

COTTENHAM PARISH COUNCIL

**ACCOUNTS FOR THE YEAR
ENDED 31ST MARCH 2014**

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COTTENHAM PARISH COUNCIL

**INCOME AND EXPENDITURE ACCOUNT
for the year ended 31 March 2014**

Summary	<u>2014</u>	<u>2013</u>
Income	265,997.75	198,398.33
Expenditure	206,108.10	219,538.65
Surplus for the year	<u>59,889.65</u>	<u>- 21,140.32</u>
Surplus b/f	299,600.06	320,740.38
Surplus c/f	<u>359,489.71</u>	<u>299,600.06</u>

COTTENHAM PARISH COUNCIL**INCOME AND EXPENDITURE ACCOUNT
for the year ended 31 Mar 2014****Income**

	<u>2014</u>	<u>2013</u>
Precept	196,200.00	153,000.00
Recreation ground rentals		
Pre-school building	7,525.10	6,219.80
Sports & Social Club	6,325.00	7,500.00
Cricket Club	923.79	555.00
Football Clubs	2,500.00	2,500.00
After School Club	8,538.00	
Aerobics Instructors	1,940.00	
Cottenham Day Centre	3,000.00	
Bowls Club	100.00	20.00
Town Ground Rent	245.00	
Green / rec hire	1,232.00	1,393.00
Buggy Boot Camp	56.00	
Rascals Rugby	40.00	
Other Income		
S106 Income	5,023.35	5,282.62
Received from Church & Causeways	3,000.00	2,000.00
Insurance Claims	21,020.53	-
Miscellaneous	175.19	1,049.20
Transfer of land to Jon Copping via King & Co	100.00	
Athletics Boom payment from Village College	205.19	
Donation from Tony's Ices towards new changing rooms	10.00	
Community chest towards Athletics Boom	263.00	
Sale of tractor	2,022.00	
Grant towards Lambs Lane bus shelter	1,000.00	
Donation from Twinkle star for playground costs	3,000.00	
Village Hall Rentals	410.00	15,409.00
Recouped Utility Costs	997.90	1,571.40
Bank interest Received	145.70	1,898.31
	<u><u>265,997.75</u></u>	<u><u>198,398.33</u></u>

COTTENHAM PARISH COUNCIL**INCOME AND EXPENDITURE ACCOUNT
for the year ended 31 March 2014****Expenses**

	Note	<u>2014</u>	<u>2013</u>
Personnel & Expenses			
Staff costs		57,024.89	54,353.15
Clerk's and members expenses		272.21	20.00
Training		796.41	1,060.00
Office and Administration			
Postage & Stationery		212.38	511.76
Insurance		5,394.08	4,492.91
Room Hire		-	56.55
Telephone/Elec/Oil/Water		7,426.49	9,647.08
Office Rent		520.00	520.00
Computer costs		162.00	120.00
Website costs		600.00	692.00
Other Administration costs		-	349.99
General Rates		-	-
Legal and professional			
Legal, Professional & Consultancy		-	1,697.50
Auditing Fees and year-end accounts		3,210.00	900.00
Subscriptions		800.95	1,043.47
Outside Services			
Groundsman mileage & holiday cover		298.40	351.28
Fen Reeves		-	1,500.00
Bus Shelters		-	-
Tree Works		669.50	4,760.50
Other Repairs & Renewals		-	1,911.93
Other Facilities costs			
Other Rec Ground expenses	2	20,810.79	11,964.19
Old Rec Ground Broad Lane		-	285.00
Village Hall Running Costs		8,331.74	6,401.65
Donations and section 137			
Section 137 expenditure	3	11,450.00	10,439.50
Xmas concerts		411.36	1,346.61
Donations/Grants		200.00	4,125.00

Local Projects

Play Area	-	96.30	73,300.08
Memorial and open spaces		4,692.15	325.00
Changing Room project		36,442.08	
Footway Lighting		415.01	651.90
Building Fund		-	11,650.53
Crowlands Manor		4,269.00	3,828.40
Youth Provision		4,585.00	5,000.00
Equipment Replacement		27,912.59	-

Financial Costs

Loan repayments including interest	4	6,116.38	6,116.38
Bank charges		184.50	116.29
Credit surcharges		-	
Bad debt write offs		-	

