

Minutes Cottenham Parish Council Ordinary Meeting
Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham
On **Tuesday 4th November 2008 at 7.15pm**

Present: Cllr's Bristow, Nicholas, Bradney, Collinson, Heydon, Leeks, Kelso, Johnson, Clarke, Simms and Wotherspoon. SCDC Cllr Edwards

Clerk: Mrs J Groves

Youth workers, Julie Bristow and Alice Bullock

Apologies: Cllr's Warham, Ient, Mudd and Norman, SCDC Cllr Bolitho, CCC Cllr Jenkins

Youth work in Cottenham – Update – Julie Bristow introduced Alice Bullock who has been organising various activities in Cottenham and Willingham, a Year 7 Tuesday night club, a Year 8 and 9 group and a Year 11 group. There are plans to expand the Tuesday group and they are also working with the police and PCSO's. Other projects include organising a fund raising bazaar, an anti bullying campaign, food for life, the setting up of a youth club for partially hearing and deaf children and a transition project for Traveller children moving from the primary school to the college. Julie Bristow extended an invitation to Cllr's to visit the Youth Club. Cllr Bristow thanked Julie and Alice for attending the meeting.

657. Any Questions from the Public or Press – Standing orders to be suspended – None present

658. Standing orders to be re-instated - Chairman's Introduction and Apologies – Cllr Bristow reminded Cllr's about the proposed visit to the college, Cllr Leeks to email all. Minerals and Options comments, Cllr Bristow thanked all who contributed in particular Cllr Norman. Mock goals at the rec, Cllr Bristow thanked Cllr Clarke for obtaining the telegraph poles and the wood for the frame has been donated by Travis Perkins

659. Declaration of Interest - None

660. Minutes of Ordinary Parish Meeting 7th October 2008 – Cllr Johnson proposed a true and accurate account, seconded Cllr Nicholas, all agreed.

Planning Meeting 23rd October 2008 – Cllr Leeks proposed a true and accurate account, seconded Cllr Nicholas, all agreed.

661. Reports

- **SCDC** – Cllr's Bolitho, Edwards and Wotherspoon
- **CCC** – Cllr's Bradney and Jenkins
- **Parish Council Monthly Update**

662. Finance

Income

- Norfolk Magistrates Court – lawnmower theft £50.00

Expenses

- Zurich Municipal – Local Council Advisory Renewal £99.88
- Cottenham Tyre & Autocentre – Fuel £36.00
- Irena Spence & Co – Legal fees office lease £411.25
- BC Group Trust – October invoice £285.53
- Ntl business – phone/internet office £47.00
- Collier Turf – Ongar Loam – cricket squares £687.38

• Hags Play Limited – new aerial runway/seat	£539.15
• Eastern Landscape Service Ltd – tree works pond site	£399.50
• Team Sprayers Limited – New sprayer	£705.00
• Eon – electric supply on the green	£165.88
• Glasdon UK Limited – bin liners	£168.67
• Royal British Legion Poppy Appeal Fund – wreath	£17.00
• Alan Mappedoram – Works on green power supply	£444.44
• Cottenham Garden Service – November Invoice	£1090.15
• Clerk – Salary – November 2008	
	Gross £920.80
	Tax £83.00
	NI £51.46
	Net £786.34

Parish Council NI 59.88

- Inland Revenue - November 2008 £193.34

Resolution that the above invoices be paid – Cllr Clarke proposed a payment of £35 to the Royal British Legion which will include a small donation, all agreed, Cllr Johnson proposed payment of all invoices, seconded Cllr Clarke, all agreed.

663. **Finance**

- Date to be sent for Finance Group meeting re budget 2009/10 - **Clerk**

664. **Northstowe**

- Letter sent to Peter Studdert and Dr David Bard to express the Council's dissatisfaction of the outcome of the meeting held on 14th August 2008 – resolution to pursue this matter due to lack of reply – Proposed Cllr Bristow, seconded Cllr Simms, all agreed. **Clerk**

665. **Broad Lane ditch/Balancing Pond/Ransom strip** – Update, none

666. **CALC AGM 6th December 2008** – Resolution to attend – no Cllr's available to attend

667. **Cambridgeshire Together 19th November 2008** – Resolution to attend – Cllr's Bristow, Bradney and Johnson to attend, proposed Cllr Nicholas, seconded Cllr Simms all agreed.

