

Minutes of Cottenham Parish Council Ordinary Meeting
Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham
On **Tuesday 3rd March 2009 at 7.30pm**

Present: Cllr's Bristow, Kelso, Bradney, Collinson, Leeks, Clarke, Johnson, Heydon, Warham, Nicholas and Mudd

SCDC Cllr's Bolitho and Edwards, CCC Cllr Jenkins, Alice Bullock (Youth Worker) and 4 members of the Youth Club

Clerk: Mrs J Groves

Apologies: Cllr's Ient, Norman, Simms and Wotherspoon

843. Any Questions from the Public or Press – Standing orders to be suspended

844. Representatives from the Youth Club – Introduction to the role of the Parish Council -- Youth Club – Cllr Bristow gave a brief description of the role of the Parish Council. Alice Bullock stated that the youth groups were popular and distributed a list of recent activities; a Deaf Youth Club has been started. An invitation was extended to the Youth Club to attend the Parish Council meeting in June, Clerk to send an agenda.

Clerk

845. Standing orders to be re-instated - Chairman's Introduction and Apologies

846. Declaration of Interest – Cllr Bradney declared a prejudicial interest in Items 850 and 867. Cllr Bristow stated that Item 850 would be dealt with at the end of the meeting.

847. Minutes of Ordinary Parish Meeting 3rd February 2009 – Cllr Johnson proposed a true and accurate account, seconded Cllr Bradney, all agreed. **Planning Meeting 5th February 2009** – Cllr Heydon proposed a true and accurate account, seconded Cllr Kelso, all agreed. **Planning Meeting 19th February 2009** – Cllr Mudd proposed a true and accurate account, seconded Cllr Collinson, all agreed.

848. Reports

- **SCDC** – Cllr's Bolitho, Edwards and Wotherspoon – Cllr Bolitho stated that he is continuing to report faulty street lights, Cllr Bristow stated that the parish appreciates this. Cllr Edwards stated that the Affordable Housing Scheme at Orchard Close is now to be all rental properties rather than a 50/50 split with shared equity properties. Cllr Nicholas asked if this would need a new application as one of the planning conditions applied was for a 50/50 split. Cllr Edwards to look into this matter and report back. Cllr Edwards stated that some time in the future houses would be offered on a shared equity basis as first intended, Cllr Bristow asked if is such an offer would be restricted to 50% as originally intended and Cllr Edwards confirmed this. Cllr Edwards also stated that the contamination of the land off Oakington Road had been discovered to be very minor, but this scheme is on hold due to the current market. Cllr Edwards stated that the Council Tax increase will be 4.5%. There are to be more discussions re the Housing Shortfall within this region. Cllr Edwards stated that the Council will be receiving a copy of the offer document sent to tenants in regard to Housing Futures.
- **CCC** – Cllr's Bradney and Jenkins
- **Parish Council Monthly Update**

849. Finance

Income

- King & Co – commuted sum Brenda Gautrey Way £15853.20
- Robert Clarke – error on Invoice 408 £56.35

Expenses

- Public Works Loan Board – repayment £3058.19
 - Ntl business – phone/internet £92.14
 - Equanet – projector £662.70
 - CBS – Photocopier £65.19
 - Cambridgeshire County Council – Street lights £1357.80
 - Cromwell Fire Ltd – Alarm call out £125.15
 - Cottenham Sawmills – wood for water troughs £69.85
 - Cottenham Garden Service – March 2009 Invoice £1090.00
 - Clerk – Salary – March 2009
- | | |
|-------|----------|
| Gross | £1039.28 |
| Tax | £106.60 |
| NI | £64.49 |
| Net | £868.19 |

Parish Council NI £75.04

- Inland Revenue - March 2009 £246.13

Resolution that the above invoices be paid – with the exception of the invoice from Cromwell Fire Ltd – Proposed Cllr Mudd, seconded Cllr Nicholas, all agreed

