

## Minutes of Ordinary Meeting of the Cottenham Parish Council

Held at the Parish Office, Ebenezer House, Rooks Street, Cottenham

On Tuesday 6<sup>th</sup> April 2010 at 7.30pm

**Present:** Cllr's Bristow, Kelso, Heydon, Simms, Clarke, Johnson, Norman, Leeks, Warham, Collinson and Nicholas

SCDC Cllr's Edwards and Bolitho, CCC Cllr's Jenkins and Gymer

Clerk: Mrs J Groves

Members of the Public: 8

**Apologies:** Cllr's Ient, Mudd, Bradney and Wotherspoon

Assistant Clerk: Ms F Gooch

Magpas Road Run – Representatives from the organising committee explained that major difficulties would arise if the route of the road run was altered, as previously requested by the Parish Council. Certain regulations have to be adhered to for Health and Safety Issues and to meet certain criteria re road closure legislation. Frances Hedger thanked the Parish Council for their continued support and stated that over £125,000 has been raised by the road run over the last 17 years.

### **165. Any Questions from the Public or Press – Standing Orders to be suspended –**

Representatives of the Sports Clubs asked for an update re the proposed new changing facilities at the rec. Cllr Bristow stated that the Parish Council had instructed a new architect to work on this project. It appears that it may be possible to get a repayable loan via the Cricket Association.

### **166. Standing orders to be re-instated**

**167. Chairman's Introduction and Apologies** – Cllr Bristow informed Cllr's that a meeting has been arranged for 15<sup>th</sup> April 2010 with Richard Preston (CCC Highways). Cllr Bristow further stated that it appears that personal emails may be subject to the Freedom of Information Act.

### **168. Declaration of Interests** – Cllr Kelso – Item 171 Finance – Prejudicial Interest

**169. Minutes of Ordinary Parish Meeting 2<sup>nd</sup> March 2010** – Cllr Nicholas proposed a true and accurate account, seconded Cllr Heydon, all agreed and **Planning Meeting 18<sup>th</sup> March 2010** – Cllr Clarke proposed a true and accurate account, seconded Cllr Collinson, all agreed.

### **170. Reports**

- **SCDC** – Cllr's Bolitho, Edwards and Wotherspoon
- **CCC** – Cllr's Jenkins and Gymer – Cllr Jenkins stated that a meeting with officers had been arranged to discuss the ongoing issue of the Citi 7 bus route. Cllr Jenkins further stated that the B1049 new cycle route is progressing slowly due in part to problems with purchasing land. Cllr Gymer asked that if anyone saw gravel lorries using the route through Cottenham that she be informed as this was not allowed. Cllr Norman asked if there had been any progress with the query re lack of publication of recent exhibitions held in the village. Cllr's Jenkins and Gymer to pursue this issue.
- **Parish Council Monthly Update**

### **171. Finance**

## **Income and Payments for April 2010 Agenda**

### **Income:**

HMRC	VAT repayment for Apr09 –Dec 09	5789.55
Jane Williams	Village Hall Rental Jan/Feb10	300.00
Cottenham Cricket Club	Donation towards costs	50.00

Kidzone (Rascals)	Village Hall rental Jan 2010	304.00
Madingley Mulch	Refund on delivery bags (Cash)	30.00
Ladybirds	Rent payments for Jan – Mar 2010	1554.95

***Expenses***

Ken Kelso	Cost of hire DVD Age of Stupid	49.50
Glasdon	Replacement litter and dog bins	1270.57
Tri Star Packaging	Cleaning products for Village Hall	78.82
Tri Star Packaging	Toilet Tissue	105.54
Madingley Mulch	Bark for play area	445.80
JHJ Partnership	Office Rent April 10 – Jun 10	2056.25
CPALC	New Standing Orders Document	25.00
Camline Cambridge Ltd	Painting Emergency Access area at Rec	381.87
IOG	Training course Part A – Groundsman	75.00
Fieldens	Replacement tractor tyres	940.00
J E Graham	Replacement Chain harrows	1116.25
NTL	Office Phone bill (D/D)	47.00
Hags Play	Outstanding delivery charge	57.50
Wright Way Cleaning	Cleaning Village Hall Feb 10	564.00
Aquarius Liquid Engineering	Emergency call to sewage system at Rec	478.93
Aquarius Liquid Engineering	Annual Inspection at Rec and Ladybirds	258.50
Cambridge Water Company	Supply at War Memorial	61.80
Berrycroft	Fertilisers/grass seed	415.04
SCDC	Office Rates	1842.30
SCDC	Trade Waste	669.91
BTCV	Insurance renewal/membership	262.45
CUSSC	50% Alarm costs	370.81
ProCam Agriculture	weed killer	186.83
The Broker Network Ltd	Insurance for Tractor/Ransomes	431.77
Ladybirds	S137 Donation 2010/11	1500.00
Over Day Centre	S137 Donation 2010/11	50.00
Cottenham Community Centre	S137 Donation 2010/11	500.00
Cottenham Day Centre	S137 Donation 2010/11	1000.00
Cottenham Mobile Wardens	S137 Donation 2010/11	1200.00
Cottenham Roller Hockey Club	S137 Donation 2010/11	150.00
Citizens Advice Bureau	S137 Donation 2010/11	250.00
Victim Support	S137 Donation 2010/11	250.00
Julie Groves	Expenses – stamps	24.31
Julie Groves	Salary April 2010	860.10
Fiona Gooch	Salary April 2010	593.26
	Correction of error from March	34.50
Andrew King	Expenses – petrol/fuel for mower/paint	190.13
Andrew King	Salary April 2010	1462.40
HMRC	April10 Taxes	950

Resolution to pay these invoices, Cllr Kelso left the meeting, Cllr Norman proposed payment, seconded Cllr Simms, all agreed. Cllr Kelso returned to the meeting.