668. **Possible Affordable Housing Twentypence Road Cottenham** – Resolution to meet to discuss this – Proposed Cllr Nicholas, seconded Cllr Bradney, all agreed, Clerk to arrange a meeting. **Clerk**

669. **New Pavilion** – Update – Cllr Johnson stated that a meeting with the architect has been arranged for the 5th November 2008.

670. **Transfer of Public Open Space** – Update – Clerk to contact King & Co

671. **Bus shelter** – Update – Cllr Leeks stated that the new shelter opposite the green will be installed on the 5th November and that the firm has also undertaken a survey of the other stops throughout the village for future reference.

- Resolution to accept the quote of £865+ Vat re removal of shelter at the top of Leopold Walk – Proposed Cllr Simms, seconded Cllr Kelso, all agreed. **Clerk**
672. **Joint Parishes Working Group** – Update – Cllr Bristow stated that at a recent meeting to discuss S106 Agreements the same comments had been made that there was very little likelihood of any neighbouring villages receiving monies.
673. **Visual Audit & Adopt a Neighbour** – Resolution to join these groups – Item deferred, Clerk to re send email. **Clerk**
674. **South Cambridgeshire Traffic and Speeding Summit 22nd July 2008** – Update – Cllr Bradney stated that there are no resources available for unclassified roads. Funding has been granted for cycle paths with the route from Cottenham to Histon being a priority.
675. **Recreation Ground**
- Wayleave re water supply – Update – Waiting to hear from Cambridge Water Company
 - Doug Ralph – Update – The design of the ‘swing boat’ swing is acceptable and the Clerk is to get quotes. **Clerk**
676. **Traffic Issues** – Update from Working Party
- Letter received re state of pavements in Rooks Street – Clerk to reply.
 - Update re pavements/roads – Cllr’s Mudd and Nicholas – Some problems have been found, Clerk to organise a meeting with CCC Highways
 - Survey re road closure – Update – Cllr Heydon stated that there had been some loss of income and some complaints on how the contractors dealt with the road closure.
677. **Fen Reeves Woodland** – Update re off road car park – Cllr Bristow is waiting for feedback from a recent meeting with Sarah Shepard (CCC) in regard to possible new steps and a kissing gate
678. **260 High Street Cottenham** – Resolution to try and contact the owner in regard to the condition of this property – Matter deferred
679. **Dissenters Cemetery** – Resolution to contact in regard to condition of the cemetery – Matter deferred
680. **Public Footpath along the cut** – Resolution to look into solutions to stop horse riders using this footpath – Clerk to contact the EA **Clerk**
681. **Malary** – Complaint received – Clerk to try and organise a Local Liaison Forum which would involve all agencies including residents. **Clerk**
682. **Heritage Road Sign** – Clerk to choose design. **Clerk**
683. **Remembrance Sunday 9th November 2008** – Resolution to lay the wreath – Cllr Clarke proposed that Cllr Nicholas lay the wreath on behalf of the council, seconded Cllr Bristow, all agreed
684. **Projector for Planning** – Resolution to accept the recommendations of Cllr Kelso – Matter deferred
685. **The making and enforcement of Bylaws** – Resolution to respond to consultation document – Proposed Cllr Mudd, seconded Cllr Nicholas, all agreed.
686. **Cottenham Village College Swimming Pool Association** – Letter received – information only
687. **Carol Concert**
- Resolution that Cllr Clarke collects the tree from Elvedon – Proposed Cllr Bristow, seconded Cllr Kelso, all agreed.

688. **Members of the Public/Press excluded for the following items**
- CUSSC Lease – Update – Matter deferred.
 - Ladybird Pre School Lease – Update – Cllr Bristow has final draft, this to be passed onto the Pre School
 - Resolution to look into the cost of internal redesign and redecoration of the Village Hall (CUSSC building) – Matter deferred
689. Matters for consideration at the next meeting
- Finance software
 - Fly tipping Notices
 - Deliveries to the Co-op
 - Youth Parish Council.
690. Date of next meetings – Planning 6th November 2008, Planning 20th November 2008 and Ordinary Meeting 2nd December 2008
691. Close of meeting – 9.45pm

Signed _____ Chair Date _____