

COTTENHAM PARISH COUNCIL

Minutes of an Ordinary Meeting of the Cottenham Parish Council

Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham

On **Tuesday 5th August 2008 at 7.30pm**

Present: Cllr's Clarke, Bristow, Nicholas, Leeks, Wotherspoon, Simms, Mudd, Ient, Warham, Norman, Heydon and Collinson

Clerk: Mrs J Groves SCDC Cllr Bolitho, CCC Cllr Jenkins

3 Members of the Public

Apologies: Cllr's Johnson and Bradney, SCDC Cllr Edwards

- 529. Any Questions from the Public or Press – Standing orders to be suspended** – Residents expressed disappointment in the way that the matter of replacing the bus shelter was dealt with at the July meeting. The Chair stated that in the opinion of the Parish Council the matter had been dealt with in a proper manner and that correct procedures had been met. The Chair further stated that the residents had, in fact, been given a generous amount of time at the last meeting to express their opinions and that there would be no further discussion on this matter.
- 530. Standing orders to be re-instated - Chairman's Introduction and Apologies** – The Chair asked that the Council stand and as a tribute to the late Hugh Gautrey a minutes silence be held.
- 531. Co-option** – Following the resignation of Cllr Fox, one applicant Mr Ken Kelso – Resolution to co-opt – Proposed Cllr Simms, seconded Cllr Norman, all agreed.
- 532. Declaration of Interest** – Item 535 Finance – Cllr's Bristow and Norman
- 533. Minutes of Ordinary Parish Meeting 1st July 2008** – Cllr Simms proposed a true and accurate account, seconded Cllr Norman, all agreed. **Planning Meeting 3rd July 2008** – Cllr Norman proposed a true and accurate account, seconded Cllr Warham, all agreed. **Planning Meeting 17th July 2008** – Cllr Nicholas proposed a true and accurate account, seconded Cllr Simms, all agreed
- 534. Reports**
- **SCDC** – Cllr's Bolitho, Edwards and Wotherspoon – Cllr Bolitho
 - **CCC** – Cllr's Bradney and Jenkins – Cllr Jenkins
- 535. Finance**

Income

- CUSSC – rent/water £912.00
- Ladybird Pre School – payment re additional works £3570.11

Expenses

- David Norman – photocopying £19.74
- Rick Bristow – travelling expenses £46.00
- Ernest Doe – Mower repairs (monies to be reimbursed by NFU) £2207.57

- Cottenham Tyre & Autocentre – Fuel £70.30
- Uttridge & Granger £707.87
- Grant Miller – Removal of bus shelter £235.00
- Eon – Green supply £95.40
- Ntl – office phone £47.04
- Cottenham Garden Service – August Invoice £1090.15
- Cottenham Garden Service – extra works new field May/June/July £472.50
- Clerk – Salary – August 2008

Gross	£966.84
Tax	£114.20
NI	£56.52
Net	£796.12

Parish Council NI £65.77

- Inland Revenue - August 2008 £236.49

Cllr's Bristow and Norman left the meeting. Resolution that the above invoices be paid – Proposed Cllr Nicholas, seconded Cllr Simms, all agreed. Cllr's Bristow and Norman rejoined the meeting.

536. Finance

- Finance Group – Feedback
- 2007/08 Accounts – A meeting is being arranged.

537. Northstowe

- Resolution to seek legal advice re S106 Agreements – Cllr Norman to approach Philip Kratz, proposed Cllr Norman, seconded Cllr Collinson, all agreed
- Response received re 'wish list' sent to SCDC re S106 Agreements – Meeting to be held at the Parish Office on 14th August 2008

538. Broad Lane ditch/Balancing Pond/Ransom strip – Update

539. Unadopted roads and sewers in Cottenham – Resolution to arrange a meeting with residents, Proposed Cllr Bristow, seconded Cllr Ient, Clerk to arrange an informal meeting with residents.

540. The Village Green

- Resolution to spray the green for weeds – Proposed Cllr Nicholas, seconded Cllr Simms, all agreed, maximum cost £250.00
- Resolution to accept the quote from Cottenham Garden Service re cutting grass verges – Proposed Cllr Mudd, seconded Cllr Ient, all agreed. Clerk to contact CCC re funding.
- Letter received from Alan Mappledoram in regard to Xmas lights – matter to be investigated

541. Liaison with Cottenham Village College Students re future projects – Cllr Leeks – The Parish Council welcomes the opportunity to work with the students from CVC.

