

Minutes of Cottenham Parish Council Ordinary Meeting
Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham
On **Tuesday 13th January 2009 at 7.30pm**

Present: Cllr's Bristow, Kelso, Collinson, Clarke, Leeks, Johnson, Heydon, Bradney and Norman.

Clerk: Mrs J Groves

Apologies: Cllr's Simms, Mudd, Nicholas, Warham, Wotherspoon and Ient. SCDC Cllr Bolitho and CCC Cllr Jenkins

764. **Any Questions from the Public or Press – Standing orders to be suspended** – None present
765. **Standing orders to be re-instated - Chairman's Introduction and Apologies**
766. **Declaration of Interest**
767. **Minutes of Ordinary Parish Meeting 2nd December 2008** – Cllr Johnson proposed a true and accurate account, seconded Cllr Heydon, all agreed, **Planning Meeting 11th December 2008** – Cllr Norman proposed a true and accurate account, seconded Cllr Johnson, all agreed, **Finance Meeting 6th January 2009** – Cllr Bristow proposed a true and accurate account, seconded Cllr Bradney, all agreed.
768. **Reports**
- **SCDC** – Cllr's Bolitho, Edwards and Wotherspoon
 - **CCC** – Cllr's Bradney and Jenkins – Clerk has received Grass Cutting Plan. Cllr Bradney confirmed that the Guided Bus project has been delayed and this was a consequence of flooding leading to the fact that culverts could not be built. Cllr Bradney is to look into the lack of comments re Minerals and Waste Consultation.
 - **Parish Council Monthly Update**

769. **Finance**

Income

- Thurston Fair – Green Hire £240.00

Expenses

- Cottenham Tyre & Autocentre – fuel £28.00
- Mr T C Eade – website upkeep £80.00
- JHJ Partnership – Office Rent £2012.50
- CCC – Youth work £1875.00
- Ntl Business – office phone/internet £46.41
- N G Uttridge – bus shelter removal £1016.37
- Garrick Outdoor – New bus shelter £2598.00
- Elveden Farms Limited – Xmas tree £446.08
- Nabarro LLP – Legal fees £1416.80
- CALC – Cllr Training £210.00
- Spoco – Accounts £396.75
- DK Till – Charcoal for Carol Service £21.00
- Cottenham Garden Service – January 2009 Invoice £1090.15
- Clerk – Expenses – Stamps £67.66
- Clerk – Salary – January 2009

Gross	£1012.88
Tax	£101.20
NI	£61.59
Net	£850.09

Parish Council NI £71.66

- Inland Revenue - January 2009 £234.55

Resolution that the above invoices be paid – Cllr Kelso proposed payment, seconded Cllr Norman, all agreed.

770. **Precept 2009/10** – Resolution to set Precept – Cllr Bristow proposed a precept of £148,000.00, seconded Cllr Clarke all agreed. **CLERK**
771. **Finance – Assistant Clerk** – Finance Group to meet to discuss job description and then arrange a meeting with the two candidates.
772. **Northstowe**
- Letter sent to Greg Harlock and reply received.
773. **Broad Lane ditch/Balancing Pond/Ransom strip** – Update – Cllr Wotherspoon
774. **Methodist Church** – Resolution to consider position as possible trustees for this venture – Resolution falls.
775. **Parish Plan** – Review – Cllr’s Johnson and Nicholas – Update re aims achieved and those still outstanding. Clerk to contact Cllr Bolitho re possible ‘Keeping Village Tidy Week’ and access to shops for wheelchair users. Cllr Bradney is in discussion with the bus company re a possible direct route from Cottenham to Cambridge. Clerk to look into the possible setting up of a Business Forum for Cottenham.
776. **Speed Watch Meeting 13th January 2009** – Resolution to set a date to meet to discuss this in detail with Cllr’s Norman, Nicholas and Bradney – Cllr Norman stated that at the meeting it was agreed that the original Speed Watch guidance document was a work in progress and can be modified to suit requirements. Equipment has been purchased but villages can buy their own, cost £3,000.00. Clerk to contact insurance company to discuss insurance issues as the police will not cover users of this equipment. **CLERK CLLR MUDD**
777. **Parish Forum SCDC 19th January 2009** – Resolution to attend (at Cambourne 6 – 8pm) – Proposed Cllr Bristow, seconded Cllr Bradney, all agreed, Cllr’s Heydon and Kelso to attend.
778. **Possible Affordable Housing Twentypence Road Cottenham** – Feedback – A meeting was held with the residents and potential developers and architect. All residents stated that they did not approve of such a scheme. Cllr Bristow did ask that they all contact the Clerk to register their disapproval. Only 1 letter has been received.
779. **Unit J** – Appeal update - \none
780. **New Pavilion** – Update – Cllr Johnson – The FA have agreed to fund an extra £50,000.00 for this project and are to work with the architects in an effort to reduce costs.

781. **Transfer of Public Open Space** – Update – Resolution to agree to commuted sum – Proposed Cllr Clarke, seconded Cllr Norman, all agreed. **CLERK**
782. **Joint Parishes Working Group** – Update – Cllr Norman – The next meeting is to be held on the 22nd January 2009, matters to be discussed include HGV's.
783. **Recreation Ground**
- Wayleave re water supply – Update – Works are proceeding.
 - Tennis update re request for hard courts – Item to be placed on February 2009 Agenda to discuss whether or not the Parish Council are in agreement that the Tennis Club have exclusive use of Tennis Courts.
784. **Traffic Issues** – Update from Working Party – Meeting to be arranged, matters to discuss to include Speed Watch and double yellow lines in Rooks Street.
785. **Youth Parish Council** – Cllr Leeks - ongoing
786. **Fen Reeves Woodland** – Update – Cllr Bristow stated that tree works had been done and a new gate/kissing gate and fencing had been installed plus a new bench.
787. **260 High Street Cottenham** – Update – Matter is being looked at by the Conservation Officers SCDC
788. **Dissenters Cemetery** – Update - ongoing
789. **Deliveries to the Co-op** – Update - ongoing
790. **Members of the Public/Press excluded for the following items**
- CUSSC Lease – Update – offer letter sent – response received
 - Ladybird Pre School Lease – Update – Cllr's Mudd and Clarke re progress.
791. Matters for consideration at the next meeting – Police Panal Meeting 13th January 2009 – Update.
792. Date of next meetings – Planning 22nd January 2009 and Ordinary Meeting 3rd February 2009
793. Close of meeting – 9.25pm

Signed _____ Chair Date _____