

## COTTENHAM PARISH COUNCIL

### Minutes of an Ordinary Meeting of the Cottenham Parish Council

Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham

On **Tuesday 7<sup>th</sup> April 2009 at 7.30pm**

**Present:** Cllr's Bristow, Simms, Warham, Johnson, Kelso, Heydon, Mudd, Norman, Leeks, Clarke, Bradney and Wotherspoon

SCDC Cllr Edwards, CCC Cllr Jenkins

Clerk: Mrs J Groves

Assistant Clerk: Ms F Gooch

**Apologies:** Cllr's Collinson, Nicholas and Ient, SCDC Cllr Bolitho

**8. Any Questions from the Public or Press – Standing Orders to be suspended** – None present

**9. Standing orders to be re-instated - Chairman's Introduction and Apologies**

**10. Declaration of Interest** – Cllr Bradney and Cllr Johnson – Item 13 Finance

**11. Minutes of Ordinary Parish Meeting 3<sup>rd</sup> March 2009** – Cllr Bradney proposed a true and accurate account, seconded Cllr Johnson, all agreed. Item 860 – Grass cutting Brenda Gautrey Way – Neville Rice has quoted £90 per cut, Item 868 – Fen Reeves – a meeting is to be arranged.

**Planning Meeting 5<sup>th</sup> March 2009** – Cllr Warham proposed a true and accurate account, seconded Cllr Heydon, all agreed. **Planning Meeting 19<sup>th</sup> March 2009** – Cllr Johnson proposed a true and accurate account, seconded Cllr Mudd, all agreed.

**12. Reports**

- **SCDC** – Cllr's Bolitho, Edwards and Wotherspoon – Cllr Edwards stated that there had been concerns that land at Rampton/Willingham may be developed for occupation by Travellers, SCDC has obtained an injunction to stop this. Cllr Wotherspoon stated that there are further consultations re LDF on listed buildings and biodiversity. Cllr Wotherspoon informed the meeting that the wall at 193 High Street will be allowed to stay with minor changes and asked if the Council supported the notion that the right hand side of the wall should be raised, the Council do not support this proposal. Northstowe - HCA (Homes & Community Agency) and Gallaghers have met but there are no indications as to what transpired at this meeting. It appears though that Gallaghers are no longer the front runners for this development, Cllr Norman raised concerns over the fact that HCA may well take the lead role in this development, Cllr Wotherspoon stated that these concerns have been noted and that further discussions are due to take place especially in light of potential change in Government.
- **CCC** – Cllr's Bradney and Jenkins – Cllr Bradney stated that the County Council have contacted RSS re housing growth within this region and have asked that no more developments be allotted.
- **Parish Council Monthly Update**

**13. Finance**

#### *Income*

- |  |          |
|--|----------|
| • Doug Ralph – Legacy re swing boat    | £1698.41 |
| • Zurich Insurance Claim – Bus Shelter | £2220.00 |
| • Zurich Insurance Claim – Swings      | £245.00  |
| • Townground Rent                      | £245.00  |

#### *Expenses*

- |  |         |
|--|---------|
| • Aquarius Liquid Engineering – sewage pump inspection | £293.02 |
| • BC Group Trust – Ancient Monument                    | £316.71 |
| • Cottenham Village College – Room Hire                | £35.00  |

