

Minutes of Cottenham Parish Ordinary Meeting  
Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham  
On Tuesday 2nd March 2010 at 7.30pm

**Present:** Cllr's Bristow, Mudd, Kelso, Clarke, Heydon, Leeks, Nicholas, Bradney, Collinson, Johnson and Ient

Clerk Mrs J Groves, Assistant Clerk Ms F Gooch

SCDC Cllr Edwards

CCC Cllr's Gymer and Jenkins

1 member of the public

**Apologies:** Cllr's Warham, Simms, Wotherspoon and Norman, SCDC Cllr Bolitho

**107. Any Questions from the Public or Press – Standing Orders to be suspended – None**

**108. Standing orders to be re-instated**

**109. Chairman's Introduction and Apologies** – Cllr Bristow stated then when Item 113 was reached, the meeting will then consider Items 113, 115 and 116 and then continue with Item 114. (In order that Cllr Clarke need leave the meeting on one occasion only)

**110. Declaration of Interests** – Cllr Clarke – prejudicial interest Items 113, 115 & 116

**111. Minutes of Ordinary Parish Meeting 2<sup>nd</sup> February** – Cllr Bradney proposed a true and accurate account, seconded Cllr Mudd, all agreed. **2010 Planning Meeting 4<sup>th</sup> February 2010** – Cllr Nicholas proposed a true and accurate account, seconded Cllr Kelso, all agreed. **Planning Meeting 18<sup>th</sup> February 2010** – Cllr Kelso proposed a true and accurate account, seconded Cllr Clarke, all agreed. **Extra Ordinary Meeting 26<sup>th</sup> February 2010** – Cllr Bradney proposed a true and accurate account, seconded Cllr Nicholas all agreed.

**112. Reports**

- **SCDC** – Cllr's Bolitho, Edwards and Wotherspoon – Cllr Edwards stated that there is to be a 2.99% council tax increase. SCDC has identified half million pounds of savings for the next financial year. SCDC are to retain sheltered housing wardens and council house rent will be increased. Nationally council housing debt stands at 17 billion pounds. The government intends to share this debt with all authorities, SCDC will be responsible for £168 million. It will take 30 years to pay this debt but SCDC do get to keep all rental income. The proposed partnership with Uttlesford District Council re job share with Revenue and Benefits provision will not now happen. SCDC fully supports the downgrading of the status of the A1123in regard to the County Council Advisory Freight Map.
- **CCC** – Cllr's Jenkins and Gymer – Cllr Gymer gave an update on the Citi 7, no changes to the northern part but there will be changes to the southern part in April. More double deckers are likely to be used but a change in route is unlikely until the guided bus is up and running.
- **Parish Council Monthly Update**

**113. Finance**

**Income and Payments for March 2010 Agenda**

**Income:**

Cricket Club	Seniors & Juniors Pitch usage 09/10	609.00
CUSSC	Rent Oct – Dec'09	1775.00
Day Centre	Rent Village Hall Jan 2010	240.00

Allotments Society	Water usage	77.77
<b>Total</b>		<b>£2,701.77</b>

**Expenses**

Eon	Electricity Bill – Green	320.59
Eon	Electricity Bill – Village Hall	1239.01
IOG	Membership fees – Groundsman	46.50
NTL	Office Phone Bill Feb 10 (paid by D/D)	47.00
Moore Stephens	External Audit for 07/08 Accounts	646.25
Moore Stephens	External Audit for 08/09 Accounts	646.25
CUSSC	PPL – Village Hall up to Jan 2011	75.15
Cambs County Council	Youth Provision Final Quarter	3750.00
PWLB	Public Works Loan Board repayment	3058.19
A Mappedoram	Repairs to light fitting at CUSSC	149.22
T Sparks	Plumbing repairs at Village Hall	162.00
Print Out	Standing Orders Documents	69.44
Wright Way Cleaning	Cleaning Village Hall Jan 10	564.00
Cottenham Gardening Service	Groundsmans Fees Feb 10	1117.00
Cambridgeshire County Council	Street Lighting	1443.90
Julie Groves	March 10 Salary – Net wages	859.90
Fiona Gooch	March 10 Salary – Net wages	696.76
Andrew King	March 10 Salary – Net wages	1462.40
HMRC	March 10 Taxes	1038.24
<b>Total</b>		<b>£17,391.80</b>

Resolution to pay these invoices. Cllr Clarke left the meeting, Cllr Mudd proposed payment, seconded Cllr Nicholas, all agreed

