

MINUTES OF COTTENHAM PARISH COUNCIL

Ordinary Meeting of the Cottenham Parish Council

Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham

On **Tuesday 15th January 2008 at 7.15pm**

Present: Cllr's Johnson, Collinson, Fox, Bristow, Warham, Simms, Wotherspoon, Clarke, Bradney, Hollins and Norman. SCDC Cllr Bolitho, CCC Cllr Jenkins

Clerk: Mrs J Groves

Apologies: Cllr's Leeks, Mudd, Nicholas and Gautrey. SCDC Cllr Edwards

Transport Report – Cllr David Jenkins gave a brief resume of his report a full update will be given at the March meeting.

192. Any Questions from the Public or Press – Standing orders to be suspended – None present

193. Standing orders to be re-instated - Chairman's Introduction and Apologies – Cllr Bristow thanked Cllr Nicholas for his contribution to the response given to SCDC on Electronically Controlled Planning Consultation.

194. Declaration of Interest – Cllr Wotherspoon and Cllr Collinson – Item 216. Cllr Johnson and Cllr Norman – Item 197

195. Minutes of Ordinary Parish Meeting 4th December 2007 – Cllr Simms proposed a true and accurate account, seconded Cllr Fox, all agreed, **Planning Meeting 29th November 2007** – Cllr Johnson proposed a true and accurate account, seconded Cllr Fox, all agreed, **Planning Meeting 13th December 2007** – Cllr Bradney proposed a true and accurate account, seconded Cllr Simms all agreed, **Finance Meeting 8th January 2008** – Cllr Johnson proposed a true and accurate account, seconded Cllr Norman, all agreed

196. Reports

- SCDC – Cllr's Bolitho, Edwards and Wotherspoon
- CCC – Cllr's Bradney and Jenkins

197. Finance

Income

- Cottenham United Colts- Planning fee contribution £2750.00

Expenses

- Alan Leeks – keys for new office £56.00
- Paula Johnson – sweets for Carol Concert £22.32
- David Norman – Expenses re Mereham/Traffic exhibition £25.42
- DK Till – Charcoal Carol concert £21.00
- Cottenham Garden Services – January 2008 Invoice £1058.40
- Viking Direct – Tables/Chairs £950.27
- Berrycroft – rec supplies £56.90
- Cambridge Water – rec water £881.94
- Mr T C Eade – website upkeep £260.00
- Elveden – Xmas Tree £434.04
- Spoco – Accounts £261.44

- CALC – Cllr Professional Development £27.50
- Clerk – Salary – January 2008

Gross	£1058.92
Tax	£123.55
NI	£68.63
Net	£866.74

Parish Council NI £79.86

- Inland Revenue - January 2008 £272.04

Cllr's Johnson and Norman left the meeting, Cllr Fox proposed that the above invoices be paid, seconded Cllr Hollins, all agreed. Cllr's Johnson and Norman returned to the meeting.

198. Finance

- Resolution to set precept for 2008/09 – Cllr Simms proposed a precept of £148,000.00, seconded Cllr Clarke, all agreed. **ACTION – CLERK**
- It was decided not to support the funding request for the 'Faces of the Fen' project.
- Further investigations to take place re funding request from the Swimming Pool Association. **ACTION - CLERK**

199. Northstowe

- Resolution to respond to Planning Application – Proposed Cllr Hollins, seconded Cllr Fox, all agreed. Working Group to look into the following issues, drainage, traffic, construction traffic and impact on the infrastructure of the village. Cllr's Bristow, Warham, Hollins, Clarke and Simms to meet before the end of January. **ACTION – NORTHSTOWE WP**
- Resolution to attend meeting – Northstowe Development re possible remaining ordnances – 21st January 2008, 6pm Cambourne – Cllr Bristow to attend, proposed Cllr Johnson, seconded Cllr Norman, all agreed.

ACTION- CLLR BRISTOW

200. Drains/Ditches – Meeting with the Old West Internal Drainage Board and SCDC to determine the extent of their joint responsibilities for ditches/drains within the Parish – Ongoing

201. Broad Lane ditch/Balancing Pond/Ransom strip – Update – some works have been undertaken contractors are due to do further works

202. Mereham – Letter sent information only

203. New Pavilion – Update – Cllr Johnson – The architects are due to meet with the user groups on 28th January 2008.

- Resolution to accept revised costings from MLM re fees to achieve planning permission – proposed Cllr Johnson, seconded Cllr Bristow, all agreed.

204. Joint Parishes Working Group – Update – Cllr Norman – The JVG is to meet at the Parish Office on 23rd January 2008. A meeting has been held with CCC re traffic issues re Northstowe, it appears that there are to be no real restrictions on which roads construction can use to access the site. CCC officer stated that as developers have not decided on suppliers they cannot devise a

transport strategy; this is a very important issue. Cllr Norman left a list of questions which are still to be answered. Cllr Norman to circulate notes taken of this meeting, Cllr Bradley to seek advice region wide over routing agreements.

