

Minutes of Cottenham Parish Ordinary Meeting  
Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham  
On **Tuesday 4<sup>th</sup> August 2009 at 7.30pm**

**Present:** Cllr's Bristow, Mudd, Kelso, Collinson, Clarke, Leeks, Simms, Norman, Warham, Nicholas, Heydon and Johnson (7.55pm)

Clerk: Mrs J Groves SCDC Cllr Bolitho and CCC Cllr Sue Gymer

**Apologies:** Cllr's Wotherspoon, Bradney and Ient, Assistant Clerk Ms F Gooch and CCC Cllr Jenkins

**191. Any Questions from the Public or Press – Standing Orders to be suspended**  
– None present

**192. Standing orders to be re-instated**

**193. Chairman's Introduction and Apologies**

**194. Declaration of Interest**

**195. Minutes of Ordinary Parish Meeting 7<sup>th</sup> July 2009** – Cllr Nicholas proposed and true and accurate account, seconded Cllr Simms, all agreed. **Planning Meeting 9<sup>th</sup> July 2009** – Cllr Collinson proposed a true and accurate account, seconded Cllr Mudd, all agreed

**196. Reports**

- **SCDC** – Cllr's Bolitho, Edwards and Wotherspoon
- **CCC** – Cllr's Jenkins and Gymer – Cllr Gymer has arranged a meeting with Stagecoach and will include the following matters for discussion – The possibility of a bus service to link Cottenham to the Guided Bus stop in Oakington and the possibility that two buses per hour could go directly to Cambridge rather than via Histon and Impington.
- **Parish Council Monthly Update**

**197. Finance**

**Income and Payments for August 2009 Agenda**

*Income:*

Kidzone	Rent Jun & Jul	£684
Church & Causeway		£3000
Ladybirds	Oil Bills Apr - Jun	£112.61
HMRC	VAT outstanding from 06 -08 claim	£9614.15
<b>Total</b>		<b>13410.76</b>

*Expenses*

Cambridge Water	Water Bill	131.03
BC Group	Maintenance Crowlands Manor Jul 09	242.19
Open Spaces Society	Annual Subscription Renewal	40.00
Mark Weatherhead	Lawnmower Service/Repairs	215.64
NTL	Phone Bill	46.25

Cott Garden Services	Reimbursement for chemicals – Bowls Club	128.75
Cott Garden Service	Bins/Bus Shelters – March-June	700.00
Cott Garden Service	June - Extra work on new area	161.00
Eon	Electric bill – Village Hall	1610.36
Eon	Electric bill – Village green supply	113.59
Wright-Way	Village Hall Cleaning Jun 09	552.00
Aquarius Engineering	Repairs to Sewage pump	1092.04
PHS Group	Annual contract Sanitary Bins at Village Hall	266.80
All Saints Parish Church	Church & Causeway Charity	1500.00
Julie Groves	August Salary – Net wages	859.90
	Tax	103.40
	EE's NI	60.23
	ER's NI	70.08
Fiona Gooch	August Salary – Net wages	662.06
	Tax	57.80
	EE's NI	30.14
	ER's NI	35.07
<b>Total</b>		<b>8426.76</b>

Resolution to pay these invoices – Cllr Mudd proposed payment, seconded Cllr Nicholas, all agreed.

- 198. Gypsy & Traveller DPD Issues and Options 2: Site Options & Policies Consultation 10<sup>th</sup> July – 9<sup>th</sup> October Planning Parish Forum Meeting 30<sup>th</sup> July 2009**– Feedback – Cllr Bristow and Norman – It was stated that Parish Councillors were given very little opportunity to speak at the meeting. Cllr Bristow stated that there appeared to have been very little research into potential new sites within the district and that the proposed sites are located near to or nearby existing sites. Cllr Norman has asked Philip Kratz to look at the proposals and has approached other Parish Councils in regard to seeking legal advice prior to any submissions. Details of pitch sizes are to be sent to the Clerk. Cllr Norman did ask what would happen to the proposed pitches sited at new developments which have yet to be built. Gareth Jones (SCDC) stated that there would be no agreement to pitches on new developments until building starts and a master plan agreed. This highlights the very real possibility that further sites may now need to be identified and Cottenham could be considered again.
- 199. South Cambridgeshire Parish Forum Meeting 23<sup>rd</sup> July 2009** – Feedback – Cllr Bristow attended, one of the topics discussed was Chairman's Delegation. It appears that many Parish Councils are very unhappy with these meetings as they appear to be very undemocratic as Parish Council Councillors are not allowed to attend, a decision re the continuation of these meetings is yet to be made.
- 200. Working Parties** – Feedback from Working Parties - None
- 201. Northstowe Parish Forum Meeting 10<sup>th</sup> September 2009 7pm at Cottenham Village College** – Resolution to attend – Proposed Cllr Bristow, seconded Cllr Norman, all agreed, Cllr's Bristow and Heydon to attend. **Clerk**
- 202. Request from Landbeach Parish Council re possible cycle way from Cottenham to Landbeach** – Resolution to respond – Proposed Cllr Kelso, seconded Cllr Warham, all agreed. **Clerk**

