

COTTENHAM PARISH COUNCIL

Minutes of an Ordinary Meeting of the Cottenham Parish Council
held in the Library of Cottenham Village College, High Street, Cottenham
On Tuesday 12th December 2006 at 7.15pm

Present: Cllr's Fox, Nicholas, Leeks, Gautrey, Rodway, Mudd, Bristow, Johnson, Warham, Hollins and Collinson.

SCDC Cllr's Bolitho and Edwards

CCC Cllr's Bradney and Jenkins

Peter Duthie – Northstowe Rights of Way Project

Clerk: Mrs J Groves

Apologies: Cllr's Clarke, Norman and Simms

1. Presentation – Mr Peter Duthie – Northstowe Rights of Way Project

Manager – Mr Duthie outlined the proposal for a bridleway between the proposed development at Northstowe and Cottenham. Funding has been provided by Central Government to enable safe routes to be found away from existing busy roads, also existing footpaths and bridleways need to be improved and upgraded. A link to Rampton is also proposed. Cllr Nicholas asked if the route had been confirmed, Mr Duthie stated that they were in discussion with landowners. Cllr Mudd commented that as yet the exact size of Northstowe is still to be decided and therefore how could any plans for where to place new bridleways/footpaths be decided. Mr Duthie stated that this might effect connections with Willingham but should not affect proposals for a link with Cottenham. The adopted approach is similar to that at Cambourne with a perimeter bridleway where any new bridleways can be linked into it. Concerns were raised re use by motorcyclists, Mr Duthie stated that they have looked into this matter and there are solutions. Concerns were also raised re future maintenance and how users would cross the Guided Bus route. Mr Duthie commented that the hope was that firstly the bridleways will be built to a high standard, thus minimising future maintenance, there is also the possibility that there will be additional funding for upkeep from the developers. As to the Guided Bus, any crossings will require very clear visibility splays. Cllr Johnson thanked Mr Duthie for attending the meeting.

2. Chairman's Introduction and Apologies for Absence

– Cllr Johnson stated that upon receipt of a letter from a resident the Council had sought advice from CALC. CALC advice in this instance is that whilst the Council always takes individuals concerns seriously, on this matter the Parish Council are unable to discuss the conduct of an individual Councillor, this falls to the Standards Board. Cllr Johnson further stated that all decisions and viewpoints are the corporate view of the Parish Council as a whole and are debated and minuted as such. If an individual Cllr attends other meetings on behalf of the Council these are the views they would express. Further to this all Cllr's have had training re declarations of interest and some Cllr's have taken advice from Mr Colin Tucker, Monitoring Office SCDC. Cllr Johnson then further clarified points raised, the Parish Council has attended meetings with Travellers, Rev Hore and others, including residents of the settled community, in an attempt to improve community relationships. The Parish council fully supports the legal process, which has taken place in regard to unlawful development on the Fen. There has been no discussion or position taken in regard to any particular individual. Lastly in regard to the 'purported' correspondence. Cllr Johnson stands by a previous statement that all decisions/submissions/correspondence are the corporate view, expressed on the Council's behalf by the Clerk, the Proper Office of the Council.

3. **Any Questions from the Public/Press** – Non present
4. **Declaration of Interest** – Cllr Bristow, Item 14 Traveller Issues, Declared a Personal Interest and will not vote. Cllr Collinson and Nicholas, Item 31 and Cllr Gautrey Item 16.
5. **Minutes of Ordinary Meeting 14th November 2006** – Cllr Nicholas proposed a true and accurate account, seconded Cllr Leeks, all agreed. **Planning Meeting 16th November** – Cllr Bristow proposed a true and accurate account, seconded Cllr Leeks, all agreed. **Planning Meeting 30th November 2006** – Cllr Collinson proposed a true and accurate account, seconded Cllr Mudd, all agreed.
6. **Matters arising from these minutes not on this Agenda** – Item 18 Plastic Recycling – matter to be placed on January Agenda. Item 25 – Open Spaces – matter to be placed on January Agenda. Item 12, point 2 – no reply has been received as yet. Item 12, point 4 – the questionnaire is with Cllr Norman.
7. **Reports**
 - **SCDC** – Cllr’s Bolitho, Edwards and Wotherspoon – Cllr Bolitho stated that jetting of the drains has started and he asked that all reported back to him if drains were not cleared. Cllr Bolitho further stated that there is a need for a map of the drainage system. Cllr Edwards stated that 5 petitions had been received re loss of wardens at sheltered schemes within the village. Cottenham Parish Council has written to SCDC on this matter but as yet has not received a reply. Cllr Bolitho has also looked into problems re Unit J at Broad Lane, these include the installation of air conditioning units with no planning permission. Cllr Bristow asked if Cllr Edwards could provide the council with a list of any documents relative to the LDF that may affect Cottenham.
 - **CCC** – Cllr’s Bradney and Jenkins – Cllr Jenkins complimented Cllr Bolitho re clearing of drains and asked to be contacted if all not cleared. Cllr Bristow asked that Cllr Bradney kept the Council informed re traffic issues.