Other

Village Green Maintenance		423.99	
Misc purchases		250.00	
Hire of equipment		2,322.50	
		-	
		-	
		-	

Total Expenditure**206,108.10****219,538.65**

COTTENHAM PARISH COUNCIL

BALANCE SHEET

As at 31 March 2014

	Note	<u>2014</u>	<u>2013</u>
Assets			
Debtors and prepayments	5	5,482.97	7,771.90
VAT Recoverable		12,519.75	23,332.90
Cash at Bank and in hand		360,459.41	268,495.27
Income Tax Recoverable		-	-
		<u>378,462.13</u>	<u>299,600.07</u>
Liabilities			
Creditors	6	18,918.72	-
Taxation		53.70	-
		<u>18,972.42</u>	<u>-</u>
Net Assets	7	<u>359,489.71</u>	<u>299,600.07</u>
Ear Marked Provisions	8	271,412.98	215,774.63
General Reserves		88,076.73	83,825.43
Total reserves		<u>359,489.71</u>	<u>299,600.07</u>

COTTENHAM PARISH COUNCIL

NOTES TO THE ACCOUNTS
for the year ended 31 March 2014

1 - Long Term assets

	<u>Basis</u>	<u>2014</u>	<u>2013</u>
Village Hall	Valuation	198,094.00	198,094.00
Ladybirds Building	Valuation	132,603.00	132,603.00
Ladybirds Extension	Valuation	160,000.00	160,000.00
Groundsmans Buildings	Valuation	6,000.00	6,000.00
Village Sign	Cost	2,690.00	2,690.00
Bus Shelters	Cost	10,000.00	10,000.00
Tractor	Cost	-	1,800.00
Machinery	Cost	5,579.00	5,579.00
Office Equipment	Cost	4,956.00	4,956.00
Laptops / printer	Cost	1,300.00	
Large Sit on Lawnmower	Cost	-	21,706.00
Upsons: Spiker/scarifier	Cost	2,750.00	2,750.00
Sports Equipment Container at Rec	Cost	1,300.00	1,300.00
Diesel Tank at Rec	Cost	1,150.00	1,150.00
Oil Tank at Rec	Cost	1,500.00	
Kioti DK901C Tractor/Loader/Bucket	Cost	13,000.00	
Hayter gang mower	Cost	3,000.00	
John Deere X540 Sit on Mower	Cost	-	5,000.00
John Deere R47S Pedestrian mower	Cost	-	1,050.00
Sprayer	Cost	1,000.00	
Line Marker	Cost	580.00	580.00
Flail/Hedgecutter	Cost	4,500.00	4,500.00
Pedestrian Aerator Groundsman 460HD	Cost	2,900.00	2,900.00
Replacement Play Equipment*	Cost		73,000.00
* re-analysed for 2014: build cost	Cost	34,552.00	
Play equipment Slide Mound	Cost	4,198.00	
Play equipment Gravity Bowl	Cost	1,019.00	
Play equipment Spinner	Cost	1,321.00	
Play equipment Wobble board	Cost	571.00	
Play equipment Roll & rope	Cost	730.00	
Play equipment Burma bridge	Cost	743.00	
Play equipment Wavy bars	Cost	556.00	
Play equipment Combo 6	Cost	1,172.00	
Play equipment Log walk	Cost	130.00	
Play equipment Inclusive orbit	Cost	4,075.00	
Play equipment Lakeland table x 3	Cost	1,212.00	
Play equipment Mega swing	Cost	4,075.00	
Play equipment 4m activity net	Cost	6,120.00	
Play equipment Cradle swing	Cost	1,780.00	
Play equipment Toddler climbing frame	Cost	7,100.00	
Play equipment Pony see-saw	Cost	1,588.00	
Play equipment Play train	Cost	1,603.00	
Play equipment Spring motorbike	Cost	455.00	
Athletics boom	Cost	205.00	
Benches x 2 (Mahogany)	Cost	2,000.00	
Workman's safety trousers	Cost	71.00	
Wheelbarrow	Cost	39.00	
Rake	Cost	7.50	
Shovel	Cost	21.00	
Spray air kit	Cost	33.00	
Ratchet	Cost	35.00	
Hoe	Cost	13.00	
Litter picker	Cost	15.00	
Shovel	Cost	25.00	
Sledge shaft	Cost	21.00	
48" manure 4T	Cost	27.00	
Broom	Cost	9.50	
Bend digging	Cost	26.00	

