

COTTENHAM PARISH COUNCIL

Minutes of an Ordinary Meeting of the Cottenham Parish Council

Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham

On **Tuesday 2nd September 2008 at 7.30pm**

Present: Cllr's Bristow, Clarke, Kelso, Nicholas, Collinson, Heydon, Leeks, Warham and Wotherspoon.

SCDC Cllr Edwards

Clerk: Mrs J Groves

3 Members of the Public

Apologies: Cllr's Mudd, Johnson, Norman, Bradney, Ient and Simms. SCDC Cllr Bolitho and CCC Cllr Jenkins

ACTION

- 574. Any Questions from the Public or Press – Standing orders to be suspended** – Concerns re the bus shelter at the entrance to Leopold Walk, Clerk to contact local builder to arrange its removal. **CLERK**
- 575. Standing orders to be re-instated - Chairman's Introduction and Apologies** – The Chair expressed sympathy to Cllr Mudd for the sad loss of his wife Wendy. The funeral is to be held at 12 noon on the 15th September 2008 at Histon Baptist Church. A wreath is to be sent from the Parish Council. **CLERK**
The Chair congratulated Cllr Wotherspoon on his recent cabinet appointment at SCDC. Cllr Bristow confirmed that he will not use his casting vote in any situation where there is a definite split in the opinion of the council; this would then allow further debate. Action points are to be used in future minutes. The Chair stated that the Mereham appeal had failed.
- 576. Declaration of Interest** - None
- 577. Minutes of Ordinary Parish Meeting 5th August 2008** – Action points to be raised re Item 543 – A14 Scoping Report a copy to be obtained for Cottenham Parish Council - **Cllr Norman**
Item 546 – Speeding Summit – Cllr Bradney has been asked for information re speeding checks and the possibility of moving the speed limit signs **Cllr Bradney**
Corrections made re Item 546 and Item 545. Cllr Nicholas proposed a true and accurate account, seconded Cllr Leeks all agreed. **Planning Meeting 31st July 2008** – Cllr Clarke proposed a true and accurate account, seconded Cllr Nicholas all agreed. **Planning Meeting 14th August 2008** – Cllr Heydon proposed a true and accurate account, seconded Cllr Clarke, all agreed.
- 578. Reports**
- **SCDC** – Cllr's Bolitho, Edwards and Wotherspoon
 - **CCC** – Cllr's Bradney and Jenkins
- 579. Finance**
- Income*
- NFU – Insurance re Lawn mower theft £1778.78
 - Norwich Magistrates Court – Compensation re mower theft £100.00

Expenses

• Zurich Insurance Company – Insurance renewal	£7335.66
• Cottenham Tyre & Autocentre – Fuel	£43.00
• Herald Contract Services – Spray rec	£352.50
• Cutting Edge PC – Wireless router/installation	£120.00
• Public Works Loan Board – Payment	£3058.19
• Spoco – Accounts	£193.88
• BC Group Trust – Works at Ancient Monument – July	£247.46
• BC Group Trust – Works at Ancient Monument – August	£437.81
• Eastern Landscape Services – Tree removal Broad Lane	£763.75
• King & Co – Legal fees re Deed of Easement	£538.75
• Viking Direct – Ink cartridges	£56.33
• Cottenham Garden Service – September Invoice	£1090.15
• Julie Groves – Expenses – Stamps	£53.80
• Clerk – Salary – September 2008	
	Gross £966.84
	Tax £18.80 Refund
	NI £56.52
	Net £929.12
	Parish Council NI £65.77

- Inland Revenue - September 2008 £103.49

Resolution that the above invoices be paid – proposed Cllr Nicholas, seconded Cllr Warham, all agreed.

580. Finance

- Finance Group – A meeting has been held with Peter Carter and the accounts are acceptable with a few minor amendments. Peter Carter is to purchase a Word Money Package and assist the Clerk in setting up the new accounts system.

581. Northstowe

- Response received re ‘wish list’ sent to SCDC re S106 Agreements – Meeting held at the Parish Office on 14th August 2008 – Feedback – Cllr Bristow stated that it was obvious that there would be no S106 monies for Cottenham. A situation that is totally unacceptable.
- Resolution to write to Peter Studdert and Dr David Bard to express the Council’s dissatisfaction of the outcome of the meeting held on 14th August 2008 – Proposed Cllr Nicholas, seconded Cllr Heydon, all agreed. Cllr Wotherspoon abstained. **CLERK**

582. Broad Lane ditch/Balancing Pond/Ransom strip – Update – No progress

- 583. **Unadopted roads and sewers in Cottenham** – Update. Resolution to seek legal advice re residents position in regard to lack of awareness of sewers being unadopted by Anglian Water when purchasing their properties – Proposed Cllr

Bristow, seconded Cllr Nicholas, all agreed, cost maximum £250 and to be deferred until a reply has been received from James Paice.

