

COTTENHAM PARISH COUNCIL

Minutes of an Ordinary Meeting of the Cottenham Parish Council

Held in the Library of Cottenham Village College, High Street, Cottenham
On Tuesday 16th January 2007 7.30pm

Present: Cllr's Simms, Nicholas, Warham, Wotherspoon, Leeks, Clarke, Bristow, Johnson, Norman, Fox, Mudd, Collinson and Gautrey.

SCDC Cllr Bolitho

Clerk: Mrs J Groves

1 Member of the Public

Apologies: Cllr Hollins, CCC Cllr's Bradney and Jenkins

1. **Chairman's Introduction and Apologies for Absence** – Cllr Johnson stated that the next planning meeting, 25th January 2006, would be held in the Library at the College. Cllr Johnson and the Clerk recently viewed a potential replacement Parish Council Office, this proved too expensive and too small. New Office Premises to be placed on February Agenda.
2. **Any Questions from the Public/Press** – A resident from Courtyard Way asked if clarification could be given re comments on a recent Planning Application for Unit J Broad Lane Cottenham. The Clerk confirmed comments made. There are still issues re Health and Safety, Cllr Bolitho to look into this matter.
3. **Declaration of Interest** – Cllr's Bristow, Leeks and Clarke – Item 7 Finance, Cllr Bristow stated that he would leave the meeting for Item 24.
4. **Minutes of Ordinary Meeting 12th December 2006** – Item 10 – Insert 'professional' advice ..., Item 25 – delete March, insert February, Cllr Nicholas proposed a true and accurate account, seconded Cllr Leeks, all agreed. **Planning Meeting 14th December 2006** – Cllr Bristow proposed a true and accurate account, seconded Cllr Norman, all agreed. **Finance Meeting 9th January 2007** – Cllr Leeks proposed a true and accurate account, seconded Cllr Clarke, all agreed.
5. **Matters arising from these minutes not on this Agenda** – Item 9 Clarification of Councillors position. Cllr Johnson has done this. Item 21 Clerk to contact relevant parish councils
6. **Reports**
 - **SCDC** – Cllr's Bolitho, Edwards and Wotherspoon – Comments were made, again about the length of one of the reports, Cllr Mudd asked that future reports be more Cottenham specific. Clerk to email future reports to all Cllr's. Core Strategy – Local Development Framework, Cllr Bristow asked if any consideration had been given to Histon Parish Council's concerns that a document on Drainage relevant to Northstowe had not been given consideration, is this mentioned? Equally has consideration been given to possible incorrect traffic flow figures within this document? Cllr Wotherspoon stated that this document had been finalised. Planning Advisory Service – Training, Cllr Bristow asked if this training would be available for Parish Councils, Cllr Wotherspoon stated that there is limited numbers and that there would be no spaces available. The Parish Planning Pack is due to be revised. Cllr Collinson asked about the situation re drains and gullies, in a recent email from Cllr Jenkins it was intimated that this work had been concluded, plus the need for a drainage map for Cottenham. Cllr Bolitho stated that CCC has jetted all of the drains but not the gullies or storm drains. CCC stated that they have no drainage map. Cllr Bolitho commented that this is an ongoing business and further meetings had been arranged to ensure all works completed. Cllr Bolitho to meet with Cllr Clarke to locate all drains and gullies. Broad Lane – the Lode, Cllr Norman stated that the flap valve is still jammed open, matter to be placed on February agenda.
 - **CCC** – Cllr's Bradney and Jenkins – See Reports

7. Finance

Income

Expenses

- Rick Bristow – Photocopying – Histon drainage report and maps £73.12
- Rick Bristow – Expenses petrol 2006 – various meetings £52.91
- Alan Leeks – Sweets – Gratuities – Carol Concert £92.29
- Robert Clarke – Carol Concert – expenses – PA system £40.00
- Robert Clarke – Collection of Christmas Tree £117.50
- D K Till – Carol Concert – Charcoal £21.00
- Alan Mappedoram – Christmas Lights £452.14
- Cottenham Garden Services – January 2007 Invoice £1008.00
- Cottenham Garden Services - Hedge Wilkin Walk £296.00
- Cottenham Garden Services – Paint Rec Gate £116.00
- Cottenham Garden Services – Plants – Memorial £100.00
- Keith Pomroy – Painting Bus Shelter £35.00
- Elveden Farms Limited – Xmas Tree £409.66
- Business Consultancy Services – Accounts £452.38
- Business Consultancy Services – Accounts £141.00
- Upons – roller £3818.75
- SLR Consulting – Traffic Report/Recommendations £499.38
- SLR Consulting – Fees – Meetings/Investigations/Mileage £189.68
- Ernest Doe – Lawnmower repairs £187.86
- Polarglaze – Replacement window CUSSC £79.00
- Andrew Snelson (for Fen Reeves) £23.00
- Fen Edge Community Association Membership £15.00
- Clerk – Salary – January 2007

Gross	£925.76
Tax	£95.79
NI	£55.63
Net	£774.34
Parish Council NI	£64.74

- Inland Revenue - January 2007 £216.16

Resolution that the above invoices be paid. – Cllr’s Bristow, Leeks and Clarke left the meeting. Cllr Nicholas proposed payment, seconded Cllr Simms, all agreed. Cllr’s Bristow, Leeks and Clarke returned to the meeting.