850. **Finance – Assistant Clerk** – This item was dealt with at the end of the meeting, Cllr Bradney left the meeting – Resolution was amended to a resolution to appoint Fiona Gooch as Assistant Clerk, subject to satisfactory references being received, Proposed Cllr Bristow, seconded Cllr Kelso, all agreed.
851. **Traveller Issues** –
- Resolution to ask SCDC to reintroduce regular Traveller up-dates including an up-date on the G&TDPD and identification of the new 60 or so pitches required by the Govt/ EERA – Clerk has contacted SCDC but they have not been able to identify an Officer to contact, Clerk to contact again. **Clerk**
 - Appeal by Mr & Mrs Sheridan Plot 16 Water Lane Smithy Fen Cottenham – Resolution to attend, Cllr Collinson proposed that Cllr’s Heydon and Bristow attend, seconded Cllr Kelso, all agreed.
852. **64 Rampton Road** – Appeal Decision – Clerk to contact Philip Kratz
853. **Broad Lane ditch/Balancing Pond/Ransom strip** – Update – Cllr Wotherspoon – Matter to be placed on April Agenda
854. **Speed Watch** – Update – Advice from Zurich – Cllr Mudd. Resolution that Cottenham Parish Council request training subject to carrying out a risk assessment that is then found acceptable by the insurance company – Matter to be placed on April Agenda
855. **Minerals and Waste** – Update – Comments have been sent
856. **Consultation on the draft Old Press/Mill Lane Supplementary Planning Document** – Resolution to look at documents and respond if required – Resolution falls

857. **Joint Parishes Working Group** – Update – Cllr Bristow stated that due to the current financial situation there is no further updates re Northstowe. Although SCDC do expect a full response to the planning application by the end of this year and that SCDC expected to give a firm go-ahead circa spring 2010. Cllr Bristow also advised the Parish Council that Gallagher are trying to sell its interest to the Government and that meantime all consultants have been stood down. Noise issues for Girton re A14 are to be investigated.
858. **Northstowe** – Update – Information only
859. **New Pavilion** – Update – Cllr Johnson - none
860. **Transfer of Public Open Space** – Update – Resolution to ask Cottenham Garden Service to quote for grass cutting – Proposed Cllr Collinson, seconded Cllr Mudd, all agreed
861. **New Electric Supply on the Green** – Update – Cllr Leeks stated that he had received a quote of £1250 + VAT for the hire of a machine to cut a smaller trench, it was decided to stay with the original quote from Grant Miller.
862. **Green Hire** – Resolution to allow Magpas Road Run to have use of the Green on 19th April 2009 and Thurstons Fun Fair to hire the green 20th -25th April 2009 – Proposed Cllr Kelso, seconded Cllr Clarke, all agreed.
863. **Recreation Ground**
- Tennis update re request for hard courts – Update – Cllr Johnson has contacted the Tennis Club but has not had a reply.
 - Resolution to accept the increase of 2.5% from Cottenham Garden Services for 2009/10 – Proposed Cllr Bristow, seconded Cllr Clarke, all agreed.
864. **Traffic Issues** – Update from Working Party – Cllr Nicholas stated that there had been no feedback from residents re car parking issues.
865. **Youth Parish Council** – Cllr Leeks – On going
866. **Hugh Gautrey** – Resolution that the Parish Council allows the installation of a bench seat at the Village Green, incurring no cost to the Parish – Proposed Cllr Johnson, seconded Cllr Nicholas, all agreed.
867. **CVC the Pond** – Resolution that the Parish Council supports the Parish on the issue of retaining the Pond at Cottenham Village College – Cllr Bradney left the meeting, Proposed Cllr Johnson, seconded Cllr Clarke, all agreed. Cllr Bradney returned to the meeting.
868. **Fen Reeves Woodland** – Update – Cllr Bristow stated that all works have been completed, Cllr Bristow and Clarke to meet with Andrew Snelson, Cllr Clarke to organise. **Cllr Clarke**
869. **Dissenters Cemetery** – Update - Ongoing
870. **260 High Street** – Update – Cllr Edwards to clarify situation and report back. There is also the need to monitor 135 High Street
871. **Green Issues (Sustainability Energy Saving Scheme)** – Cllr Wotherspoon – Matter to be placed on April Agenda
872. **Monitoring Planning Conditions** – Cllr Leeks asked if the Clerk could highlight the planning conditions especially ones that need to be adhered to strictly.
873. **Affordable Housing** – Resolution to seek further sites for new schemes, Proposed Cllr Bristow, seconded Cllr Mudd, all agreed.
874. **Donarbon Newsletter** – Information only
875. **Members of the Public/Press excluded for the following items**
- CUSSC Lease – Update – .A meeting has been held and broad agreement has been met in regards to rent/responsibilities/new lease. As of the 1st

April 2009 the building will be under the control of the Parish Council and new hire agreements need to be made with other user groups.

- Ladybird Pre School Lease – Update – Cllr's Mudd and Clarke re progress - Ongoing

876. Matters for consideration at the next meeting – Youth Worker provision, Insurance Review.

877. Date of next meetings – Planning Meeting 5th March 2009, Planning Meeting 19th March 2009, Planning Meeting 2nd April and Ordinary Meeting 7th April 2009

878. Close of meeting – 10.05pm

Signed _____ Chair Date _____