

Minutes of Cottenham Parish Ordinary Meeting
Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham
On Tuesday 2nd February 2010 at 7.30pm

Present: Cllr's Bristow, Mudd, Kelso, Wotherspoon, Simms, Ient, Clarke, Heydon, Bradney, Johnson, Collinson, Nicholas and Warham
CCC Cllr's Gymer and Jenkins
Clerk: Mrs J Groves, Assistant Clerk Ms F Gooch
Apologies: Cllr's Leeks and Norman, SCDC Cllr Bolitho

50. Any Questions from the Public or Press – Standing Orders to be suspended –

Representatives from cricket and football asked for an update re application for new changing rooms, Clerk to contact architect. David Partridge commented that there may be a loan available via the Cricket Association and is to seek further details. David Partridge is also to speak to David Tassell re status of floodlight application.

51. Standing orders to be re-instated

52. Chairman's Introduction and Apologies – Cllr Bristow noted and welcomed the return of Cllr Nicholas to the meeting

53. Declaration of Interest – Cllr's Bristow and Clarke, prejudicial interest item 56 Finance and Cllr Clarke, prejudicial interest item 60 appointment of new Groundsman

54. Minutes of Ordinary Parish Meeting 12th January 2010 – Cllr Simms proposed a true and accurate account, seconded Cllr Bradney, all agreed **and Planning Meeting 21st January 2010 –** Cllr Johnson proposed a true and accurate account, seconded Cllr Collinson, all agreed.

55. Reports

- **SCDC –** Cllr's Bolitho, Edwards and Wotherspoon - Cllr Wotherspoon apologised on behalf of SCDC re problems recently experienced in receiving information. Concerns have been raised re application for 6th Form College, CCC Cllr's Gymer and Jenkins are to speak to Highways, Clerk to forward our comments re this application. Cllr Wotherspoon further stated that it is up to central government whether or not Northstowe goes ahead, also of concern are the problems re decontaminating the area.
- **CCC –** Cllr's Jenkins and Gymer stated that if the Parish Council would like to be considered for a 20mph limit along the B1049 then the Clerk needs to send a request to them. There have been 2 more accidents on the Oakington Road, more stringent speed reductions need to be implemented. The Parish Council pointed out that no interest has been shown by residents to the Speed Watch initiative and that maybe residents need to take some responsibility for solving this issue of speeding on the roads within the village. Cllr Bradney asked for the information re the Lighting PFI, Cllr Jenkins to obtain this. Cllr Ient asked if the police were ticketing illegally parked vehicles, Cllr Gymer confirmed that this was one of the priorities at the last Police Panel Meeting.
- **Parish Council Monthly Update**

56. Finance

Income and Payments for February 2010 Agenda

Income:

SCDC	S106 re 70 Rooks Street	2982.58
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Day Centre	December Rent	200.00
Jane Williams	November Rent	160.00
Kidzone	December Rent	192.00
John Thurston	Green Rental	292.50
Ladybirds	Half of boiler service costs	103.76
Ladybirds	Hall rental for autumn term	140.00

Total **£4070.84**

Expenses

R S Clarke	Expenses incurred for carol concert	94.00
R S Clarke	Expenses incurred collecting Xmas tree	117.50
Rick Bristow	Travel expenses to SCDC meetings	67.20
CUSSC	PRS – Music licence for Village Hall	114.18
Wright Way Cleaning	Cleaning Village Hall for Dec 09	423.00
NTL	Office Phone bill Jan 2010 (paid by D/D)	47.00
BC Group Trust	Undercharged us on previous invoice 290312	10.00
Moore Stephens	External Audit Fees	1204.38
Viking Direct	Misc office stationery	175.16
A Mappedoram	Lights on green for carol concert	791.95
Team Flitwick	Heating Fuel – Village Hall	700.21
Cottenham Garden Services	Groundsman fees January 2010	1117.00
Cottenham Village College	Room hire for JAG meeting on 26/11/09	36.00

Julie Groves	February 10 Salary – Net wages	859.90	Tax
	103.40		EE's NI
	60.23		
	ER's NI	70.08	

Fiona Gooch	February 10 Salary – Net wages	696.76	Tax
	67.60		EE's NI
	35.64		ER's NI
	41.47		

HMRC	February 10 Taxes	378.42
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Total **£6,832.62**

Resolution to pay these invoices, Cllr's Bristow and Clarke left the meeting and Cllr Mudd took the Chair, Cllr Nicholas proposed payment, seconded Cllr Johnson, all agreed. Cllr's Bristow and Clarke returned to the meeting.

