

## COTTENHAM PARISH COUNCIL

Minutes of an Ordinary Meeting of the Cottenham Parish Council

Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham

On **Tuesday 4<sup>th</sup> March 2008 at 7.15pm**

**Present:** Cllr's Fox, Leeks, Mudd, Clarke, Bristow, Johnson and Collinson.

SCDC Cllr Bolitho Clerk: Mrs J Groves

**Apologies:** Cllr's Bradney, Nicholas, Simms, Norman, Gautrey, Warham and Wotherspoon

- 288. Hedi Weight – Community Engagement & Communications Officer**  
SCDC – Hedi Weight introduced herself, role as stated. The main role is to facilitate a sharing of information with all interested parties, parish councils, businesses and stakeholders re Growth areas i.e. Northstowe. Cllr Bristow asked if any information can be obtained re S106 Agreement re Trumpington, also concerns were raised re how SCDC planning decisions, a meeting with planning officers would be welcomed. Also requested was further information re LDF core document and how to access the final format.
- 289. Vernon Ingham – Anglian Water – Information re replacing sewer mains from the Bus Shelter on the Green to Telegraph Street** – Anglian Water aim to start this work approx 14<sup>th</sup> April 2008 for a period of 10 – 12 weeks. The High Street will be closed and traffic diverted via Lambs Lane. Major concerns were raised re this as Lambs Lane is narrow and the location of the Primary School. Matters for urgent consideration, ban HGV's from the village for the entire works and impose a 20 mph limit on Lambs Lane. Clerk to contact CCC Cllr Bradney. Letter to residence to be updated and posted on the Parish website with a map showing location of works and diversion.
- 290. Any Questions from the Public or Press – Standing orders to be suspended** – None present
- 291. Standing orders to be re-instated - Chairman's Introduction and Apologies** – Cllr Bristow formally recorded the thanks to Bill Hollins for the valuable input re Northstowe and wished him well.
- 292. Declaration of Interest** - None
- 293. Minutes of Ordinary Parish Meeting 5<sup>th</sup> February 2008** Cllr Johnson proposed a true and accurate account, seconded Cllr Collinson, all agreed.  
**Planning Meetings 31<sup>st</sup> January 2008** – Cllr Clarke proposed a true and accurate account, seconded Cllr Collinson, all agreed **and 14<sup>th</sup> February 2008** – Cllr fox proposed a true and accurate account, seconded Cllr Clarke, all agreed.  
Action points: Item 260 – Cllr Bolitho to see who owns this land, Item 268 re dog Warden Cllr Bolitho to speak to officers at SCDC.
- 294. Reports**
- SCDC – Cllr's Bolitho, Edwards and Wotherspoon
  - CCC – Cllr's Bradney and Jenkins
- 295. Finance**

## Income

## Expenses

• JHJ Partnership – Office rent	£1618.03
• Cutting Edge PC – setting up new email address	£60.00
• Cottenham Village College – room hire	£105.50
• CALC – Training	£27.50
• Mr T C Eade – website updates	£80.00
• SCDC – Office rates	£976.80
• Cottenham Garden Services – March 08 Invoice	£1058.40
• Clerk – Salary – March 2008	
	Gross £1058.92
	Tax £123.57
	NI £68.63
	Net £866.22
	Parish Council NI £79.86

- Inland Revenue - March 2008 £272.06

Resolution that the above invoices be paid, proposed Cllr Clarke, seconded Cllr Mudd, all agreed.

296. **Resignation of Cllr Bill Hollins** – Clerk to contact SCDC and post relevant notice
297. **Northstowe** – Update – various meetings are being held this week in regard to drainage and transport.
298. **Drains/Ditches** – Meeting with the Old West Internal Drainage Board and SCDC to determine the extent of their joint responsibilities for ditches/drains within the Parish – Ongoing
299. **Broad Lane ditch/Balancing Pond/Ransom strip** – Update – Cllr Bristow is still awaiting a reply.
  - Resolution to contact Anglian Water re maintenance of the Little Cut – Letter sent information only
300. **Tenison Manor** – Update re roads/sewer system – Clerk to contact Cambridge Horizons in order to arrange a meeting with Anglian Water/Highways/Developers and SCDC. **CLERK**
301. **New Pavilion** – Update – Cllr Johnson has put together the initial bid to Sport England, also a bid has been sent to SCDC. A meeting has been arranged on 6<sup>th</sup> March 2008 with the architects re costings of the building. A meeting is to be held on 10<sup>th</sup> March with Jim Hill (FA) and user groups.
302. **Joint Parishes Working Group** – Update – Cllr Bristow – no further update.
303. **Cottenham Housing Needs Survey 2007** – Update from Cllr's Nicholas and Simms – no further update
304. **Travellers**