8. **Resignation of Stephen Rodway. Resolution to advertise the vacancy for a Councillor, if a by-election is not required a resolution to fill this vacancy by co-option and a notice to be placed accordingly.** – Proposed Cllr Johnson, seconded Cllr Clarke, all agreed.
9. **Resolution to request a precept of £124,500.00** – Proposed Cllr Bristow, seconded Cllr Nicholas, all agreed.
10. **Electric supply Recreation Ground** – Resolution to accept the quote of £49,695.00 (includes VAT) – Proposed Cllr Bristow, with the caveat that CCC are asked if it would be possible for the electric supply for the rec be included with the new supply for additional classrooms at the Primary School, seconded Cllr Nicholas, 12 for the proposal, Cllr Leeks abstained, carried.
11. **Traffic Issues** – Feedback from working party – The report from SLR Consulting is still to be looked at. Cllr Warham further commented that there did not appear to be

any sense of a holistic approach to Traffic Assessment when new developments are proposed. The effect of additional traffic caused by all proposed developments does appear to be considered. Cllr Warham and Cllr Norman met with Sir David Trippier of Cambridge Horizons to ask questions re Traffic Assessments and to comment on flaws found in current Traffic Assessments. Further discussions included how the combined effect of new developments is not taken into account, that Parish Councils are undertaking their own reports re traffic flow and these are not being taken notice of, that Traffic Assessments are in different formats making it difficult to make comparisons, and that whilst new developments are planning excellent traffic systems within them there is no study into the effect existing dwellings. Finally the issue of flooding was discussed. Cllr's Warham and Norman felt that the meeting went well. Cllr Bristow and Cllr Norman attended a meeting with Histon and Impington Parish /council. All are concerned re traffic on the B1049 and the implications of Northstowe, the Guided Bus and the proposed North West Cambridge Development. Cllr Norman suggested that the issue of drainage and possible flooding be an area to concentrate as developers tended to concentrate on traffic issues. Also to hopefully include Rampton and Oakington in these discussions.

- Resolution to request that Cottenham Parish Council attend a meeting of Hilton Parish Council re A14 Upgrade: Joining Forces – Proposed Cllr Johnson, seconded Cllr Fox, all agreed, Cllr's Norman and Bristow to attend. Clerk to email the request.
12. **Northstowe Member Briefings** – 19th December 2006 – Planning Obligations & Update
 13. **Emergency Access** - update –
 - Letter received from SCDC
 - Resolution to consider accepting the ownership of the emergency access. Resolution to consider the offer from Persimmon of £3000.00 for the upkeep of the emergency access – Clerk to contact CALC to seek legal advice and Cllr Warham to contact Cambridge Horizons.
 14. **David Wilson Homes Development** – Resolution to comment – Proposed Cllr Bristow, seconded Cllr Johnson, all agreed. Cllr's to look at proposals matter to be placed on Planning Agenda 8th February 2007.
 15. **Plastic Recycling** – Resolution to consider location – Clerk to contact Industrial Estates.
 16. **Malary** – Resolution to write and request a response within 7 days, if not forthcoming to contact relevant authorities – Proposed Cllr Bristow, seconded Cllr Johnson, all agreed.
 17. **Resolution to contact Open Spaces for clarification of future usage of Old Village Green** – Proposed Cllr Johnson, seconded Cllr Bristow, all agreed.
 18. **Resolution to renew contract with BC Group** – Proposed Cllr Nicholas, seconded Cllr Clarke, all agreed.
 19. **Cottenham Newsletter** – to decide which Cllr compiles notes for submission – Cllr Nicholas proposed that Cllr Mudd continues to do this on behalf of the Parish Council, seconded Cllr Fox, all agreed.
 20. **Resolution to attend Planning Application Workshop 17th March 2007** – Clerk to attend, if possible, proposed Cllr Norman, seconded Cllr Johnson, all agreed.
 21. **ASB Cottenham** – Reply received
 22. **Temporary Signs for Community or Charity Events** – Information only – Clerk to circulate to organisations which may be affected.
 23. **Cottenham United Colts Football Club** – Resolution to agree to the request to hold a 5 a side tournament at the rec on 20th May 2007- Proposed Cllr Clarke, seconded Cllr Johnson, all agreed.
 24. **Traveller Issues** – Cllr Bristow left the meeting.
 - Water Lane Appeal – feedback from Hearing held on 3rd January 2007 – Cllr's Norman and Johnson attended, Inspectors decision expected in 5 weeks time.

- Victoria View – Resolution to reply re SCDC seeking Cottenham Parish Councils views/opinions re residents unsuccessful appeal prior to SCDC Planning Sub Committee meeting to be held on 31st January 2007 – See attached letter. Proposed Cllr Johnson, seconded Cllr Nicholas, all agreed.

25. Matters for consideration at the next meeting

26. Date of next meeting – Ordinary Parish Council Meeting 6th February 2007

27. Close of meeting

Signed _____ Chair Date _____