

Minutes of Cottenham Parish Ordinary Meeting  
Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham  
On **Tuesday 3<sup>rd</sup> November 2009 at 7.15pm**

**Present:** Cllr's Bristow, Kelso, Mudd, Nicholas, Clarke, Simms, Leeks, Heydon, Collinson, Wotherspoon and Johnson (8.40pm)

SCDC Cllr Edwards, CCC Cllr Gymer

Clerk: Mrs J Groves, Assistant Clerk: Ms F Gooch

Julie Bristow – Update re Youth Club Provision

**Apologies:** Cllr's Norman, Bradney and Ient, SCDC Cllr Bolitho, CCC Cllr Jenkins

Julie Bristow stated that a new Youth worker has been appointed to replace Alice Bullock and that an additional post will soon be advertised to ensure adequate cover for the all the youth clubs. The new Youth worker is Lee Hoxley and he is to be invited to meet with the Parish Council. (see attached report) Cllr Nicholas stated that it would be helpful if an on the clubs article was placed in the Newsletter, Julie Bristow to look into doing so. Cllr Bristow thanked Julie Bristow for attending.

**328. Any Questions from the Public or Press – Standing Orders to be suspended**

**329. Standing orders to be re-instated**

**330. Chairman's Introduction and Apologies** – Cllr Bristow reminded all that elections will be held next year and those who stand need to bear in mind their availability to attend meetings and to be involved with the various issues that affect this parish.

**331. Declaration of Interest** – Cllr Kelso Item 334 Finance

**332. Minutes of Ordinary Parish Meeting 6<sup>th</sup> October 2009** – Cllr Heydon proposed a true and accurate account, seconded Cllr Mudd, all agreed. **Planning Meeting 29<sup>th</sup> October 2009** – Cllr Mudd proposed a true and accurate account, seconded Cllr Collinson, all agreed.

**333. Reports**

- SCDC – Cllr's Bolitho, Edwards and Wotherspoon
- CCC – Cllr's Jenkins and Gymer
- **Parish Council Monthly Update**

**334. Finance**

### **Income and Payments for November 2009 Agenda**

#### *Income:*

Sally Lathey	Hire of Village Hall	50.00
Day Centre	Aug Rent	240.00
Ladybirds	Oil & Water bill	141.78
Jane Williams	Aug Hall rental	120.00
<b>Total</b>		<b>551.78</b>

#### *Expenses*

Aquarius Liquid Engineering	Inspection of Sewage Pump at Rec	276.94
Berrycroft Stores	Loam for Rec	656.25

Cottenham Garden Services	Groundsmans fees for October 09	1297.31	
NTL	Phone Bill for October 09 (Direct Debit)	46.17	
Martin Graves Carpentry	Repairs to play area, new notice board	1681.79	
Phs Group	Additional sanitary bins at Village Hall	366.77	
Cottenham Tyre & Auto	Fuel for Rec vehicles Sep 09	28.00	
Viking Direct	Stationery for Archiving at office	111.99	
Ken Kelso	Expense claim - Cable for projector (Amazon)	9.50	
Cottenham United Colts	Cost of new goals	1375.00	
Algar Signcraft	Sign for gates and Plaque for swingboat	134.55	
John Jefford	Plainings for car park	750.00	
Keith Grantham	Work at old Rec ground	2300.00	
Viking Direct	Paper Shredder	198.89	
Tri-Star Packaging Supplies	Toilet Tissue	99.31	
Wright-Way Cleaning	Cleaning village hall for Oct 09	552.00	
A Mappedoram	Light at Village Hall	66.58	
Julie Groves	Expenses/stamps/bin for village hall	29.14	
Julie Groves	November Salary – Net wages	<b>859.90</b>	
	Tax	103.40	EE's NI
	60.23		
	ER's NI	70.08	
Fiona Gooch	November Salary – Net wages	<b>662.06</b>	Tax
	57.8	EE's NI	30.14
	ER's NI	35.07	
HMRC	November Taxes	<b>356.72</b>	
<b>Total</b>		<b>11,858.87</b>	

Resolution to pay these invoices – Cllr Kelso left the meeting there was then a disagreement re payment of two invoices therefore Cllr Clarke proposed payment of Cllr Kelso's expenses, seconded Cllr Bristow, all agreed, Cllr Kelso returned to the meeting. After a discussion it was proposed by Cllr Warham and seconded by Cllr Simms that payment be made, all agreed. Clerk to place resolution re fencing at the Old Rec on Planning Agenda 12<sup>th</sup> November 2009.

