

COTTENHAM PARISH COUNCIL

Minutes of Ordinary Meeting of the Cottenham Parish Council
Held in the Library of Cottenham Village College, High Street, Cottenham
On **Tuesday 19th September 2006 at 7.30pm**

Present: Cllr's Clarke, Norman, Nicholas, Rodway, Gautrey, Mudd, Leeks, Bristow, Simms, Warham and Johnson

SCDC Cllr's Bolitho and Edwards CCC Cllr Jenkins

CBO Paul Rodgerson and PCSO Jackie King

Clerk: Mrs J Groves 1 Member of the Public

Apologies: Cllr's Collinson, Hollins, Fox and Wotherspoon CCC Cllr Bradney

- 1. Chairman's Introduction and Apologies for Absence** – Cllr Johnson commented that the new Arts Development Manager would be giving a short presentation at the October meeting. At a recent meeting at Cambourne the Chair had been assured that all Officers and Cllr's were actively pursuing a conclusion to the Emergency Access. Cllr's Johnson and Warham were invited to present certificates and medals re the Reading Challenge at the library. Thanks were passed to the Council for their support of this scheme. Cllr Johnson thanked the Traffic Working Party for all the work done so far. Cllr Johnson is to attend the Crime and Disorder Partnership Meeting on the 20th September, if any Cllr's have any issues to raise/questions to ask please contact Cllr Johnson.
- 2. Any Questions from the Public/Press** – None raised
- 3. Declaration of Interest** – Cllr Rodway – Item 17 Flooding High Street/Broad Lane, Cllr Johnson – Item 8 Finance
- 4. Report from CBO Paul Rodgerson** – CBO Rodgerson stated that there had been a recent sharp rise in criminal damage and anti-social behaviour within the village. There is currently an investigation underway re £10,000.00 of damage at the Race Course, CBO Rodgerson commented that they have identified the culprits and further action will soon be taken, this could include Parenting Orders or possibly ASBO's. CBO Rodgerson further stated that he was disappointed about the lack of Youth Services by SCDC during the summer break; he was also very disappointed with the poor turn out at the Fun Day on the village green. Currently there are no leaders for the Youth Club, PCSO King has offered, in a civilian capacity, to help with staffing the club. At the moment children from Cottenham are attending clubs at Waterbeach. Lack of this service could be a possibly link to the increase in anti-social behaviour. The Doctors surgery on the High Street is the focus of an increase in anti-social behaviour, Cllr Norman stated when Emergency Access is upgraded this area will be fenced off with no access after surgery hours, this is an ongoing issue with the developers and SCDC, a letter from the police to SCDC would be helpful stating how access and lack of good lighting is causing problems. The matter of the use of the Old Village Green for off road motorbikes was discussed; whilst CBO Rodgerson would welcome an organised and structured scheme the giving of permission to individuals are more problematic i.e. insurance issues. CBO Rodgerson informed the Council that currently they are looking at the possibility of having a fixed football goal at Coolidge Gardens. Speed checks are currently being undertaken on a weekly basis and the possibility of using SPECS system, whereby the speed of a vehicle is calculated over three fixed points is being looked into. Also being looked at is the use of SID where a billboard with a speed camera on top displays the speed of a vehicle and smiles if over 30mph and growls if over. Cllr Collinson suggested that an article be placed in the Cottenham Newsletter in regard to the number of fixed penalty notices, which have been issued

recently re speeding and parking. Cllr Johnson thanked CBO Rodgeron and PCSO King for attending.

5. **Minutes of Ordinary Meeting 15th August 2006** – Cllr Mudd proposed a true and accurate account, seconded Cllr Bristow, all agreed. **Planning Meeting 10th August 2006** – Cllr Clarke proposed a true and accurate account, seconded Cllr Rodway, all agreed. **Planning Meeting 24th August 2006** – Cllr Warham proposed a true and accurate account, seconded Cllr Rodway, all agreed. **Planning Meeting 7th September 2006** – Cllr Bristow proposed a true and accurate account, seconded Cllr Clarke, all agreed
6. **Matters arising from these minutes not on this Agenda** – Item 15 – Village Sign – the Clerk has contacted Martin Graves for a quote. Item 33 – Meeting to be arranged with CUSSC – Cllr Johnson has spoken to Mr Ward (Chair of CUSSC) and is to contact Mr Giddens to arrange a meeting.
7. **Reports**
 - **SCDC** – Cllr’s Bolitho, Edwards and Wotherspoon – Cllr Edwards stated that the Issues and Options report re allocation of new sites for Travellers and Gypsies had begun with a consultation period of six weeks commencing on the 16th October 2006. Planning Sub-Committee agreed on the use of direct action re Pine View with the clearing of the site at the end of the period of compliance. There is a possibility that a little used piece of legislation could be used to recover the costs of this from the Travellers involved. At a recent cabinet meeting the Council formally adopted legislation re Sex Establishments within South Cambridgeshire i.e. Adult Shops this will ensure that all of these establishments are licensed. All new Cllr’s will need to have a CRB check; this is optional for existing Cllr’s. There is uncertainty over the future of Milton Country Park, it has been agreed to charge for car parking to see if this can fund this facility. Cllr Bolitho stated that the site at Appletrees has now been cleared. Cllr Bolitho would also like to hold a monthly surgery within the village and is looking for a suitable location; a possible location could be the Parish Office.
 - **CCC** – Cllr’s Bradney and Jenkins – Cllr Jenkins has been looking into the issue of HGV’s using Telegraph Street as a short cut. CCC will not do anything about this but the residents can have a sign erected. Cllr Norman commented on the fact that Cllr Bradney has been trying to discover for the last three months proposed road works within Cottenham, with no success. Cllr Jenkins did have an update on the Safer Route to School Project, which can include signage and a speed limit of 20mph. Further to this Cllr Norman commented that both Cllr Bradney and Jenkins could help improve communications with CCC. Cllr Jenkins stated that a meeting has been arranged with Highways for 19th October, invitations will be sent to Parish Councils. There are to be further meetings re the proposed Guided Bus, Cottenham Parish Council has not been notified of these meetings, Cllr Jenkins will ensure that an invitation is issued.

