

COTTENHAM PARISH COUNCIL
Ordinary Meeting of the Cottenham Parish Council

Minutes of Cottenham Parish Council Ordinary Meeting
Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham
On **Tuesday 3rd June 2008 at 7.15pm**

Present: Cllr's Bristow, Bradney, Clarke, Collinson, Johnson, Mudd, Simms, Leeks, Heyden, Warham, Wotherspoon, and Nicholas. SCDC Cllr Bolitho, CCC Cllr Jenkins
9 Members of the Public, Julie Bristow and PCSO Stuart Ison

Clerk: Mrs J Groves

Apologies: Cllr's Norman and Fox

- 433. Co-option** – One vacancy, three applicants – Mr Ken Kelso, Mrs Lorraine Ryman and Mr Adrian Ient– Resolution to co-opt by ballot – Successful candidate Mr Adrian Ient.
- 434 Youth Work in Cottenham** – Update and further information – Julie Bristow stated that the Council will receive regular updates as to future work within Cottenham and how the project is proceeding. There is an element of ASB within the village and PCSO Ison is working with the College to build relationship with the youth of the village and to help identify possible trouble makers. Problem areas identified are the rec and Leopold Walk with youths on motorbikes/scooters being an issue. July 15th 2008 is the date for the next Neighbourhood Panel Meeting.
- 435 Any Questions from the Public or Press – Standing orders to be suspended** – Concerns were raised in regard to the proposed replacement of the demolished bus shelter as ASB is a major issue at this location, equally a major problem at the bus shelter near Leopold Walk. A discussion with the members of the public included a request that the shelter not be reinstated or if it was that it be replaced with one more sympathetic to the street scene. Points raised by the Council included:
- Had bus users been asked their opinion?
 - Would the Council have been approached if the bus shelter had not been demolished?
 - That there are two issues that need to be addressed one is the ASB and second the need for a shelter for bus users and that ASB by a small minority is not a valid reason not to replace the shelter.
 - Bus users have contacted the Council asking when the shelter will be replaced
 - The police would recommend any replacement be 'see through' to mitigate ASB.
- 434. Standing orders to be re-instated - Chairman's Introduction and Apologies**
- 435. Declaration of Interest**

- 436. Minutes of Annual General Parish Meeting 6th May 2008** – Cllr Johnson proposed a true and accurate account, seconded Cllr Warham, all agreed.
Planning Meeting 8th May 2008 – Cllr Nicholas proposed a true and accurate account, seconded Cllr Johnson, all agreed
Planning Meeting 22nd May 2008 – Cllr Nicholas proposed a true and accurate account, seconded Cllr Bristow, all agreed

437. Reports

- SCDC – Cllr’s Bolitho, Edwards and Wotherspoon
- CCC – Cllr’s Bradney and Jenkins

438. Finance

Income

- SCDC – rates refund re Parish Office £1407.53

Expenses

- Hewitsons – Legal fees re lease CUSSC/Ladybird £1498.13
- Mark Weatherhead – Tractor parts £53.63
- CALC – Training £84.00
- Martin Graves – Shelving/notice boards – Office £647.30
- Cottenham Tyre & Autocentre – Fuel £52.50
- Cottenham Garden Service – June Invoice £1090.15
- Cottenham Garden Service – Additional works rec extension £315.00
- Clerk – Salary – June 2008

Gross	£966.84
Tax	£114.20
NI	£56.52
Net	£796.12

Parish Council NI £65.77

- Inland Revenue - June 2008 £236.49

Resolution that the above invoices be paid – Proposed Cllr Nicholas, seconded Cllr Mudd, all agreed.

