

**COTTENHAM PARISH COUNCIL**  
Minutes of Ordinary Meeting of the Cottenham Parish Council  
Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham  
On **Tuesday 2<sup>nd</sup> December 2008 at 7.30pm**

**Present:** Cllr's Bristow, Simms, Wotherspoon, Kelso, Leeks, Clarke, Nicholas, Heydon, Norman, Mudd, Bradney, Johnson, Collinson, Ient and Warham  
CCC Cllr Jenkins, SCDC Cllr Bolitho  
Clerk: Mrs J Groves  
1 Member of the Public

- 705. Any Questions from the Public or Press – Standing orders to be suspended** – Alison Day from the Salvation Army stated that there are plans to renovate the barn and that they are requesting funding from Donarbon and asked if the Parish Council could write in support of this application. All agreed Clerk to write letter. **Clerk**
- 706. Standing orders to be re-instated - Chairman's Introduction and Apologies** – Comments were made in regard to a recent planning application which had been approved by SCDC despite the fact that it appeared to be a CCC Highways matter. Cllr Bradney to make enquiries.
- 707. Declaration of Interest** – Cllr's Bristow and Johnson - Finance
- 708. Minutes of Ordinary Parish Meeting 4<sup>th</sup> November 2008** – Cllr Johnson proposed a true and accurate account, seconded Cllr Bradney, all agreed. **Planning Meeting 6<sup>th</sup> November 2008** – Cllr Nicholas proposed a true and accurate account, seconded Cllr Norman, all agreed. **Planning Meeting 20<sup>th</sup> November 2008** – Cllr Johnson proposed a true and accurate account, seconded Cllr Collinson, all agreed.
- 709. Reports**
- **SCDC** – Cllr's Bolitho, Edwards and Wotherspoon – Cllr Wotherspoon stated that there is currently an exhibition in regard to the A14 Ellington to Fen Ditton proposal and that it appeared that the first stage may be extended to Histon. There are issues in regard to existing bridge structures and problems with the Bar Hill junction due to lack of progress with the development of Northstowe.
  - **CCC** – Cllr's Bradney and Jenkins – Cllr Nicholas asked if there was any funding available for pavement works. Cllr's Jenkins and Bradney confirmed that there is a lack of funding for this type of works. Cllr Norman asked if the delay for Northstowe had implications for the Guided Busway. Cllr Bradney stated that due to the lack of development of Northstowe CCC will need to seek funding elsewhere to complete the works. Cllr Norman asked if the delay in developing Northstowe would lead to the busway being underused. Cllr Bradney stated that modelling showed that the busway will work with or without Northstowe.
  - **Parish Council Monthly Update**
- 710. Finance**

*Income*

- King & Co – Refund £40.00

*Expenses*

- Rick Bristow – Petrol allowance/wood mock goals £90.56
  - Paula Johnson – Sweets for Carol Concert £41.05
  - Cottenham Tyre & Autocentre – fuel £26.40
  - ABCO – repairs to manhole on the green £110.45
  - Berrycroft – Loam £760.41
  - Cambridge Water Company £803.92
  - Alan Mappedoram – new water heater CUSSC £204.44
  - Ntl – phone/internet £47.00
  - Mr T C Eade – website upkeep £60.00
  - JHJ Partnership – Office Insurance £58.13
  - Cottenham Garden Service – December Invoice £1090.15
  - Cottenham Garden Service – Cutting High Street Grass £280.00
  - Cottenham Garden Service – Wilkin Walk grass cut £60.00
  - Cottenham Garden Service – Memorial/Village sign £236.00
  - Cottenham Garden Service – Community garden grass cut £80.00
  - Cottenham Garden Service – Old Village Green grass cut £175.00
  - Cottenham Garden Service – Tenison Manor grass cut £1208.00
  - Cottenham Garden Service – Emptying bins/bus shelters £770.00
  - Cottenham Garden Service – Extra work on rec extension £157.50
  - Clerk – Salary – December 2008
- |       |          |
|-------|----------|
| Gross | £1058.92 |
| Tax   | £110.40  |
| NI    | £66.65   |
| Net   | £881.87  |

Parish Council NI £77.56

- Inland Revenue - December 2008 £254.61

Cllr's Bristow and Johnson left the meeting, Cllr Mudd took the Chair. Resolution that the above invoices be paid – proposed Cllr Simms, seconded Cllr Norman, all agreed. Cllr Bradney to enquire re payment from CCC for grass cutting. Cllr's Bristow and Johnson returned to the meeting. **Cllr Bradney**

711. **Finance**

- Date for Finance Group meeting re budget 2009/10 – 10<sup>th</sup> December 2008

712. **Northstowe**

- Letter sent to Peter Studdert and Dr David Bard to express the Council's dissatisfaction of the outcome of the meeting held on 14<sup>th</sup> August 2008 – reply received resolution to reply – Proposed Cllr Bristow, seconded Cllr Norman, all agreed. Cllr's to send comments to the Clerk,
- Letter sent to Greg Harlock – Clerk to send a further letter.