8. Finance

Income

- | | |
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| • SCDC Precept 2006/2007 2 nd Payment | £52500.00 |
| • Cricket Club – Donation | £150.00 |

Expenses

- | | |
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| • Paula Johnson – Expenses – Petrol/Telephone | £40.43 |
| • Cottenham Garden Services – September 2006 Invoice | £1184.00 |
| • Zurich Municipal – Insurance renewal | £6207.34 |
| • Melvin Pooley – Cricket square inspection | £150.00 |

• BC Group Trust- cut mound/meadow/verges – July	£229.13
• BC Group Trust – cut mound/meadow/verges – August	£265.79
• BC Group Trust – cut mound/meadow/flail moat – August	£299.63
• BC Group Trust – cut mound/meadow/verges – September	£247.86
• Jewson – electrical ducting – rec extension	£920.89
• Algar Signcraft – sign for allotments	£32.90
• Algar Signcraft – sign for play area	£32.90
• Cottenham Village College – refreshments –training session	£13.91
• ABCO – repairs to Ladybird Pre-School	£216.20
• Hags Play Limited – Repairs/Inspection	£141.00
• Glasdon UK Limited – Bins/dog bins	£553.68
• Cottenham Tyre & Autocentre – Fuel/Puncture repair	£45.00
• Team Flitwick – Gas Oil	£395.75
• A. Mappedoram – Repairs to Office light	£17.03
• Clerk – Salary – September 2006 plus 22 hours August	
	Gross £1117.24
	Tax £137.95
	NI £76.70
	Net £902.59
	Parish Council NI £89.25
• Inland Revenue - September 2006	£303.90

Resolution that the above invoices be paid – Cllr Johnson left the meeting, Cllr Bristow took the Chair, Cllr Norman proposed payment, seconded Cllr Warham, all agreed.

9. **Resolution to form a Finance Sub-committee** – Cllr Norman proposed that a Finance Working Party be formed, seconded Cllr Bristow, all agreed, Cllr’s Bristow, Simms, Clarke, Johnson and Norman volunteered.
10. **Recreation Ground**
 - Recreation Ground Management Committee – feedback – The committee recently conducted a walk around the recreation ground. Unfortunately only Neville Rice and David Partridge (Cricket) attended; this is the seconded time that no representative from Football has attended. This raises concerns over their commitment re fund raising etc. Cllr Mudd raised the issue of the Team Tunnel, this is also the fire escape for Ladybird and CUSSC, and it continues to be full of equipment. Clerk to contact all user groups to discuss. There has not been any contact from EDF, Cllr Johnson to contact.
 - Fencing/hedging quotes – Fence - Eastern Landscapes – 1. £12408.00 plus VAT, 2. £14179.00 plus VAT. Herald Contract Services – £7500.00 plus VAT. Zaun Systems - £24628.85 plus VAT. Hedge – Eastern Landscape - £5780.00 plus VAT, Herald Contract Services £4600.00 plus VAT – Clerk to contact Herald asking if there maybe a discount if the Parish Council were to accept both quotes. Cllr Johnson proposed that the quotes from Herald Contract Services be accepted, seconded Cllr Clarke, all agreed.
 - Resolution to look into the issue of CCTV at the Playarea due to vandalism - this matter to be looked into by the Recreation Ground Committee
11. **CUSSC** – Damaged wall – update – matter to be placed on October agenda.
12. **Resolution to investigate fully how to obtain Quality Parish Status** – Proposed Cllr Bristow, seconded Cllr Warham, all agreed. Cllr Bristow to investigate.
13. **Resolution to attend Calc Annual General Meeting to be held on October 14th 2006** – Letter from CALC re new constitution for CALC – copy of Draft

Constitution – Cllr Johnson proposed that Cllr Bristow attend, seconded Cllr Norman, all agreed.