Total

628,450.00

635,658.00

* New equipment purchased in 12-13

2 - Other Recreation ground expenses

Vehicle Expenses	1,874.44	3128.14
Rec Ground Building Repairs	3,640.27	2605.46
Rec Ground General Costs	15,296.08	6230.59

	20,810.79	11,964.19
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3- S137 and Donations

Mobile Warden	S137	1,500.00	1,500.00
Roller Hockey Club	S137	500.00	500.00
CAB	S137	-	500.00
Area Victim Support	S137	250.00	250.00
Cottenham Day Centre	S137	1,200.00	1,200.00
Cottenham Community Centre	S137	2,000.00	5,000.00
Fen Edge Family Festival	S137	2,000.00	-
One Off payments	S137	-	139.50
Ladybirds Preschool	S137	-	1,000.00
Bobby Scheme	S137	-	250.00
Goode Bequest (from C&C donation)		3,000.00	3,000.00
Renegades Junior Rugby		1,000.00	
Poppy Appeal		-	35.00
Summer Reading Challenge		-	100.00
Jubilee Celebrations		-	1,090.00
		11,450.00	14,564.50

4 - Loan Repayments - Public Works Loan Board

Balance b/f from previous year		28,597.55	32,171.17
Repaid during year (capital only)		-	-
Balance c/f to next year		24,272.68	28,597.55

5 - Debtors

Bowls Club	100.00	100.00
After School Club		2,385.00
Colts Football	1,250.00	1,250.00
CUFC	1,250.00	1,250.00
CUSSC	-	2,187.86
Day Centre	480.00	240.00
Jane Williams	360.00	200.00
Ladybirds	521.97	81.00
Michelle Plowman	1,441.00	
Rascals Rugby	40.00	
Allotments		46.04
Buggy Bootcamp	40.00	32.00
	5,482.97	7,771.90

6 - Creditors

All creditors cleared at 31/3/13

A1 Audio Visual Events	150.00	
A J King	420.20	
B C Group Trust	519.60	
Birmingham Fuel Oils Ltd (Cambridge)	2,383.50	
Cambs Ass of Local Councils	740.95	
Cambridge Web Solutions Ltd	300.00	
Cambridge Water Co	69.60	
Cambs County council	498.01	
Came & Company	511.57	
Chubb Electronic Security	889.81	
Cromwell Fire Ltd	53.59	
Jo Brook	- 4.50	
Grant	9,078.00	
Mike Overall	39.86	
Nick West	634.13	
Online Playgrounds	- 7.92	
PHS Group Plc	576.00	
Staples	13.48	
Travis Perkins	- 47.16	
Audit accrual and year-end accounts preparation	2,100.00	
	18,918.72	-

7 - Accumulated Surplus

Surplus b/f from previous year	299,600.06	320,740.38
Surplus/Deficit arising in current year	59,889.65	- 21,140.32
Surplus c/f to next year	359,489.71	299,600.06

8 - Ear marked Provisions for future Capital Projects

Changing Room Project	128,099.47	125,299.47
Provision - Equipment Replacement	25,020.00	25,020.00
Provision - Joint funding minor improvements	-	-
Provision - Rec Building	-	-
Ring Fencing - S106 Income / CIO	46,525.31	41,501.96
Ring Fencing - Income from Football Club re Pavilion	-	2,800.00
Ring Fencing - Income from Brenda Gautrey	12,153.20	12,153.20
Traffic calming measures - Histon Road	35,000.00	5,000.00
Legal Fees - Planning Appeals	4,000.00	4,000.00
Fen Reeves	500.00	
Footway Lighting	1,000.00	
Tree works	4,000.00	
Youth Provision	4,415.00	
Ditches	5,000.00	
Training	1,700.00	
Twinkle Star donation for use on playground	3,000.00	
Grant towards Lambs Lane bus shelter	1,000.00	
	271,412.98	215,774.63

Total Ear marked Provisions c/f into next year **271,412.98** **215,774.63**

Total General Reserves c/f into next year **88,076.73** **83,825.43**