57. New Standing Orders – Resolution to order a copy – Proposed Cllr Bradney, seconded Cllr Mudd all agreed.

- 58. Mobility Crossings** – Resolution to decide where they should be placed – Resolution deferred, Cllr Warham to look at suitable locations, **March Agenda**
- 59. Review of the Advisory strategic Freight Route Network** – update – Cllr Bradney to compile comments on behalf of the Parish Council
- 60. Groundsman** – Resolution to appoint the person recommended by the Rec Working Party – Cllr Clarke left the meeting, Cllr Nicholas proposed that Andrew King be appointed, seconded Cllr Warham, all agreed. Cllr Clarke returned to the meeting
- 61. Consultation on Cambridgeshire’s Third Local Transport Plan** – Resolution to respond – Proposed Cllr Mudd, seconded Cllr Heydon, all agreed, Comments to be made after the exhibition is held on 10th March 2010
- 62. Green Infrastructure Strategy** – Resolution to respond (consultation period 25th January – 7th March 2010) – Resolution amended that the response is made by Sustainable Cottenham, Proposed Cllr Heydon, seconded Cllr Kelso, all agreed
- 63. Northstowe Parish Forum 10th February 2010** – Resolution to attend – Proposed Cllr Bristow, seconded Cllr Nicholas, all agreed, Cllr’s Heydon, Simms and Bristow to attend.
- 64. Chairman’s Expenses** – Resolution to authorise the Chair to gift up to £250 towards the Sports Clubs recommendation to hold a farewell party for Neville Rice – Proposed Cllr Johnson, seconded Cllr Simms, all agreed
- 65. War memorial** – Resolution to seek a way to secure wreaths around the base of the memorial – Clerk to seek advice from Conservation Office via SCDC
- 66. SCDC** – new format on receiving information via their web site - Cllr Wotherspoon to seek information in regard to this matter.
- 67. Ditch at Brenda Gautrey Way** – Resolution to contact developer re overgrown state – Proposed Cllr Bristow, seconded Cllr Simms, all agreed
- 68. Bt Invite to adopt red telephone kiosk** – Matter to be placed on March Agenda
- 69. Age of Stupid DVD** – Ideas on how to publicise this event – Cllr Kelso stated that he had received several ideas via Parish Councillors, next showing will be at Cottenham Community Centre on the 20th April 2010. Cllr Kelso further stated that there were local Parish Partnership Meetings, energy monitors available on loan and the use of a thermal camera to indicate ‘hot spots’ within individual dwellings. Cllr Heydon stated that an article is due to be published in the newsletter.
- 70. Working Parties** – Feedback from Working Parties - None
- 71. Cottenham United Colts** – Resolution to allow them use of the Rec for their annual 5 aside football tournament – 23rd May 2010 – Proposed Cllr Bristow, seconded Cllr Simms, all agreed.
- 72. Horses on the cut** – Resolution to seek ways to stop horse riders using this pathway – Proposed Cllr Simms, seconded Cllr Mudd, all agreed
- 73. Old Village Green** – Fence – update – architect to be asked to do detailed drawings as requested
- 74. Tree works Village Green** – Additional quote received – Resolution to decide which quote to accept – Awaiting additional quote, matter to be placed on March Agenda
- 75. Cycle Racks** – Update – Clerk has met with CCC and new site has been agreed
- 76. The Rec** – Swings update - None
- Storage Container – Update – Quote received – Details for moving containers needs to be decided
- 77. Double Yellow Lines Rooks Street** – Update – Clerk - None
- 78. Lambs Lane** – Junction issues – Update – Clerk has spoken to Highways and there is no further funding available to solve this problem
- 79. Pot holes/Pavement damage** – Update. – Clerk has reported all to Highways
- 80. Speed Limit Review** – Update - None

- 81. Countryside Access Team** – Letter received, information only
- 82. Exception Sites Parish Review Group Meeting 18th January 2010** – Feedback – Cllr Bristow – Notes from meeting have been circulated but the Parish Council needs the updated S106 information
- 83. Cottenham Community Centre AGM 11th February 2010** – Resolution to attend - Proposed Cllr Johnson, seconded Cllr Simms, all agreed, Cllr Ient to addend
- 84. Yesteryear Road Run** – Update – Representatives from the organisers to attend March meeting
- 85. Provision of salt bins** – Resolution to have salt bins installed – Cllr Wotherspoon to look into this matter on behalf of the Parish Council
- 86. Bus Shelters** – Histon Road – Resolution to paint/refurbish them – Matter to be placed on March Agenda
- 87. 30mph warning stickers** – Matter to be placed on March Agenda
- 88. Joint Parishes Working Group** – Update – Cllr Bradney stated that there may be a mineral extraction levy re sites in Haddenham and Sutton
- 89. Fen Reeves Woodland** – Cllr Mudd has met with Andrew Snelson, Clerk to contact BCTV
- 90. Dissenters Cemetery** – Update - None
- 91. Ladybirds**
- Ladybird Pre School Lease – Update from the Clerk – the lease is ready to be signed.
- 92.** Matters for consideration at the next meeting
- 93.** Date of next meetings – Planning Meeting 4th February 2010, Planning Meeting 18th February and Ordinary Parish Council 2nd March 2010
- 94.** Close of meeting – 9.55pm

Signed _____ Chair Date _____