14. **Traveller Issues** –
 - Resolution to respond to the: “A draft Revision of the Regional Spatial Strategy for the East of England to address the provision of Gypsy & Traveller Caravan sites” – Proposed Cllr Bristow, seconded Cllr Norman, all agreed
 - Resolution to reply to letter re relationship Traveller community/resident community – Proposed Cllr Johnson, seconded Cllr Norman, all agreed
 - In regard to the reply from Cllr David Bard to our letter asking for further clarification following a meeting held in October 2005. Cottenham Parish Council is dissatisfied with this reply. Cllr Edwards to look into this matter and report back at October meeting.
15. **Emergency Access** – Update – No further progress.
16. **Resolution to meet with residents of Monet Way re noisy air conditioning units on industrial estate** – Proposed Cllr Johnson, seconded Cllr Warham, all agreed.
17. **Flooding High Street/Broad Lane** – Resolution to contact relevant parties in response to recent flooding – Proposed Cllr Bristow, seconded Cllr Johnson all agreed, copies to be sent to CCC Highways and Environmental Health
18. **BT Phone box Broad Lane** – Resolution to ask for its removal – Cllr Rodway – Matter to be placed on October Agenda
19. **Small Tree on boundary of 110 High Street** – Request for its removal – Matter to be placed on October Agenda
20. **Gully Drain on the High Street opposite Rook Street** – Resolution that Highways are contacted re state of repairs – Matter to be placed on October Agenda
21. **Street Lights** – Resolution to contact CCC in regard to the painting of them – Matter to be placed on October Agenda
22. **Kerb Painting** – Resolution to contact Highways to ask that all protruding kerbs be painted – Matter to be placed on October Agenda
23. **Traffic Issues** – Feedback from working party.
 - Meeting with CCC and Stagecoach re Citi 7 service – feedback – Cllr Warham – Matter to be placed on October Agenda
 - Cowley Road Park and Ride – Resolution to attend exhibition re design of new Park and Ride site.
 - Resolution to spend up to £2500.00 for a comprehensive traffic report/plan from Patrick Lanaway Traffic Consultant from SLR. This to be used in discussion with CCC. – Proposed Cllr Norman, seconded Cllr Johnson, all agreed.
24. **Village Maintenance Working Party** – feedback – Matter to be placed on October Agenda
 - Resolution to take legal advice to determine actual Parish Council owned land at Smithy Fen Landing – Matter to be placed on October Agenda
 - Resolution to increase the rental paid for ‘Cowpasture’ on Twentypence Road – Matter to be placed on October Agenda
25. **Calc Meeting 24th August 2006** – Feedback – Cllr Bristow – Matter to be placed on October Agenda
26. **Northstowe & English Partnerships Workshop 30th August 2006** – Feedback – Cllr’s Bristow and Johnson – Matter to be placed on October Agenda
27. **Northstowe Member Briefing** – Affordable Housing 12th September – Feedback Cllr Johnson. – Matter to be placed on October Agenda
 - Resolution to attend Northstowe Member Briefing on Education on the 10th October at SCDC at 10am. – Proposed Cllr Johnson, seconded Cllr Warham, all agreed.

28. **Litter on Smithy Fen**
 - Response to recent Press Release re Fly tipping – Resolution to invite Mr Webster and Cllr Reynolds to visit Smithy Fen – Matter to be placed on October Agenda
 - Update re litter bins – Cllr Bristow
29. **Resolution to reply and support letter from Cambridge Constabulary re distraction burglaries** – Matter to be placed on October Agenda
30. **Resolution to reply to request from Impington PC re Traffic Count** – Proposed Cllr Norman, seconded Cllr Warham, all agreed, Cllr Norman to contact.
31. **Quote received from BC Group** – re grass cutting at Tension Manor – Matter to be placed on October Agenda
32. **Cambridge and Peterborough Minerals and Waste Development Plan** – Information only
33. **Resolution to consider alternative use of the Old Village Green** – re request from a resident – Matter to be placed on October Agenda
34. **Resolution that Cottenham Parish Council embraces the SCDC Race Equality Scheme 2005 – 2008** – Matter to be placed on October Agenda
35. **Resolution to attend the Water Sewerage and Waste Exhibition to be held on 5th October 2006** – Proposed Cllr Johnson, seconded Cllr Clarke, all agreed.
36. **The Public & Press to be excluded for the following items**
 - Cottenham Brass – Cllr Clarke proposed that to commemorate Band Master Colin Watsons long commitment to the band, that the Parish Council purchases a cornet at a cost of no more than £1000 with an appropriate inscription be purchased and presented to Cottenham Brass, seconded Cllr Johnson all agreed.
 - New Office Working Party – Resolution to renegotiate terms of lease with existing landlord - – Matter to be placed on October Agenda
37. Matters for consideration at the next meeting
38. Date of next meeting – Ordinary Parish Meeting 17th October 2006
39. Close of meeting – 10.20pm

Signed _____ Chair Date _____