713. **Broad Lane ditch/Balancing Pond/Ransom strip** – Update – Cllr Bristow stated that there has still been no response from Persimmon. Cllr Wotherspoon has discussed this with David Rush and Nick Wright and is awaiting feedback/
714. **Cambridgeshire Together 19<sup>th</sup> November 2008** – Feedback – Cllr’s Johnson, Bristow and Bradney attended. Cllr Johnson stated that it had been an interesting meeting and could be a useful forum to attend in the future.
715. **Possible Affordable Housing Twentypence Road Cottenham** – Meeting to be held on the 3<sup>rd</sup> December 2008 at the All Saints Parish Hall at 7pm
716. **Affordable Housing Panel Meeting 28<sup>th</sup> November 2008 re Orchard Close** – feedback – Cllr Bristow stated that all concerns of the Parish Council and the residents have been addressed.
717. **Unit J** – Appeal update – Cllr Wotherspoon stated that Philip Kratz was putting the case of the Parish Council well.
718. **New Pavilion** – Update – No update
719. **Transfer of Public Open Space** – Update – The Clerk has contacted King & Co and asked that they contact the developers.
720. **Bus shelter** – Update – The second bus shelter is due to be erected on the 3<sup>rd</sup> December 2008.
721. **Joint Parishes Working Group** – Update – Cllr Norman stated that the last meeting discussed S106 Agreements, demographics in regard to educational facilities and construction traffic. The major problem in regard to construction traffic is that any routing agreements that are currently in place are unworkable. The only alternative that would work are weight restrictions. Next meeting to be held on the 22<sup>nd</sup> January 2009.
722. **Visual Audit & Adopt a Neighbour** – Resolution to join these groups – Resolution falls.
723. **Recreation Ground**
- Wayleave re water supply – Update – Clerk to contact contractor and confirm that works can go ahead. **Clerk**
  - Doug Ralph – Update – It has been agreed that a new ‘Swing boat’ swing would be acceptable, Clerk to order and Cllr’s Nicholas and Mudd to meet with contractors and confirm position of swing. **Clerk**
  - Tennis update re request for hard courts – Clerk to contact King George V charity to discuss the possibility of land swop. Meeting to be arrange with the Tennis Club. **Clerk**
724. **Traffic Issues** – Update from Working Party – Working Party to meet in the New Year.
- Feedback re meeting with Richard Preston – Cllr Bristow stated that whilst this had been a positive meeting lack of funding for any improvements is the real issue. Richard Preston stated that the Parish Council could fund double yellow lines (after consultation with residents and certain legal procedures). Further comments included the problems of enforcing any weight restrictions. There is to be a review of the B1049 where the speed limit is over 30mph. The Parish Council will receive a copy of the report.
725. **Youth Parish Council** – Cllr Leeks stated that a meeting is to be held in January 2009.
726. **Fen Reeves Woodland** – Update re off road car park – Cllr Bristow stated that the location for the proposed car park is unacceptable due to inadequate

visibility splays. This issue will need to be looked at again with the probable need to remove trees.

727. **John Lawson Circus** – Resolution to allow them to hire the green – Proposed Cllr Nicholas, seconded Cllr Bradney, all agreed. Clerk to contact and see copies of any Risk Assessments and Insurance documents. **Clerk**
728. **Letter re state of roads** – Resolution to reply and to contact CCC – Proposed Cllr Bristow, seconded Cllr Bradney, all agreed. **Clerk**
729. **260 High Street Cottenham** – Resolution to try and contact the owner in regard to the condition of this property – Proposed Cllr Bristow, seconded Cllr Nicholas, all agreed. **Clerk**
730. **Dissenters Cemetery** – Resolution to contact in regard to condition of the cemetery – Cllr Bristow to contact John Unwin, matter to be placed on January 2009 agenda. **Cllr Brstow**
731. **Fly tipping notices** – Cllr Bristow has contacted Chris Bradley and signs will be delivered
732. **Deliveries to the Co-op** – Resolution to address this issue – Clerk to contact Highways re a sign on Denmark Road indicating the location of the Co-op car park, proposed Cllr Heydon, seconded Cllr Simms, all agreed. **Clerk**
733. **Public Footpath along the cut** – Update – Clerk to contact Peter Duthie and cc Kate Day. **Clerk**
734. **Malary** – Update – A Local Forum is to be set up and a meeting will be arranged for early 2009.
735. **Projector for Planning** – Resolution to accept the recommendation of Cllr Kelso – Proposed Cllr Norman, seconded Cllr Nicholas, all agreed. **Clerk**
736. **Street Lighting Maintenance** – Information only
737. **Members of the Public/Press excluded for the following items**
- CUSSC Lease – Update – ongoing.
  - Ladybird Pre School Lease – Update – A copy of the proposed lease to be given to the pre-school.
738. Matters for consideration at the next meeting
- Parish Plan Action Plan update – Cllr’s Johnson and Nicholas
  - Health & Safety update
739. Date of next meetings – Planning 11<sup>th</sup> December 2008, Finance Meeting 6<sup>th</sup> January 2009, Planning Meeting 8<sup>th</sup> January 2009 and Ordinary Meeting 13<sup>th</sup> January 2009
740. Close of meeting – 9.59pm.

Signed \_\_\_\_\_ Chair Date \_\_\_\_\_