- 335. Audit issues** – Resolution to review the role of the Internal Auditor – Resolution amended to read 'work' not role – Proposed Cllr Simms, seconded Cllr Warham, all agreed.
- 336. Review of the Advisory strategic Freight Route Network** – Resolution to respond – Proposed Cllr Warham, seconded Cllr Bristow, all agreed, **Cllr's Norman and Warham**
- 337. Bt Invite to adopt red telephone kiosk** – Resolution to respond – Proposed Cllr Simms, seconded Cllr Kelso, Clerk to find out if we can move it if we own it and what will happen to it if we do not adopt it. **Clerk**
- 338. Chairman's Delegation** – Resolution to dispute the claim that Parish Council's are not statutory consultees and that legal advice is sought – Matter to be removed from Agenda
- 339. South Cambridgeshire Local Development Framework Statement of Community Involvement and Supplementary Planning Documents** – Resolution to respond – Resolution amended to review documents to decide whether or not to respond, Proposed

Cllr Bristow, seconded Cllr Simms, all agreed. Cllr Simms – Affordable Housing, Cllr Heydon – Sustainable Development, Cllr Kelso – Landscape, Cllr Warham – Statement of Community Involvement

- 340. East Cambridgeshire Local Development Framework Core Strategy Development Plan Document Proposals Map Adoption Statement** – Resolution to respond – Resolution amended to review documents to decide whether or not to respond Proposed Cllr Simms, seconded Cllr Mudd, all agreed, Cllr Bristow to review. Subsequent to the meeting Cllr Bristow concluded that there would be no need to respond to this document.
- 341. SCDC Meeting Parish Council’s 25<sup>th</sup> November 2009** – Resolution to attend – Proposed Cllr Heydon, seconded Cllr Nicholas, all agreed, Cllr’s Bristow and Clarke to attend, Clerk to ask that the following items be put on the agenda for this meeting – Budget cuts and the implications on services provided by SCDC and getting value for money re services provided by SCDC
- 342. New Arrangements for Indemnity agreements for the transfer of open space contributions** – Update – Cllr Wotherspoon to look into this matter
- 343. The Lakes Twenty Pence Road Cottenham** – Update – Cllr Bristow stated that the application was refused.
- 344. Meeting with Stagecoach re Citi 7** – Feedback CCC Cllr Gymer stated that buses from 9am to 3.30pm will continue on the old route and that additional buses will be available during peak times. As to extending the route to the Parish Church if this were to happen then the route would no longer include Lambs Lane or Telegraph Street.
- 345. Sustainable Parish Energy Partnership (SPEP)** – Age of Stupid DVD event re recycling and energy saving held on the 20<sup>th</sup> October 2009 – Feedback – Cllr Kelso stated that the number of attendees was good and was pleased with that a number of people interested in setting up a Cottenham Eco Group. Cllr Kelso to arrange a meeting (proviso the Chair must be a Parish Councillor) Cllr Kelso has also set up a forum. Cllr Bristow asked that the DVD Age Of Stupid be shown again, using wider publicity.
- 346. SPEP SCDC Training Event 12<sup>th</sup>/13<sup>th</sup> October 2009 at Impington and Public Meeting re SPEP on the 24<sup>th</sup> October 2009 at Impington** – Feedback Cllr Kelso stated that this had been well attended.
- 347. Working Parties** – Feedback from Working Parties - None
- 348. Old Village Green** – Fence – ongoing – Herald have been asked to do the works
- 349. The Rec** – Swings update – need heavier duty chains and swings, quotes to be sought.
- Storage Container – Update – Planning application has been submitted
- 350. Bowls Club** – Hedge replacement update – Clerk to chase Eastern Landscapes re type of replacement
- 351. CPALC AGM 21<sup>st</sup> November 2009** – Resolution to attend – Resolution falls, Clerk to ask that the following item be added to the Agenda – That access to Cpalc web site be made easier, current access is problematical
- 352. Tree Warden Scheme Meeting 8<sup>th</sup> October 2009** – Feedback – Cllr Bolitho absent
- 353. Double Yellow Lines Rooks Street** – Update – Clerk – Ongoing a meeting with Highways to be arranged
- 354. Bus Shelters** – Histon Road – Resolution to paint/refurbish them – Matter deferred
- 355. Vehicles using the High Street entrance to the Co-op** – Update – Clerk to contact the police.
- 356. 30mph warning stickers** – Update - None
- 357. Joint Parishes Working Group** – Update – Cllr Bristow stated that the last meeting was poorly attended but the expert on air pollution re A14 was very good.

- 358. A14 Ellington to Fen Ditton** – Update – As Cllr Norman was not in attendance matter to be placed on December Agenda
- 359. Kidzone** – Letter received information only
- 360. Lambs Lane resurfacing** – Update – complaints received re pavements – Matter deferred
- 361. Fen Reeves Woodland** – Update – Cllr Clarke to speak to Andrew Snelson re insurance issue
- 362. Dissenters Cemetery** – Update - None
- 363. 260 High Street** – Update – Remedial works have commenced
- 364. CUSSC/Ladybirds**
- CUSSC Lease – Update from the Clerk - ongoing
  - Ladybird Pre School Lease – Update from the Clerk – ongoing Clerk to contact Hewitsons
- 365.** Matters for consideration at the next meeting – Fence at Balancing Pond, Bus Shelters, Yellow Lines at Rooks Street, Accident on Oakington Road, speed Checks update, Resolution to hire Age of Stupid DVD.
- 366.** Date of next meetings – Planning Meeting 12<sup>th</sup> November 2009, Planning Meeting 26<sup>th</sup> November 2009 and Ordinary Parish Council Meeting 1<sup>st</sup> December 2009
- 367.** Close of meeting – 9.17pm

Signed \_\_\_\_\_ Chair Date \_\_\_\_\_