

Minutes of Cottenham Parish Ordinary Meeting
Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham
On **Tuesday 2nd June 2009 at 7.30pm**

Present: Cllr's Bristow, Clarke, Wotherspoon, Heydon, Johnson, Kelso, Simms, Mudd, Warham, Collinson, Nicholas, Ient and Norman

Clerk: Mrs J Groves, Assistant Clerk: Ms F Gooch

1 Member of the Public

Apologies: Cllr's Bradney and Leeks, SCDC Cllr's Edwards and Bolitho and CCC Cllr Jenkins

104. Any Questions from the Public or Press – Standing Orders to be suspended

105. Standing orders to be re-instated

106. Chairman's Introduction and Apologies – Cllr Bristow commented on the lack of Cllr's at the last planning meeting and reminded Cllr's that if they were unable to attend they must find someone to take their place. Kidzone have been in contact and asked for a meeting, Cllr Bristow stated that he would like to attend their AGM, Clerk to contact them. Methodist Church – Cllr Bristow has met with Eddie Murphy and a request re possible funding to be placed on June 11th Planning Agenda. **Clerk**

107. Declaration of Interest – Cllr Clarke – Item 110 Finance

108. Minutes of Annual General Parish Meeting 5th May 2009 – Cllr Johnson proposed a true and accurate account, seconded Cllr Nicholas, all agreed. **Planning Meeting 29th April 2009** – Cllr Simms proposed a true and accurate account, seconded Cllr Mudd all agreed **Planning Meeting 14th May 2009** – Cllr Clarke proposed a true and accurate account, seconded Cllr Johnson, all agreed

109. Reports

- **SCDC** – Cllr's Bolitho, Edwards and Wotherspoon
- **CCC** – Cllr's Bradney and Jenkins
- **Parish Council Monthly Update**

110. Finance

Income and Payments for June Agenda

Income:

R Clarke	Purchase of left over plywood	31.67
Ladybird	Payment of their water bill	136.55
Ladybird	Rent	1544.95

Expenses

Spoco	Final invoice for Accounts	300.46
Cottenham Sports Centre	S137 Donation for Tennis/Netball	2000.00
NTL	Office phone bill	46.00
CUSSC	Front Door keys	10.89
Cambs County Council	Youth Provision – 3 rd Quarter	1875.00
Cottenham Tyre & Auto	Fuel for rec vehicles Mar/Apr	88.00
Cambridge Water	Water Bill Dec 08/May 09	557.86
Playsafety Limited	Play Area Inspection	186.30
Barton Oil Burner Services	Service & Testing Oil Boiler	123.23
Zurich Insurance	Premium for Elec supply on Green	65.63
A J King	Trench and cable laying at Green	650.00
CUSSC	Purchase of Chattels	1800.00

Julie Groves	Salary – Jun 09	859.00
PAYE	103.40	

Employee's NI	60.23
Employer's NI	70.08
Tax Refund Due to Julie	229.63
Total to pay	1089.53

Fiona Gooch Salary – Jun 09	668.96
PAYE 59.80	
Employee's NI	31.24
Employer's NI	36.35
Refund for stamps	39.00
Total to pay	707.96

Inland Revenue £361.10 before refund deducted £131.47

Resolution to pay these invoices, Cllr Nicholas proposed payment, seconded Cllr Kelso, all agreed