8. Finance

Income

- | | |
|--------------------------------|---------|
| • CUSSC – rent July/Aug/Sept | £691.25 |
| • Thurston Fair – Green Hire | £240.00 |
| • Gawthroup – Rent Town Ground | £100.00 |

Expenses

- | | |
|---|----------|
| • Cottenham Garden Services – December 2006 Invoice | £1008.00 |
| • Zurich Municipal – outstanding cheques due 2004/2005 | £1034.24 |
| • Herald Contract Services – 50% of cost of hedging | £2702.50 |
| • Herald Contract Services – Gate for new fencing | £546.38 |
| • Jewson – Rope | £27.35 |
| • Andrew Firebrace Partnerships – Inspection of floor CUSSC | £136.59 |
| • Martin Graves – Village sign repairs | £579.57 |
| • Cambridge Water Company | £858.77 |
| • BC Group Trust – Sept 06 – cut mound and meadow | £247.86 |
| • BC Group Trust – Sept 06 – Habitat improval/signs/dog bin | £154.31 |
| • BC Group Trust – Oct 06 – Culvert/flail ditch,/cut grass | £571.05 |
| • BC Group Trust – Nov 06 – Cut meadow/clear rubbish | £318.66 |
| • Open Spaces – Membership fee | £40.00 |
| • Clerk – Expenses – Phone/stamps/keyboard | £128.40 |

- Clerk – Salary – December 2006

Gross	£988.88
Tax	£109.57
NI	£62.58
Net	£816.73
Parish Council NI	£72.82

- Inland Revenue - December 2006 £244.97

Resolution that the above invoices be paid – Proposed Cllr Fox, seconded Cllr Nicholas, all agreed.

9. **Clarification of Councillors position when representing Cottenham Parish Council – Clarification of Councillors position when acting as an individual** – Item deferred

10. **Recreation Ground**

- Recreation Ground Management Committee – feedback
- Report from Andrew Firebrace Partnerships – Info only – matter to be placed on next Recreation Ground Management Committee meeting.
- Resolution to consider which option to accept re new electricity supply for New Pavilion/Ladybird Pre School – Option 1 £49,695.63 – Lay HV cable into new sub station and feed LV cables as plan. Supply both Pre School and new pavilion. Option 2 £25,249.90 – Lay low voltage main cable along Lambs Lane and connect service to the pre school. Option 3 £1624.45 - Lay service to new Pavilion from previously lay main cables. Cllr Leeks stated that there was a need for further clarification and advice before a decision can be made. Clerk to seek advice, matter to be placed on January Agenda.
- Resolution to accept quote from Herald Contract Services for repairing bark pits on the play area at a cost of £280 plus VAT – proposed Cllr Bristow, seconded Cllr Johnson, all agreed.

11. **Traveller Issues** – Non arising

12. **Finance Committee Meeting** - Feedback

13. **Flooding High Street/Broad Lane** – As stated drains are being cleared. Still no reply from Environmental Health.