- 205. Malory** – Resolution to arrange a meeting re recent complaints re smells/noise – resolution falls. SCDC and Environment Agency has been contacted in regard to this continuing problem
- 206. Hedge at Rec Roadway** – Resolution to meet with resident re recent complaint, also to discuss this matter with Neville Rice – Cllr Simms proposed that Cllr’s Bristow and Mudd meet with the resident, and that Cllr Clarke meets with Neville Rice, seconded Cllr Johnson, all agreed. **ACTION - CLERK**
- 207. CUSSC** – Request received to have a small marquee on the rec on the 8th March 2008 – Resolution to allow this with the proviso no glasses etc. – proposed Cllr Clarke, seconded Cllr Johnson all agreed. In addition provision must be made for smokers/a clear fire exit through the marquee to be maintained at all times and security implications to be mentioned. **ACTION - CLERK**
- 208. Fees charged** – Resolution to increase fees for use of rec – deferred and to be discussed by rec working party. Village green fees to be increased to £40 per day, proposed Cllr Fox, seconded Cllr Johnson, all agreed. **ACTION - CLERK**
- 209. Travellers**
- Reply received – Resolution to respond proposed Cllr Warham, seconded Cllr Norman, all agreed. **ACTION - CLERK**
- 210. Recreation Ground**
- Resolution to decide frequency of Rec working party meetings and to decide when to meet with user groups – Cllr Bristow proposed that it meets every six weeks and with user groups every twelve weeks, seconded Cllr Norman, all agreed. **ACTION - CLERK**
 - Resolution to accept the quote of £254.15 for posts to support the ‘mock goal’ – Still awaiting advice from SCDC planning
 - Way leave re water supply – Resolution to consider proposal from Cottenham Charities – Resolution deferred until February meeting
- 211. Traffic Issues** – Feedback from working party
- Traffic Exhibition – feedback – Cllr Warham thanked all who helped with the exhibition, over 90 residents viewed the exhibition plus several emails have been received, the exhibition is currently at CVC. It is hoped to display it at the office in the future. Notice to be placed stating that comments need to be made by 31st January 2008 and that the results will be made known by 28th February 2008.
 - Letter received re interactive signs – ongoing
- 212. TDS – Brenda Gautrey Way** – Letters received, Resolution to reply, Cllr Clarke proposed that we accept the proposal as it was generally thought that this was the best offer that Cottenham Parish Council could expect to receive, seconded Cllr Collinson, Cllr Bristow asked that it be recorded that he did feel that this proposal was in the best interests of the village and that he had voted against the resolution. The resolution passed, all other Cllr’s in favour.
- 213. Electricity supply** – Village Green – Cllr Leeks – February agenda
- 214. Removal of bus shelter** – Date to be agreed for this and quotes to be sought.
- 215. Dog fouling** – Cllr Mudd – Matter to be placed on February agenda
- 216. CVDG** – Resolution to leave residual sum of approx £100 with the design group (monies left over from publication of design statement) – resolution falls

217. **CALC** – Resolution to attend AGM 2nd February 2008 – Cllr Clarke proposed that Cllr’s Bristow and Johnson attend, seconded Cllr Simms, all agreed.
218. **Methodist Church**
- Advice from Calc re Parish Council helping to fund the cost of a full structural survey of the Church
 - Advice from CALC re possibility that the Parish Council finances, if required, the cost of insuring the Church whilst the working party looks into possible future use. (Potential period December 2007 – April 2008) – The Clerk commented that CALC had advised that the PC cannot fund a speculative venture and could only give financial assistance if a sound business plan was in place and other funding sources identified.
219. **Ladybird Pre-School**
- Resolution to meet with the Pre-School re fencing/garden area – Cllr Collinson proposed that Cllr Johnson meets with the Pre-School, seconded Cllr Fox, all agreed. **ACTION – CLERK, CLLR JOHNSON**
 - New Lease – Resolution that the Parish Council appoints Hewitsons to draft a new lease to include 1) present rent shall continue for a period of ‘x’ years as recommended by Hewitsons and 2) a separate ground rent of £100 p.a. to be reviewed every 5 years. Proposed Cllr Johnson, seconded Cllr Fox, all agreed. **ACTION - CLERK**
220. **Youth work in Cottenham** – Resolution to invite them to attend a meeting – proposed Cllr Bradney, seconded Cllr Johnson, all agreed. **ACTION - CLERK**
221. Matters for consideration at the next meeting – Rec working party to consider recommendations re CUSSC lease. Rent increase CUSSC
222. Date of next meetings – Planning Meeting 17th January 2008, Planning Meeting 31st January 2008 and Ordinary Meeting 5th February 2008.
223. Close of meeting – 9.30

Signed _____ Chair Date _____