

## COTTENHAM PARISH COUNCIL

### Minutes of Ordinary Meeting of the Cottenham Parish Council

Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham

On **Tuesday 1<sup>st</sup> September 2009 at 7.15pm**

**Present:** Cllr's Bristow, Mudd, Heydon, Kelso, Collinson, Bradney, Johnson, Clarke, Wotherspoon, Nicholas, Warham and Norman.

CCC Cllr's Gymer and Jenkins

Clerk Mrs J Groves, Assistant Clerk Ms F Gooch

Mr Alexander, 1 member of the Public

**Apologies:** Cllr's Ient, Leeks and Simms, SCDC Cllr Bolitho

#### **Short presentation by Alex Alexander Project Manager for proposed Cycleway**

**Cottenham to Histon** – Alex Alexander briefly outlined the proposed plans for the cycleway stating that the process is still at the consultation stage. Works are due to start in the autumn but much depends on land purchases. Concerns were raised re crossing of the road at Appletrees and the need for controlled crossings on this busy road. Documents are available on the web site and a consultation form is available for individuals to fill in. Cllr Bristow thanked Mr Alexander for attending the meeting.

**236. Any Questions from the Public or Press – Standing Orders to be suspended**  
– A member of the public asked if the proposed cycleway was to be shared with pedestrians. The answer is that it will be shared use.

**237. Standing orders to be re-instated**

**238. Chairman's Introduction and Apologies** – Cllr Bristow asked the Clerk to send Cllr Leeks condolences re his recent sad loss. Re Cpalc and the offer of free trainee staff, matter to be looked into. Youth Provision, the Council has recently been informed that Alice Bullock has resigned, Clerk to arrange a meeting with Julie Bristow. Cllr Mudd stated that Radio Cambridgeshire had contacted him re 'matters happening in Cottenham' – Cllr Mudd gave them the contact details for Cottenham Newsletter. Only 4 Cllr's expressed an interest in the bowls match so this will be cancelled.

**239. Declaration of Interest** – Cllr Clarke Item 242 Finance

**240. Minutes of Ordinary Parish Meeting 4<sup>th</sup> August 2009** – Cllr Heydon proposed a true and accurate account, seconded Cllr Johnson, all agreed. **Planning Meeting 6<sup>th</sup> August 2009** – Cllr Clarke proposed a true and accurate account, seconded Cllr Mudd, all agreed. **Planning Meeting 20<sup>th</sup> August 2009** – Cllr Nicholas proposed a true and accurate account, seconded Cllr Heydon, all agreed.

**241. Reports**

- **SCDC** – Cllr's Bolitho, Edwards and Wotherspoon – Cllr Wotherspoon stated that work on the Transport Assessment re Northstowe has been suspended. Victoria View has now been cleared. A new Planning Policy Statement re conservation, listed buildings and archaeology is now out for consultation Cllr Bristow asked if details could be sent to the Council
- **CCC** – Cllr's Jenkins and Gymer – Cllr Gymer has attended a meeting with Stagecoach and there are proposed changes to the Citi 7 service, that the service is reduced to 3 buses per hour with more during the rush hour. Stagecoach also appears to want to find a turning circle at the end of the

village. A meeting is to be held, Cottenham Parish Council requests that they are invited to attend. Comments were made in regard to the standard of works undertaken at Lambs Lane, it was agreed to wait until all works have finished and then to inspect. Cllr Bradney asked for an update re street lighting, Cllr Jenkins to find out about this.

242. **Parish Council Monthly Update**  
**Finance**

**Income and Payments for September 2009 Agenda**

*Income:*

Jane Williams	Hall rental for June 09	180.00
Cottenham Colts	Pitch rental for 08/09	724.50
CUSSC	Rent Apr – Jun 09	2025.00
Day Centre	Jun Rent	340.00
<b>Total</b>		<b>3269.50</b>

*Expenses*

Collier Turf Care	Loam for Rec Ground	1009.13
Robert Clarke	Spraying Rec Ground & tractor seat	622.15
Public Works Loan	Loan repayment by Direct Debit	3058.19
BC Group Trust	Maintenance Crowlands Manor	447.12
BC Group Trust	Replacing gate post Crowlands Manor	139.50
Cott Tyre	Fuel for Rec vehicles July 09	56.50
Viking Direct	Cleaning prods for Village Hall	62.33
Cott Garden Services	Fees Jul 09 & cost for work on new area	1278.00
Laws Crop Nutrition	Fertiliser for Rec ground	517.50
NTL	August Phone bill	80.50
Wright Way Cleaning	Cleaning Village Hall July 09	552.00
Madingley Mulch	Bark for Play Area	346.50
Zurich Advisory Service	Annual membership & Seminar of 23/6/09	143.75
Berrycroft Stores	White Lining and Fertiliser for Rec	210.19
Julie Groves	September Salary – Net wages	<b>982.17</b>
	Tax	138.8
	EE's NI	79.71
	ER's NI	92.76
Fiona Gooch	September Salary – Net wages	<b>696.76</b>
	Tax	67.60
	EE's NI	35.64
	ER's NI	41.47
HMRC	September Taxes	455.98
<b>Total</b>		<b>£10,658.27</b>

Resolution to pay these invoices.

