

**COTTENHAM PARISH COUNCIL**  
 Minutes of an Ordinary Meeting of the Cottenham Parish Council  
 Held on Tuesday 9<sup>th</sup> October 2007 at 7.30pm

**Present:** Cllr's Johnson, Leeks, Collinson, Nicholas, Wotherspoon, Hollins, Mudd, Bristow, Norman, Clarke and Bradney. CCC Cllr Jenkins, SCDC Cllr Bolitho

**Apologies:** Cllr's Warham, Fox, Simms and Gautrey, SCDC Cllr Edwards

**75. Any Questions from the Public or Press – None present** **ACTION**

**76. Chairman's Introduction and Apologies**

**77. Declaration of Interest**

**78. Minutes of Ordinary Parish Meeting 18<sup>th</sup> September 2007** – Cllr Johnson proposed a true and accurate account seconded Cllr Mudd, all agreed. **Planning Meeting 20<sup>th</sup> September 2007** – Cllr Nicholas proposed a true and accurate account, seconded Cllr Hollins, all agree, **Extra Ordinary Meeting 27<sup>th</sup> September 2007** – Cllr Bradney proposed a true and accurate account, seconded Cllr Norman, all agreed

**79. Update on matters arising from these minutes not on this Agenda - None**

**80. Reports**

- SCDC – Cllr's Bolitho, Edwards and Wotherspoon
- CCC – Cllr's Bradney and Jenkins

**81. Finance**

*Income*

- |                                     |            |
|-------------------------------------|------------|
| • Cottenham Cricket Club - Donation | £150.00    |
| • SCDC – precept                    | £62,250.00 |

*Expenses*

- |  |            |
|--|------------|
| • Cottenham Garden Services – October 2007 Invoice               | £1058.40   |
| • Martin Graves Carpentry Ltd – Repairs at rec/fit Mereham signs | £788.73    |
| • Eastern Landscape Services Ltd – Tree works                    | £2,978.63  |
| • Spocco Ltd – Accounts  | £141.00    |
| • Cottenham Village College – Room hire                          | £103.62    |
| • Aquarius Liquid Engineering – Sewage pump inspection           | £299.39    |
| • Zurich Municipal Management Services – LCAS membership         | £99.88     |
| • Uttridge & Granger – Interim progress payment (No. 2)          | £54,064.91 |
| • Uttridge & Granger – Interim progress payment (No. 3)          | £19,697.92 |
| • Clerk – Salary – October 2007                                  |            |

Gross	£1210.68
Tax	£156.99
NI	£85.32
Net	£968.37

Parish Council NI      £99.29

- |                                   |         |
|-----------------------------------|---------|
| • Inland Revenue - September 2007 | £341.60 |
|-----------------------------------|---------|

Resolution that the above invoices be paid – Proposed Cllr Mudd, seconded Cllr Johnson, all agreed.