172. **New Standing Orders** – These have been reviewed and tailored to Cottenham Parish Council's needs copies to be circulated and will be offered for acceptance at the AGM
173. **Mobility Crossings** – Update – This matter to be discussed at the meeting with Richard Preston
174. **Xmas Tree on the Green** – Resolution to plant a permanent tree – matter deferred until May meeting
175. **Consultation on Cambridgeshire's Third Local Transport Plan** – As there are no specific matters affecting Cottenham there will be no further comments.
176. **A14 Ellington to Fen Ditton** – Resolution to attend pre inquiry meeting 24<sup>th</sup> May 2010 – Resolution falls
177. **Minerals and Waste Consultation** – Update – 18 submission, in triplicate, have been submitted
178. **SCDC Meeting 23<sup>rd</sup> March 2010 7.30pm** – Feedback – Cllr's Bristow and Clarke – Cllr Bristow stated that whilst this had been well chaired the agenda had been very weak with little to discuss. Whilst this might have been the case it is hoped that the forum continues.
179. **War memorial** – Update – Photographs have been sent to the Conservation department, awaiting reply.
180. **SCDC** – new format on receiving information – Update – Cllr Wotherspoon was not present matter deferred until May meeting.
181. **SCDC Standards Board questionnaire** – Resolution to respond – Proposed Cllr Heydon, seconded Cllr Nicholas, all agreed, Cllr's Nicholas, Johnson, Mudd and Bristow to meet to consider response
182. **Centre 33** – Resolution to consider funding this project – Cllr Nicholas proposed a donation of £250, seconded Cllr Johnson, all agreed.
183. **Alarm at the Village Hall** – Resolution to update current system at a cost of £1316 including VAT – Matter deferred until May meeting, Clerk to obtain further details
184. **Cottenham Salvation Army** – Resolution to attend the reopening ceremony – Proposed Cllr Bristow, seconded Cllr Clarke, all agreed, Cllr's Bristow, and Warham to attend
185. **Neighbourhood Panel** – Resolution to attend 13<sup>th</sup> April 2010 Cottenham Village College – Proposed Cllr Bristow, seconded Cllr Simms, all agreed, Cllr's Nicholas and Mudd to attend
186. **Cottenham Scouts** – Resolution to allow them use of the Village Green for an Old Fashioned Fair 10<sup>th</sup> July 2010 – Proposed Cllr Clarke, seconded Cllr Simms, all agreed – Clerk to check re insurance/electric usage.
187. **Ditch at Brenda Gautrey Way** – Update- none
188. **Sustainable Cottenham** – Update – Cllr Kelso stated that Age of Stupid DVD will be shown on the 20<sup>th</sup> April 2010 at the Cottenham Community Centre at 7.30.
189. **Working Parties** – Feedback from Working Parties – Cllr Bristow stated that the Rec Working group had met with Simon Wilson re the new changing facilities at the rec.
190. **Horses on the cut** – reply received – Clerk to contact the EA re possibility of reinstating the gate at the Rampton end of the cut.
191. **Old Village Green** – Fence – update – Photographs have been sent to the EA, await reply
192. **Tree works Village Green** – Resolution to accept the quote from Acacia – Proposed Cllr Johnson, seconded Cllr Nicholas, all agreed.
193. **The Rec** – Swings update – new ones to be ordered from Hagsplay

- Storage Container – Update – Works to be started shortly re concrete base.
- Architect update re Village Hall renovations and Outline Planning for the Pavilion

- 194. Double Yellow Lines Rooks Street** – Update – None
- 195. Speed Limit Review** – Update - None
- 196. Bus Shelters** – Histon Road – Resolution to replace both shelters at a cost of no more than £4500, proposed Cllr Nicholas, seconded Cllr Leeks, all agreed.
- 197. 30mph warning stickers** – Update - None
- 198. Joint Parishes Working Group** – Update – None
- 199. Ladybirds /Village Hall** – Signs - to look into who is responsible for these and to seek additional sign for the village hall via CCC Highways. – Clerk to look into this matter
- 200. The Over Day Centre** – letter received – information only
- 201.** Matters for consideration at the next meeting – Container, drainage
- 202.** Date of next meetings – Planning Meeting 15<sup>th</sup> April 2010, Planning Meeting 29<sup>th</sup> April and AGM Parish Council May 2010 date to be confirmed due to General Election
- 203.** Close of meeting – 9.30pm.

Signed \_\_\_\_\_ Chair Date \_\_\_\_\_