Lighting Maintenance** – Information only
29. **Letter from John Ballantyne and David Hussell** – Information only
30. **Minerals and Waste Development Plan Progress** – Information only
31. **Mobile home** – Information only
32. **Complaints re Helicopter** – Report - Information only
33. **Citi 7 Service** – information only – Cllr Warham has contacted CCC and Stagecoach in regard to this new service, which still fails to service the whole village, Clerk to contact both parties raising out concerns.
34. Matters for consideration at the next meeting
  - Decorating of outer walls at CUSSC
  - Village sign re varnish
  - Dog Bin between Broad Lane – Church
  - Ask CBO Paul Rodgerson to attend August 15<sup>th</sup> Meeting
  - CALC Meeting 24<sup>th</sup> August 2006
35. Date of next meeting – Ordinary Parish Meeting 15<sup>th</sup> August 2006
36. Close of meeting – 10.02pm

Signed \_\_\_\_\_ Chair Date \_\_\_\_\_