- 111. Working Parties** – Feedback from Working Parties in regard to their purpose and aims – Cllr Bristow has sent out terms of reference for the working parties. The Rec group will be meeting on the 4th June to decide the format for this group and will report back to the July meeting.
- 112. Speed Watch** – Update – Cllr Heydon is to place an article in the Newsletter
Cllr Heydon
- 113. Insurance** – Update – Cllr Mudd to look into getting quotes from two companies – July Agenda
Cllr Mudd
- 114. Street Naming 12 Plots off Orchard Close Cottenham** – Resolution to decide a name – matter to be placed on July Agenda – Ideas for names to be emailed to the Clerk
- 115. Additional Consultation on the Inspectors Larger Site Option for the North West Cambridge Action Plan** – comments sent.
- 116. Bus Shelter** – Histon Road – Resolution to look into the possibility of re-locating it – Resolution amended to include the possibility of removal – Matters to consider are where it may be relocated too and the problems that this may cause and the additional cost of re-locating this shelter. Cllr Bristow proposed that Cllr's Nicholas, Clarke, Ient and Heydon look into this matter, seconded Cllr Mudd, all agreed. Clerk to contact residents for their views and comments.
- 117. Joint Parishes Working Group** – Update – Cllr's Norman and Bristow – Cllr Norman stated that it would appear that all original Parish Members apart from Over are still wanting to be involved. There is ongoing work on the constitution. The next JAG meeting will be to discuss the impact of noise from the A14 for neighbouring villages.
- 118. Northstowe Forum Meeting** – 21st May 2009 – Feedback – Cllr's Wotherspoon, Heydon, Simms and Bristow attended this meeting. A constitution was broadly accepted by all who attended. Meetings to be chaired by SCDC. Main topics for discussion: S106 agreements, traffic, flood risk. It was accepted that the current Flood Risk Assessment is unacceptable as it lacks details and therefore is partially flawed.
- 119. South Cambridgeshire Parish Forum Meeting** – 17th June 2009 7pm Impington – Resolution to attend. – Proposed Cllr Bristow, seconded Cllr Heydon, all agreed, Cllr's Bristow, Heydon and Johnson to attend.
- 120. Magpas Road Run** – Resolution to form a ramp at the green (Rampton Road end). – Proposed Cllr Heydon, seconded Cllr Johnson, all agreed. Resolution to allow the Road Run to use the green on 25th April 2010 – Proposed Cllr Bristow, seconded Cllr Nicholas, all agreed. Clerk to write and ask if the route could be changed slightly allowing the procession to go further down the High Street and then access Rampton Road via Lambs Lane,
Clerk
- 121. Rospa Report** – Report received, to be passed to Cllr's Mudd and Nicholas and matter to be placed on July Agenda.
- 122. Resolution to respond to possibility of a road to be constructed between Pelham Close and Harlestons Road during road works on Lambs Lane** – After discussion it was decided to

oppose the opening of this link due to concerns re pedestrians, noise nuisance to neighbours and increased damage to the roads – Proposed Cllr Bristow, seconded Cllr Nicholas, all agreed.

123. **Fen Edge Family Festival** – Resolution to allow the green to be hired for this festival – Proposed Cllr Johnson, seconded Cllr Kelso, all agreed.
124. **Website** – Update – Cllr Kelso – Additional items for inclusion onto website to be forwarded to the Clerk
125. **The Pound** – Update – Cllr Kelso stated that the Clerk has contacted the Conservation Department at SCDC and is awaiting a reply. Cllr Kelso has asked for a quote from Ivatt & Reed for a small stone plaque, awaiting reply. Matter to be placed on July Agenda.
126. **Anti Social Behaviour at the Recreation Ground** – Resolution to work with Cottenham Village College and the Police in an effort to minimise the disruption caused by Year 11 students – Cllr Bristow proposed that a meeting be arranged with Mr Tony Cooper, seconded Cllr Collinson, all agreed, Clerk to arrange meeting,
127. **Notice Boards** – Resolution to place additional notice board at the Church end of the High Street – Proposed Cllr Bristow, seconded Cllr Norman, all agreed.
128. **New Pavilion** – Matter to be discussed by Rec Working Party
129. **Dog Fouling at the recreation ground** – Matter to be discussed by Rec Working Party
130. **Youth Parish Council** – Clerk to contact Alice Bullock to arrange a meeting to discuss this,
131. **Fen Reeves Woodland** – Update- Ongoing.
132. **Dissenters Cemetery** – Update – Clerk to contact the trustees in regard to monies available via the Church & Causeway Charity
133. **260 High Street** – Clerk to contact Cllr Edwards
134. **CUSSC/Ladybirds**
 - CUSSC Lease – Update – The Clerk is locating various documents required by our solicitor..
 - Ladybird Pre School Lease – Update – Final amendments have been done and we are awaiting the final document from Hewitsons.
135. Matters for consideration at the next meeting
136. Date of next meetings – Planning Meeting 11th June 2009, Planning Meeting 25th June 2009 and Ordinary Meeting 7th July 2009
137. Close of meeting – 8.59pm

Signed _____ Chair Date _____