203. **Speed Watch** – Update – Article has appeared in the Newsletter
204. **Insurance** – Update – Cllr Mudd – Resolution to accept recommended quote from Came and Company – Proposed Cllr Nicholas, seconded Cllr Clarke, all agreed.  
**Cllr Mudd/Clerk**
205. **South Cambridgeshire CDRP Anti Social Behaviour Information Event Tuesday 29<sup>th</sup> September 2009 7pm at SCDC** – Resolution to attend – Proposed Cllr Heydon, seconded Cllr Collinson, all agreed. Cllr's Collinson, Nicholas and Heydon to attend.  
**Clerk**
206. **Old Village Green** – Resolution to fence/gate. Quotes to be obtained – Proposed Cllr Clarke, seconded Cllr Bristow, all agreed. **Clerk**
207. **Summer Reading Challenge** – Resolution that a member of the Parish Council attends the Award Ceremony on the 9<sup>th</sup> September – Proposed Cllr Bristow, seconded Cllr Clarke, all agreed. Cllr's Johnson, Mudd and Warham to attend.
208. **Cottenham Community Centre** – Request for a Parish Council nominee. Consultation form to be completed by the Parish Council – Resolution falls
209. **The Rec**
- **New Goals** – Resolution to fund replacement goals at a maximum cost of £3500.00 – Proposed Cllr Bristow, seconded Cllr Simms, all agreed.
  - **Container** – Update – Cllr's Bristow and Clarke – Planning permission needs to be applied for.  
**Clerk**
210. **Ladybird Pre School** – Proposition that the Parish Council considers managing the servicing of the oil boiler and that we appoint a new firm to service it – Matter to be placed on September Agenda
211. **Bus Shelter** – Histon Road – Update – Matter to be placed on September Agenda – CCC Cllr Gymer to arrange a meeting with Highways.
212. **Joint Parishes Working Group** – Update – Cllr's Norman and Bradney – Cllr Norman stated that at the last meeting a noise abatement expert attended in regard to better solutions for the parishes adjacent to the A14. The next meeting will be on air pollution. Cllr Norman has contacted CCC Highways Portfolio Holder in regard to Parishes being consulted re routing agreements for HGV's.
213. **Rospa Report** – Update from Cllr's Mudd and Nicholas – Quotes received for new tyre swing – Clerk has obtained quoted which are very expensive. Existing swing to be renovated and tested. Cllr Leeks asked if obtaining sponsorship from local businesses for new equipment had ever been considered.
214. **Kidzone** – Resolution to donate up to £3500.00 for staff training subject to the approval of their business plan – Matter to be placed on September Agenda.
215. **Lambs Lane resurfacing** - Update
216. **The Pound** – Update – Cllr Kelso – Matter to be placed on September Agenda
217. **Fen Reeves Woodland** – Update – Cllr Clarke has been in touch with Andrew Snelson and Neville Rice has cut the paths in addition 3 people have been arrested for shooting rabbits
218. **Dissenters Cemetery** – Update – Letter received – Resolution to respond – Proposed Cllr Bristow, seconded Cllr Simms, all agreed, Clerk to obtain a quote for the fence.  
**Clerk**
219. **260 High Street** – Update – None – Clerk to contact Cllr Edwards for update
220. **The Cottenham Club** – Letter received from residents – information only
221. **Letter to Stagecoach** – Information only
222. **CUSSC/Ladybirds**
- CUSSC Lease – Update from the Clerk - ongoing
  - Ladybird Pre School Lease – Update from the Clerk - ongoing

- 223. Matters for consideration at the next meeting – Cycle racks at the Co-op Cllr Heydon and Finance Report Ms Fi Gooch.
- 224. Date of next meetings – Planning Meeting 6<sup>th</sup> August 2009, Planning Meeting 20<sup>th</sup> August 2009 and Ordinary Meeting 1<sup>st</sup> September 2009
- 225. Close of meeting – 9.45pm

Signed \_\_\_\_\_ Chair Date \_\_\_\_\_