439. Finance

- Assistant Clerk – Update – July Agenda
- Finance Group – Feedback – Meeting with Peter Carter still to be arranged
- 2007/08 Accounts – July Agenda

440. Northstowe

- Resolution to seek legal advice re S106 Agreements – Item deferred
- Resolution to present a ‘wish list’ to SCDC re S106 Agreements – Proposed Cllr Nicholas, seconded Cllr Collinson, all agreed
- Resolution to join with Joint Parishes Working group re S106 Agreement requests – Item deferred
- Letter received – information only

441. Broad Lane ditch/Balancing Pond/Ransom strip – Update

- Resolution to contact Anglian Water re maintenance of the Little Cut – Reply received – Clerk is awaiting a map of all drains and ditches being sent by the Old West Internal Drainage Board.
- 442. Tenison Manor** – Update re roads/sewer system – Cllr Bradney to ask CCC why the roads are not up to the standard re adoption
- 443. North West Cambridge Draft area Action Plan** – Resolution to respond – Proposed Cllr Bristow, seconded Cllr Mudd, all agreed.
- 444. New Pavilion** – Update – Cllr Johnson and Cllr Bristow have met with the architect and it was agreed to do further works in reducing the size of the building, also to liaise with the FA.
- 445. Ancient Monument** – Resolution to sign the agreement with CCC – Proposed Cllr Leeks, seconded Cllr Mudd, all agreed, Cllr Bristow to sign.
- 446. Fen Edge Twinning Association** - Feedback from Cllr Clarke – Cllr Clarke commented that all had enjoyed a lovely weekend.
- 447. Joint Parishes Working Group** – Update – Cllr Bristow stated that a meeting had been held with SCDC and CCC re Northstowe and further meetings focusing on specific areas i.e. drainage, traffic will be held. A JAG meeting is due to be held on 12th June 2008 to discuss S106 requirements and that there had been a request that each Parish Council sends only 2 representatives.
- 448. Brenda Gautrey Way** – Update - Ongoing
- 449. Bus Shelter on the Green** – Resolution to decide whether or not to replace this shelter. Resolution amended to replace the bus shelter, design and exact location to be decided at a later date, proposed Cllr Leeks, seconded Cllr Mudd, 7 for, 4 against, carried. Resolution to remove the bus shelter located on the High Street at the top of Leopold Walk. Resolution amended to remove and replace the shelter with a more suitable design, proposed Cllr Simms, seconded Cllr Wotherspoon, 9 for, 2 against, carried. Resolution to remove unused bus shelter opposite the Cottenham Club – proposed Cllr Mudd, seconded Cllr Bristow, all agreed.
- 450. Cottenham Housing Needs Survey 2007** – Update from Cllr’s Nicholas and Simms - None
- 451. South Cambridgeshire Housing Futures** – Resolution to reply, Proposed Cllr Nicholas, seconded Cllr Bristow, all agreed
- 452. Travellers**
- Appeals 11th March 2008 – update – Appeals have been dismissed
- 453. Recreation Ground**
- Wayleave re water supply – Resolution to accept the proposal that the Parish Council makes a donation of £500 to Cottenham United Charities – Proposed Cllr Bristow, seconded Cllr Mudd, all agreed
 - CUSSC – repairs to wall – update – Repairs completed
- 454. Traffic Issues**
- High Street closure – Update
 - Resolution to spend up to £3,500 on a new traffic count – Resolution amended to ‘spend the amount £2,025 plus VAT on a new traffic count’ - Proposed Cllr Warham, seconded Cllr Simms, 11 for, Cllr Leeks abstained, carried
- 455. Methodist Church** – Clock and update – Resolution to rejoin the working party – Proposed Cllr Bristow, seconded Cllr Mudd, all agreed

- 456. Parish Tree Warden Scheme** – Cllr Clarke to report back - Resolution to appoint a Tree Warden – Resolution falls
- 457. Local Code of Conduct Complaints Procedure** – Information only – Copy of our Complaints Procedure – Resolution to review this – Proposed Cllr Bristow, seconded Cllr Mudd, all agreed, copies to given to all Cllr’s.
- 458. Members of the Public/Press excluded for the following item**
- CUSSC Lease – Update – ongoing, meeting to be arranged with the committee of CUSSC week commencing 16th June 2008.
 - New lease Ladybird Pre-school - update
- 459.** Matters for consideration at the next meeting
- 460.** Date of next meetings – Planning 5th June 2008 and 19th June 2008. Ordinary Parish Meeting 1st July 2008
- 461.** Close of meeting 10.12 pm

Signed _____ Chair Date _____