- Response received – Resolution to reply – Proposed Cllr Bristow, seconded Cllr Mudd, all agreed. Comments to the Clerk in regard to license breeches and safety aspects re caravan law. **CLERK**
  - Appeals 11<sup>th</sup> March 2008 – Resolution to attend – Proposed Cllr Bristow, seconded Cllr Fox, all agreed
- 305. Recreation Ground**
- Resolution to accept the quote of £254.15 for posts to support the ‘mock goal’ – Advice received from SCDC planning - ongoing
  - Wayleave re water supply – Advice given by King & Co and the Charity Commission - Resolution to accept the proposal from Cottenham Charities – matter to be placed on April agenda
  - Resolution to set charges for Tennis club for summer 2008 – matter deferred, Clerk to contact Tennis Club to see if they aim to use this facility this year.
  - Update re recent theft of lawnmower and lead from Pre-school roof – The lawn mower has been recovered and Cllr Clarke will collect. Uttridge and Grainger to do repairs to Ladybird
  - Security at the rec – resolution to take measures to ensure that CPC equipment is easily identifiable/difficult to steal – Proposed Cllr Johnson, seconded Cllr Fox, all agreed. Clerk to obtain quotes re marking all equipment.
- 306. Traffic Issues**
- Traffic Exhibition – update on progress re residents comments and how the Parish Council can take any recommendations forward – April agenda
  - Letter received re damaged bollards outside Co-Op – matter dealt with
- 307. Electricity supply – Village Green – Cllr Leeks – matter to be placed on planning agenda**
- 308. Youth Work in Cottenham – Resolution to financially support this project – proposed Cllr Bristow, seconded Cllr Johnson, all agreed.**
- 309. Invitation re licensing of new Reverend 2<sup>nd</sup> April 2008 – Resolution that a representative from the Council attends – Proposed Cllr Bristow, seconded Cllr Clarke, all agreed, Cllr Bristow to attend.**
- 310. Post Box move – Resolution to comment, Cllr Johnson proposed that the council approves of the new location for the post box, seconded Cllr Fox, all agreed. **CLERK****
- 311. Parish Plan – Resolution to shred original questionnaires – Proposed Cllr Johnson, seconded Cllr Fox, all agreed. **CLERK****
- 312. Letter from Atkins – Information only**
- 313. Letter from resident re various issues – Resolution to respond – Proposed Cllr Bristow, seconded Cllr Johnson, all agreed. **CLERK****
- 314. Methodist Church – Update – Next meeting to be held on 17<sup>th</sup> March 2008**
- 315. Magpas Road Run 20<sup>th</sup> April 2008 – Information only**
- 316. Thurstons Fun Fair – have booked the Green 21<sup>st</sup> April-26<sup>th</sup> April 2008**
- 317. Reading challenge – request received information only**
- 318. Members of the Public/Press excluded for the following item**
- CUSSC Lease – Matter to be discussed at the next Rec Meeting 12<sup>th</sup> March 2008. Cllr Bristow to circulate document prior to the meeting.
- 319. Matters for consideration at the next meeting**
- Electric supply – Cllr Leeks

- Paths – Cllr’s Mudd and Nocholas
  - Housing Needs Survey – Cllr’s Simms and Nicholas
  - Affordable housing - ?
- 320.** Date of next meetings – Planning 13<sup>th</sup> March 2008, Planning 27<sup>th</sup> March and Ordinary Parish Council Meeting 1<sup>st</sup> April 2008
- 321.** Close of meeting – 9.32pm

Signed \_\_\_\_\_ Chair Date \_\_\_\_\_