• Ntl business – phone/internet	£40.00
• JHJ Partnership – rent	£2012.50
• Cottenham Tyre & Autocentre – fuel	£20.00
• Cambridgeshire County Council – Youth provision	£1875.00
• Mark Weatherhead – Tractor service/parts	£103.37
• Hags Play Limited – Replacement swings	£396.75
• Sutcliffe Play – new Swing	£1698.41
• Viking Direct – projector screen/note pads	£101.48
• Groupbridge – water supply rec	£10248.65
• Cottenham PCC – Church hall hire	£50.00
• Berrycroft Stores – rec supplies	£410.90
• Mr T C Eade – web upkeep	£60.00
• Spoco – Accounts/bookkeeping	£141.00
• Cambridge Water Company – new supply	£5544.95
• CPALC – CPALC Affiliation Fees	£607.25
• NFU – Tractor/Mower insurance renewal	£524.26
• SCDC – Rates for Office	£2085.50
• Salvation Army – Donation	£500.00
• Community Swimming Pool Association	£2500.00
• Victim Support – Donation	£250.00
• Citizens Advice Bureau – Donation	£250.00
• Mobile Warden Scheme – Donation	£1200.00
• Cottenham Library – Donation	£100.00
• Cottenham Roller Hockey Club – Donation	£150.00
• Cottenham Day Centre – Donation	£1000.00
• Cottenham Garden Service – April 2009 Invoice	£1117.00
• Cottenham Garden Service – New area at rec	£157.50
• Cottenham Garden Service – Bins/Bus Shelters	£665.00
• Clerk – Salary – April 2009	
	Gross £1086.52
	Tax £115.80
	NI £83.16
	Net £887.56
• Assistant Clerk – Salary – April 2009	
	Gross £690.00
	Tax £30.00
	NI £63.80
	Net £596.20

Parish Council NI £199.23

- Inland Revenue - April 2009 £491.99

Cllr's Bradney and Johnson left the meeting. Resolution that the above invoices be paid – Proposed Cllr Clarke, seconded Cllr Norman, all agreed. Cllr's Bradney and Johnson returned to the meeting.

14. **Broad Lane ditch/Balancing Pond/Ransom strip** – Update – Cllr Wotherspoon stated that due to the economic downturn there appears little can be done to solve these issues. Cllr Norman asked if the contractors would still be maintaining the balancing pond – Clerk to check the site.
15. **Speed Watch** – Update – Advice from Zurich – Resolution that Cottenham Parish Council request training subject to carrying out a risk assessment that is then found acceptable by the insurance company. Resolution deferred. Cllr Mudd stated that it appears that there would be additional insurance payment of £135 each time the equipment was used. It was proposed by Cllr Norman and seconded by Cllr Warham that Cllr Heydon approaches Milton PC to ask about there insurance cover, all agreed. **Cllr Heydon**
16. **Youth Provision** – Resolution to continue to fund at a maximum of £10,000.00 if funds allow but a minimum of £7,500.00 for this financial year – Proposed Cllr Bristow, seconded Cllr Simms, all agreed.
17. **Ladybird Pre-school** – Resolution to pay for a new shutter up to the cost of £1,800.00 – Proposed Cllr Johnson, seconded Cllr Kelso, all agreed with the proviso that the lease is signed prior to funding the new shutter.
18. **Insurance** – Resolution to look at other companies for a quote – Proposed Cllr Bradney, seconded Cllr Simms, all agreed. **Clerk**
19. **Heritage Sign** – Resolution to ask CCC to replace with a basic sign at no cost to the parish – Proposed Cllr Heydon, seconded Cllr Johnson, all agreed. **Clerk**
20. **Minerals and Waste** – Resolution to respond to consultation – Proposed Cllr Bristow, seconded Cllr Norman, all agreed.
21. **SCDC Parish Forum Meeting 16<sup>th</sup> July 2009** – Resolution to attend – Proposed Cllr Heydon, seconded Cllr Johnson, all agreed, Clerk to book places. Please note date change to the 23<sup>rd</sup> July 2009. **Clerk**
22. **Additional Consultation on the Inspectors Larger Site Option for the North West Cambridge Action Plan** – Resolution to respond – Proposed Cllr Simms, seconded Cllr Bradney, all agreed.
23. **Aquarius Liquid Engineering Ltd** – Resolution to accept the quote of £949.60 + VAT to clean the well at the sewerage station at the rec, resolution amended to add that the cleaning must include the servicing of the pump – Proposed Cllr Clarke, seconded Cllr Norman, all agreed. **Clerk**
24. **Joint Parishes Working Group** – Update – Cllr Norman stated that SCDC have announced that they will no longer meet with JAG as they are an action group with no constitution. In place will be Parish Councils Liaison meetings chaired by and run by SCDC. The original concept of JAG was to highlight the issues affecting parishes due to the Northstowe development and that despite meetings with SCDC there are still many unresolved issues especially in regard to traffic, construction traffic and potential flood risk. Cllr Norman asked the council if they supported the continuation of JAG, the Parish Council fully supports this group.
25. **New Pavilion** – Update – Cllr Johnson – no update.
26. **Fen Edge Community Association** – Resolution to continue membership – Proposed Cllr Bradney, seconded Cllr Mudd, all agreed.
27. **New Electric Supply on the Green** – Update – Cllr's Leeks and Clarke – works have been completed – Cllr Clarke to contact Alan Mappedoram to see if supply is now connected.
28. **Recreation Ground**
  - Tennis update re request for hard courts – Update - none
  - Resolution to spend up to a maximum of £2000 to install a container to store football equipment – Proposed Cllr Norman, seconded Cllr Johnson, all agreed. Clerk to contact planning re permission needed. **Clerk**
  - Resolution to set a date for a Rec Working Party Meeting – Proposed Cllr Bristow, seconded Cllr Mudd, all agreed.
29. **Traffic Issues** – Update from Working Party – Cllr Warham stated that there had been a meeting re complaints re Citi 7 bus route. There is a possibility of a survey but the parish needs to be more involved. There are issues to be addressed re the slow, long journey into Cambridge and the fact that the service does not cover the majority of the village. There seems very little likelihood that