14. **Traffic Issues** – Feedback from working party

- Letter received re speeding – Resolution to respond, proposed Cllr Johnson, seconded Cllr Bristow, all agreed.
- Feedback re meeting held on the 27th November 2007 with other Councils on traffic/highway/drainage issues re proposed housing developments – Cllr Bristow stated that this had been a helpful meeting, and many interesting points were raised one of which was to confirm objection to the CCC traffic strategy, which would have the ‘flow’ on the A14 maintained at any cost to congestion on B roads including the 1049.
- Guided Busway Public Exhibition to be held at CVC on 20th November 2006, 5-7pm – Feedback from Cllr’s – No feedback
- Initial findings/recommendations from SLR Consulting – recommendations of Traffic Group – Cllr Warham stated that the recommendations received from the consultant were unsatisfactory and are awaiting a new report.
- Letter sent to Dr Stephen Ladyman – information only
- Reply received from James Paice MP – Resolution to arrange a meeting with the Traffic Working Party and Cllr’s Bradney and Jenkins, proposed Cllr Johnson, seconded Cllr Bristow, all agreed.

15. **Litter on Smithy Fen**
 - Update re litter bins – Cllr Bristow – Place on Finance Agenda
16. **Cambridge and Peterborough Minerals and Waste Preferred Options Consultation** – Resolution that Cottenham Parish Council reaffirms its opposition to any development at Smithy Fen for reasons (repeat our letter of objection) Further to a proposed meeting with Mr Atkinson, to be held on the 13th December 2006, Cllr Johnson proposed that Cllr’s Hollins and Bristow update this letter and that the Clerk submits this, seconded Cllr Fox, all agreed.
17. **Northstowe Member Briefings** – Resolution to attend – 19th December 2006 – Proposed Cllr Johnson, seconded Cllr Bristow, all agreed.
18. **Fen Edge Association** – Resolution to apply for road closure for the Family Fun Weekend, 22nd – 24th June 2007 – Proposed Cllr Johnson, seconded Cllr Collinson, all agreed.
19. **Emergency Access** - update – Resolution to Petition SCDC that they act robustly in ensuring that Persimmon adheres to the timescale promised at a meeting held on 1st December 2006 and as per letter from Gareth Jones, proposed Cllr Johnson, seconded Cllr Bristow, all agreed.
20. **Resolution to look to replace PC Laptop plus purchase external hard drive** – Proposed Cllr Nicholas, seconded Cllr Fox all agreed.
21. **Liaison with Fen Edge Parish Councils Histon/Impington – Cllr Leeks** – Clerk to contact relevant Councils, if any interest shown matter to be placed on January Agenda.
22. **Resolution that the Clerk is empowered to approve a cost of £0.10 per page for the downloading of documentation considered essential for a Cllr fulfilling his/her duties** – Proposed Cllr Bristow, seconded Cllr Johnson, all agreed.
23. **Resolution to contact Malary to seek assurances that the company have adopted new legislation on emissions and smells. If they have done so need an explanation as to why there appears to be no improvement** – Proposed Cllr Nicholas, seconded Cllr Johnson, all agreed. Clerk to email.
24. **Resolution to determine the exact terms of Malary’s new transport licence, to investigate if Cottenham Parish Council’s recommendations on hours of business have been ignored and if so to determine why** – Proposed Cllr Johnson, seconded Cllr Bristow, all agreed.
25. **Ladybird Pre School** – Update – Cllr Mudd – Lottery Funding, the application has been recommended and a decision will be made by the end of January 2007/beginning of March 2007. CCC may also be able to further fund this project.
26. **Franklin Gardens** – Letter sent – Information only
27. **Calc Meeting 22nd November 2006** – See email from Cllr Bristow
28. **Mutual Exchanges and S106 Restrictions** – Resolution to reply – Matter to be placed on January December.
29. **Capital Grants SCDC** – Resolution to reply – proposed Cllr Bristow, seconded Cllr Fox, all agreed.
30. **Letter received from Mrs Murren** – information only
31. **The Public & Press to be excluded for the following item** – Cllr’s Collinson and Nicholas left the meeting.
 - New Office Working Party – Cllr Bolitho re possibility of renting office space at the Royal British Legion – There is still 18 months on existing lease and the Parish Council may well need office space before this. Cllr Johnson and the Clerk to meet re possibility of alternative office/meeting space.

32. Matters for consideration at the next meeting
33. Date of next meeting – Finance Meeting 9th January 2007
34. Close of meeting – 10.05pm.

Signed _____ Chair Date _____