Cllr Clarke left the meeting, Cllr Warham proposed payment, seconded Cllr Norman, all agreed. Cllr Clarke returned to the meeting.

243. **Finance Report** – The attached report was accepted by the Council
244. **New Arrangements for Indemnity agreements for the transfer of open space contributions** – Defer until October meeting – Clerk to ask for a copy of the SPD  
**Clerk**
245. **Gypsy & Traveller DPD Issues and Options 2: Site Options & Policies Consultation 10<sup>th</sup> July – 9<sup>th</sup> October** – Resolution to pay up to £500 for legal advice re documentation in regard to the above – Proposed Cllr Bristow, seconded Cllr Kelso, all agreed.
246. **The Lakes Twenty Pence Road Cottenham** – Resolution to seek legal advice in regard to recent planning applications – Proposed Cllr Nicholas, seconded Cllr Mudd, all agreed.
247. **Working Parties** – Feedback from Working Parties – October Agenda
248. **Old Village Green** – Fence – update – Meeting with Highways 2<sup>nd</sup> September 2009 and a further quote to be sought.
249. **The Rec** – Stolen swings – update – Quotes to be sought re sturdier frame/swings  
**Clerk**
250. **Ladybird Pre School** – Proposition that the Parish Council considers managing the servicing of the oil boiler and that we appoint a new firm to service it - Agreed
251. **Bus Shelter** – Histon Road – Update – Cllr Nicholas proposed that this matter be dealt with when considering the 2010/11 budget, Resolution to paint both shelters on the Histon Road to be placed on October Agenda
252. **Joint Parishes Working Group** – Update – Cllr's Norman and Bradney – Cllr Norman stated that a recent meeting discussed the issue of noise pollution re A14, the next meeting will be on air pollution and they are looking for a relevant expert to attend.
253. **Northstowe Parish Forum 10<sup>th</sup> September 2009** – Resolution to attend. – Cllr Norman to attend, proposed Cllr Bristow, seconded Cllr Nicholas, all agreed
254. **Kidzone** – Resolution to donate up to £3500.00 for staff training subject to the approval of their business plan – Item deferred – To be placed on October Agenda
255. **Trees** – Resolution to investigate areas within the village for new trees – Proposed Cllr Bristow, seconded Cllr Mudd all agreed, a meeting has been arranged with Eastern Landscapes on 8<sup>th</sup> September 2009.
256. **Lambs Lane resurfacing** – Update – Matter dealt with in Reports
257. **The Pound** – Update – Cllr Kelso asked that this item be removed from the agenda until the ownership issue is resolved.
258. **Letter received from a Resident** – Resolution to respond – Proposed Cllr Bristow, seconded Cllr Heydon, all agreed. Clerk to contact the Police, the schools and to ask for a comment to be made in the Cottenham Newsletter. **Clerk**
259. **Street Naming** – Response received – Clerk to contact and to ask for clarification.  
**Clerk**
260. **Fen Reeves Woodland** – Update – A meeting has been held with Andrew Snelson, works need to be undertaken re overgrown and dead trees, a flail is needed.
261. **Dissenters Cemetery** – Update - None
262. **260 High Street** – Update - None
263. **CUSSC/Ladybirds**

- CUSSC Lease – Update from the Clerk – Still awaiting reply from King & Co
- Ladybird Pre School Lease – Update from the Clerk – A meeting is to be held with the Committee and Trustees

**264.** Matters for consideration at the next meeting – The formation of a Parish Energy Partnership Working Party, also a Sustainability Working Party. The bus shelters. Chairman’s Delegation, resolution to dispute the claim that Parish Council’s are not statutory consultees and that legal advice is sought.

**265.** Date of next meetings – Planning Meeting 3<sup>rd</sup> September 2009, Planning Meeting 17<sup>th</sup> September 2009, Planning 1<sup>st</sup> October 2009 and Ordinary Meeting 6<sup>th</sup> October 2009

**266.** Close of meeting – 9.17pm

Signed \_\_\_\_\_ Chair Date \_\_\_\_\_