the Citi 7 would be used as a satellite service to Histon for the Guided Bus. Cllr Warham stated that the Working Party needs to re-focus and to look into what has been done and what is needed for the village. Cllr Bristow to organise a meeting. **Cllr Bristow**

30. **Youth Parish Council** – Cllr Leeks has met with Tony Cooper - ongoing
31. **Fen Reeves Woodland** – Update – Meeting to be arranged - ongoing
32. **Dissenters Cemetery** – Update – Clerk to try, again to arrange a meeting.
33. **260 High Street** – Update – no further information has been received.
34. **Green Issues (Sustainability Energy Saving Scheme)** – Cllr Wotherspoon stated that 12 Parish Councils have expressed an interest in this scheme whereby individual Parish Councils look at possible ideas for energy saving and apply for funding. The intention is that the funding will be repaid once the scheme becomes self financing.
35. **Letter from a resident** – Resolution to look into a new site for the notice board – Proposed Cllr Bristow, seconded Cllr Simms, all agreed. **Clerk**
36. **Affordable Housing** – Letter and Email and map – information only
37. **CUSSC/Ladybirds**
  - CUSSC Lease – Cllr Bristow stated that the matter is now in the hands of our solicitors
  - Resolution to rename CUSSC – Cottenham Village Hall – Proposed Cllr Simms, seconded Cllr Kelso, all agreed.
  - Resolution that the Village Hall Working Party appoint cleaners – Proposed Cllr Bristow, seconded Cllr Johnson, all agreed.
  - Resolution that subject to the approval of the Village Hall Working Party the Clerk signs Hire Agreements with User groups on behalf of the Parish Council – Proposed Cllr Mudd, seconded Cllr Kelso, all agreed.
  - Ladybird Pre School Lease – Update – Cllr's Mudd and Clarke re progress – Cllr Bristow stated that there are a few matters still to be clarified – ongoing.
38. Matters for consideration at the next meeting – Village Green Hire Agreement – Sign for the Village Pound.
39. Date of next meetings – Planning Meeting 16<sup>th</sup> April 2009, Annual Parish Meeting 23<sup>rd</sup> April 2009, Planning Meeting 30<sup>th</sup> April 2009 and AGM Meeting 5<sup>th</sup> May2009
40. Close of meeting – 10.05p

Signed \_\_\_\_\_ Chair Date \_\_\_\_\_