542. New Pavilion – Update – There are ongoing talks with the FA re increased funding for this project

- 543. Joint Parishes Working Group** – Update – Cllr Norman – A meeting re drainage has been held with the Environment Agency and Anglian Water. One disappointing outcome of this meeting was that it was evident that they are not working together and appear to be seeking to ‘defend’ their own corner with no consultations taking place. The Joint Parishes group are concerned as to how to take this matter forward. Cllr Norman confirmed that Anglian Water are under no obligation to adopt new sewers. The next meeting will be held on the 11th September 2008. Cllr Norman further stated that whilst the A14 Environment Scoping Report had not been circulated to Parish Councils this is an important issue that would need future attention A copy of this document to be obtained.
- 544. Brenda Gautrey Way** – Update – Transfer documents to be signed
- 545. Bus Shelter on the Green/High Street (Leopold Walk)**
- Working party recommendations – Resolution to accept these recommendations – Recommendation was for a three sided bus shelter, two full sides all with reinforced glass with a perch seat. Cllr Norman proposed an amendment that the sides were half size, seconded Cllr Wotherspoon, 5 for, 4 against, Cllr Collinson abstained from the vote. Substantive motion - Proposed Cllr Norman, seconded Cllr Wotherspoon, 6 for, 6 against, proposal falls. Bus Shelter working party to meet re further recommendations for September meeting.
 - Letter received and reply sent – Information only
- 546. South Cambridgeshire Traffic and Speeding Summit 22nd July 2008** – Feedback from Cllr’s Nicholas and Norman – Speedwatch is a new idea instigated by SCDC. This uses a screen and a camera, the speed of a vehicle is displayed and its number plate is logged. This information is then passed onto the police and any action will be taken by them. Volunteers need to be trained to use this equipment which costs approx £3000.00. Speedwatch has been used by Wicken Parish Council and the village has seen a dramatic reduction in speeding vehicles. Histon Police Panel are discussing purchasing one. Further comments were made as to the location of speed limits and the problem with police speed checks within a certain distance from them. Cllr Bradney to be asked if the 30mph signs can be moved and/or to find out if 30mph signs can be installed at 300/200/100 metres (as at Swavesy) and whether such signs in fact negated the “no speed check within 324 metres of a speed sign” principal applied by the police.
- 547. Dog bins** – Cllr Mudd - Request received for a new bin to be located at the Cut – Resolution on September agenda
- 548. Litter Bins** – Request for a bin at Victory Way – Resolution on September agenda
- 549. Safer Routes to School** – Cottenham Village College – Cllr Warham stated that various requests had been made for new zebra/pelican crossings, further speed bumps, improved warnings and additional chicanes.
- 550. Tree Works** – quotes received 1) tree works at the Pond site, resolution to proceed with works – Proposed Cllr Mudd, seconded Cllr Leeks, all agreed. 2) Removal of tree from the ditch, resolution to proceed with works – Proposed Cllr Simms, seconded Cllr Ient, all agreed
- 551. Cambridge Cycling Campaign** – Letters received – Resolution to explore the possibility of improving cycle routes within the village and to/from adjacent villages – Proposed Cllr Ient, seconded Cllr Warham, all agreed – Traffic Working Party to look into the matter

552. Recreation Ground

- Wayleave re water supply – Update – No further news
- RoSpa Report – Resolution to accept and act on certain points raised by RoSpa during their inspection of the play area on the recreation ground on 17th April 2008 (see enclosed list of recommendations compiled by Cllr’s Mudd and Nicholas) – Proposed Cllr Leeks, seconded Cllr Collinson, all agreed.
- Request to purchase a sprayer to treat cricket square and tennis courts – Resolution to seek 3 quotes – Matter deferred – Clerk to investigate licence issue with the Groundsman

553. Traffic Issues

- High Street closure – Update – Possible leak in new sewer pipe
- Traffic count – Update from Traffic Working Party – Cllr Warham stated that a meeting had been held and it was discussed about how the Parish Council can best use the information from the recent traffic survey. The priority from the resident’s point of view is how to reduce the level of HGV’s (possibly by permanent restriction) and how to reduce the speed of traffic entering the village. These issues are linked to the Parish Councils ‘wish list’ re S106 Northstowe and the proposed meeting to be held on the 14th August 2008. Cllr Heydon has compiled a questionnaire for local businesses re High Street Closure, can all Cllr’s please take a look and comment. One idea mentioned to ‘re-claim’ the village centre was to hold a fortnightly market.

554. Fen Reeves Woodland

- Resolution that members of the Parish Council join the Fen Reeves Woodland Committee – Proposed Cllr Leeks, seconded Cllr Bristow, all agreed. Cllr’s Leeks, Bristow and Kelso to join.
- Resolution that the Parish Council seeks advice re plans to construct an off road car park – Proposed Cllr Bristow, seconded Cllr Nicholas, all agreed

555. Complaints Procedure – Update – Address to be changed and change of contact details for addressing complaints to the Monitoring Officer at SCDC

556. Letters received re recent donations – Information only

557. Members of the Public/Press excluded for the following item

- CUSSC Lease – Update – Meeting to be arranged with CUSSC and Recreation Working Party and Finance Working Party
- New lease Ladybird Pre-school – update - ongoing

558. Matters for consideration at the next meeting

559. Date of next meetings – Planning 14th August 2008, Planning 28th August 2008 and Ordinary Meeting 2nd September 2008

560. Close of meeting – 10.35pm

Signed _____ Chair Date _____