- 82. Northstowe**
- Northstowe Master Programme – Copy of letter sent to Cambridge Horizons
- 83. Brenda Gautrey Way** – Copy of letter sent to TDS.
- 84. Drains/Ditches** – Meeting with the Old West Internal Drainage Board and SCDC to determine the extent of their joint responsibilities for ditches/drains within the Parish – Ongoing
- 85. Broad Lane ditch/Balancing Pond/Ransom strip** – Update - Ongoing
- 86. Town Land** – copy of letter information only
- 87. New Office** – Update – Draft lease with solicitors, New office working party to meet to discuss new equipment required. **CLERK/NEW OFFICE WP**
- 88. Mereham** – Update – Cllr’s Norman, Bristow and Wotherspoon attended the first day of the Appeals. Clerk to try to get a copy of the opening statements. **CLERK**
- 89. New Pavilion** – Update – Resolution to accept reduced fees for planning application, see enclosed figures, dependent on outcome with planning officer from SCDC – Resolution falls, Clerk to contact SCDC Planning department and arrange a meeting with the architects. **CLERK**
- 90. Cottenham Village Design Group** – Copy of letter sent
- 91. Joint Parishes Working Group** – Update – Cllr Norman stated that letters have been sent re Environmental Scoping and Transport Assessment re Northstowe, 10 parishes are now members of this group. A meeting has been arranged with James Paice and Andrew Lansley on 26<sup>th</sup> October 2007.
- 92. Travellers**
- Appeal APP/W0530/A/07/2049741/NWF – Land at Plots 5, 5a, 6, 10 and 11 Orchard Drive Smithy Fen Cottenham – Update – Copy of Statement of Case – Cllr Bristow has informed SCDC re drainage/sewage situation at Smithy Fen and Cllr Norman further stated that there appears to be an increase in the number of caravans on Setchell Drove. Clerk to inform SCDC. **CLERK**
- 93. Recreation Ground**
  - Water Supply – update – Cllr Norman to meet with Anglian Water 11<sup>th</sup> October 2007
  - Security at the rec – update – matter to be placed on next planning agenda
  - Electric supply – update – supply to be energised 10<sup>th</sup> October 2007
  - Skateboard Park – update – Clerk has submitted an insurance claim to Zurich
  - Floodlights – problems due to no supply - Resolution to find cause and to repair – resolution falls as it has been repaired
- 94. Traffic Issues** – Feedback from working party
  - Safer Routes to School – update – Clerk to contact Rosemary Mullen. **CLERK**
  - Pavements – Cllr’s Mudd & Nicholas – Clerk to do a covering letter. **CLERK**
  - Progress on further response to the Northstowe Traffic Scoping Report – Report to be sent to Julie Ayres. **CLERK**
  - Transport Report to Cottenham Newsletter before deadline of 25<sup>th</sup> October 2007 – to decide when to hold a display at CVC, agree that a copy is placed at the library, and to agree to a final response date – It was decided to hold the display week beginning 10<sup>th</sup> December 2007 location the new office, times/rota to be decided later. Traffic Group to meet and decide format of response forms. **TRAFFIC WP**
- Minor Highway Improvement Schemes 2008/09 – Resolution to apply – Proposed Cllr Bristow, seconded Cllr Norman, all agreed. **CLERK**
- 95. Bus Shelter opposite Broad Lane** – Resolution to decide future of this shelter – remove/renovate – Cllr Nicholas proposed that subject to further consultation the shelter be removed, seconded Cllr Bristow, all agreed. Clerk to contact Highways re pavement, matter to be placed on the web site and a notice to be placed on the shelter. **CLERK**
- 96. CVC Youth Council** – update Cllr Warham – Matter to be placed on November Agenda
- 97. Parish Council Website** – Update – The site is now open
- 98. Ladybird Pre-School** – Update – completion date for extension is 9<sup>th</sup> November 2007. Mrs Miller has asked for more secure fencing. Cllr Mudd has advised Mrs Miller that planning permission will be required.

- 99. Histon Neighbourhood Panel Meeting 16<sup>th</sup> October 2007** – Resolution to attend, 7.30 at Histon Junior School – Proposed Cllr Nicholas, seconded Cllr Bradney, all agreed.
- 100. Planning for Gypsy and Traveller Accommodation** – Letter received – Information only
- 101. Jigsaw** – Community Archaeology Project Proposal – Resolution to support this project – Proposed Cllr Nicholas, seconded Cllr Bradney, all agreed. **CLERK**
- 102. Cam Sight** – Resolution to reply – Cllr Collinson proposed that an invitation to the November meeting be sent, seconded Cllr Nicholas, all agreed. **CLERK**
- 103.** Matters for consideration at the next meeting – Finance and RFO
- 104.** Date of next meeting – Ordinary Parish Council Meeting 6<sup>th</sup> November 2007
- 105.** Close of meeting – 9.10

Signed \_\_\_\_\_ Chair Date \_\_\_\_\_