114. **New Standing Orders** – Resolution to review standing orders – Proposed Cllr Kelso, seconded Cllr Collinson, all agreed. Cllr’s Bristow, Nicholas, Heydon, Johnson and Mudd to review document
115. **New Groundsman** – Resolution to approve the new contract/job description for Mr Andrew King – Proposed Cllr Bristow, seconded Cllr Mudd, all agreed.
116. **IOG Membership** – Resolution to pay for Mr King to join the Institute of Groundsman as a Professional Associate at a cost of £46.50 per annum – Proposed Cllr Bradney, seconded Cllr Johnson, all agreed. Cllr Clarke returned to the meeting.
117. **Mobility Crossings** – Update – Cllr Warham - ongoing
118. **Xmas Tree on the Green** – Resolution to plant a permanent tree – Resolution deferred, Cllr’s Clarke, Leeks, Heydon and Kelso to look into this matter and report back.
119. **Review of the Advisory strategic Freight Route Network** – Comments sent
120. **Consultation on Cambridgeshire’s Third Local Transport Plan** – Exhibition to be held on the 10<sup>th</sup> March at Cottenham Primary School

- 121. Green Infrastructure Strategy** – Update and resolution to respond to additional questionnaire – Cllr Bristow proposed that Sustainable Cottenham responds on the Parish Councils behalf, seconded Cllr Bradney, all agreed.
- 122. A14 Ellington to Fen Ditton** – Notice of Public Hearing to be held
- 123. Minerals and Waste Consultation** – Resolution to respond after attendance to consultation. Resolution to attend consultation event Cottenham Primary School 10<sup>th</sup> March 2010 4pm-8pm – Proposed Cllr Bristow, seconded Cllr Bradney, all agreed
- 124. SCDC Meeting 23<sup>rd</sup> March 2010 7.30pm** – Resolution to attend – Proposed Cllr Bristow, seconded Cllr Clarke, all agreed, Cllr's Bristow and Clarke to attend
- 125. Community Clear Up Workshop 8<sup>th</sup> March 2010 1.00pm** – Resolution to attend – Resolution falls
- 126. Northstowe Parish Forum 10<sup>th</sup> February 2010** – Cllr's Bristow, Heydon and Simms attended, topics discussed included Northstowe seeking to be an eco town with funding being sought for ideas such better insulation for houses at Rampton Drift and free bus passes to be given to all future residents of Northstowe
- 127. Northstowe Eco Town** – Comments received – information only
- 128. War memorial** – ongoing. Cllr Edwards to seek advice re grant via SCDC
- 129. SCDC** – new format on receiving information – Item deferred
- 130. Ditch at Brenda Gautrey Way** – Update - none
- 131. Fair** – Resolution to allow the Fair use of the green for one week from 4<sup>th</sup> May 2010 – Proposed Cllr Clarke, seconded Cllr Mudd, all agreed
- 132. Bt Invite to adopt red telephone kiosk** – Resolution to adopt/not adopt – Resolution not to adopt – Proposed Cllr Johnson, seconded Cllr Mudd, all agreed
- 133. Sustainable Cottenham** – Update – Cllr Kelso stated that the DVD Age of Stupid will be shown at Cottenham Community Centre, date to be agreed. A logo for the group is being designed, several houses and the primary school had had their buildings scanned by the thermal imaging camera. The web site is up and running.
- 134. Working Parties** – Feedback from Working Parties - none
- 135. Horses on the cut** – letter sent
- 136. Old Village Green** – Fence – update - none
- 137. Tree works Village Green** – Awaiting additional quote
- 138. The Rec**
- Storage Container – Update
  - Swings - Update
  - Architect update re Village Hall renovations and Outline Planning for the Pavilion – A Recreation Working Party meeting to be held on the 4<sup>th</sup> March to discuss the above issues
  - Children's play facilities – Resolution that the Parish Council undertakes a survey seeking parishioners views on existing play equipment and possible new equipment – Cllr Ient – Resolution deferred
- 139. Double Yellow Lines Rooks Street** – Update – Clerk – Cllr Gymer to contact Highways on our behalf
- 140. Speed Limit Review** – Update - none
- 141. Letter re speeding on the Oakington Road** – Resolution to respond – Proposed Cllr Mudd, seconded Cllr Heydon, all agreed, Cllr Gymer to arrange a meeting with Richard Preston
- 142. Cottenham Community Centre AGM 11<sup>th</sup> February 2010** – Feedback – Cllr Ient stated that the lease with the Methodist Church should be completed by the end of March 2010. It is hoped that the Coffee shop will be open by September 2010

143. **Bus Shelters** – Histon Road – Resolution to paint/refurbish them – quote received – Resolution amended to demolish and replace the bus shelter – Proposed Cllr Bristow, seconded Cllr Mudd, all agreed
144. **30mph warning stickers** – Update none
145. **Joint Parishes Working Group** – Update – none
146. **Fen Reeves Woodland** – It was decided to keep the BCTV insurance
147. **Dissenters Cemetery** – Update – Matter to be removed from the agenda
148. **Ladybirds**
- Ladybird Pre School Lease – Leases have arrived and are to be signed
149. Matters for consideration at the next meeting – Quality Assurance, Youth Provision, Police Update
150. Date of next meetings – Planning Meeting 4<sup>th</sup> March 2010, Planning Meeting 18<sup>th</sup> March, Planning Meeting 1<sup>st</sup> April 2010 and Ordinary Parish Council 6<sup>th</sup> April 2010
151. Close of meeting – 9.55pm

Signed \_\_\_\_\_ Chair Date \_\_\_\_\_