- 584. S/1017/08/F Unit J Broad Lane Cottenham** – Resolution to attend Planning Committee 3rd September 2008 – Proposed Cllr Warham, seconded Cllr Nicholas, all agreed. Cllr Bristow to attend. **Cllr Bristow**
- 585. Councillor Training** – Resolution that all new Cllr's attend relevant training course at CALC – Proposed Cllr Bristow, seconded Cllr Nicholas, all agreed. **CLERK**
- 586. The Village Green**
- Letter received from Alan Mappedoram in regard to Xmas lights – matter to be investigated **CLERK**
- 587. New Pavilion** – Update – Cllr Johnson – Matter on October Agenda
- 588. Joint Parishes Working Group** – Update – The next meeting is to be held on the 11th September 2008, Cllr's Warham and Simms to attend
- 589. Bus Shelter on the Green/High Street (Leopold Walk)**
- Working party recommendations – Resolution to decide which design (Option 1 or Option 2) 3 for Option 1, 5 for Option 2, Cllr Bristow proposed that we accept the recommendation of Option 2, seconded Cllr Clarke, all agreed. **Cllr Leeks**
 - Letter received – Resolution to reply – Proposed Cllr Bristow, seconded Cllr Nicholas, all agreed. Clerk to clarify with CALC that the Council had followed the correct procedures. **CLERK**
- 590. South Cambridgeshire Traffic and Speeding Summit 22nd July 2008** – Minutes received – Update – Cllr Bradney re moving/having additional Speed Limit signs – Matter to be placed on October Agenda
- 591. Dog bins** – Cllr Mudd – Resolution to place a new bin at the Cut – Proposed Cllr Warham, seconded Cllr Collinson, all agreed. **CLERK**
- 592. Litter Bins** – Resolution to replace the bin at Victory Way – Proposed Cllr Bristow, seconded Cllr Nicholas, all agreed. **CLERK**
- 593. Recreation Ground**
- Wayleave re water supply – Resolution that two Cllr's sign the Deed of Easement – Proposed Cllr Leeks, seconded Cllr Nicholas, all agreed. Cllr's Bristow and Clarke to sign. **CLERK**
 - Request to purchase a sprayer to treat cricket square and tennis courts – Quotes received – matter to be placed on Planning Agenda 11th September 2008.
- 594. Traffic Issues** – Update from Working Party - The Traffic Group have met and they have looked at possible solutions which include a 20 mph speed limit, HGV ban and possible road closure to accommodate a local market on Saturday mornings. Cllr Heydon has put together a questionnaire to distribute to local services to discover the impact of the recent road closure. This matter to be placed on the Planning Agenda for the 11th September 2008. It was agreed that the Parish Council needs to publish details of the recent traffic survey along with details of how much any remedial works will cost.
- 595. Fen Reeves Woodland** – Update re off road car park – Matter to be placed on October Agenda
- 596. Cottenham Baptist Church** – Invitation received to attend the Induction Service of new minister – 13th September 2008 at 3.30pm any Cllr's wishing to attend to inform the Clerk – Cllr's Bristow and Warham to attend

- 597. Members of the Public/Press excluded for the following item**
- CUSSC Lease – Update – Cllr’s Bristow, Leeks, Kelso, Nicholas and Johnson to meet to discuss this with the CUSSC committee and then to report back.
 - New lease Ladybird Pre-school – update – Cllr Bristow has received the draft and will report back at the October Meeting **Cllr Bristow**
- 598. Matters for consideration at the next meeting**
- Anti – Social behaviour – how to address this problem
 - Possibility of a Youth Shelter
 - Guided Bus Traffic Figures
 - CVC – liaison with – Cllr Leeks
 - Rec meeting with Neville Rice
 - Lambs Lane pavement/roads condition of and possible damage to buildings
 - Update Assistant Clerk
 - Quality Council
 - Youth Support update
 - SCDC Parish update – monthly report to be placed on Agenda
 - Police Invited to attend October meeting
 - Projector for planning – Cost – Cllr Kelso
- 599. Date of next meetings – Planning 11th September 2008, Planning 25th September 2008 and Ordinary Meeting 7th October 2008**
- 600. Close of meeting – 9.30pm**

Signed _____ Chair Date _____