

To: Members of Cottenham Parish Council
 You are hereby summoned to attend a **Full Council Meeting**
 To be held in the Village Hall, Lambs Lane, Cottenham on Tuesday 7th April 2015 at 7.15pm

AGENDA

The Public and Press are invited to attend

15/077. Chairman’s Introduction and Apologies

15/078. Public participation – Standing Orders to be suspended

Public question time is dealt with prior to the start of the meeting and doesn’t form part of the formal business of the Council. Time is limited to 30 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time. NB: Councillors will not be able to respond on items on the agenda, but will take notice of the views put forward.

15/079. To accept Declarations of Interest and Dispensations – i. To receive disclosures of pecuniary & non-pecuniary interests from Councillors on matters to be considered at the meeting. ii. To receive written requests for dispensation. iii. To grant requests for dispensation as appropriate.

15/080. Minutes - To resolve that the minutes (circulated to members) of the meeting of the Full Council meeting held on the 3rd March be signed as a correct record.

15/081. Reports

- **SCDC** – report circulated prior to the meeting
- **CCC** – report circulated prior to the meeting
- **Clerk** – report circulated prior to the meeting to highlight matters on agenda & update on matters arising since last meeting
- **Police** – report on Operations Oaklands – PCSO Fuller

15/082. Finance

Income	Description	Net	Gross
Michelle Plowman	Rent for January 15	£ 704.17	£ 845.00
Debbie Prince	Rent of rec ground for bootcamp for Jan & Feb	£ 20.00	£ 24.00
Came and Company	Refund due to cancellation of Motor insurance	£ 87.98	£ 87.98
Cottenham Day Centre	Rent for Feb 15	£ 150.00	£ 180.00
SCDC	Grant towards the new changing rooms	£ 36,000.00	£ 36,000.00
SCDC	Community Chest grant 2013/14	£ 200.00	£ 200.00
		£ 37,162.15	£ 37,336.98
Expenses	Description	Net	Gross
Salaries	Salaries	£ 2,298.24	£ 2,298.24
HMRC	PAYE and NI	£ 513.63	£ 513.63
BC Group Trust	Monthly invoice	£ 518.00	£ 621.60
AJ King	Contract cost	£ 2,536.24	£ 3,043.48
AJ King	Extra work - Work at the play area & grass seed	£ 311.50	£ 356.50
Nick West	Labour costs for the cleaning of the village hall	£ 617.63	£ 617.63
Green and Purple	Accounting support	£ 250.00	£ 300.00
SCDC	Discharge of planning conditions fee	£ 97.00	£ 97.00
Browns of Burwell	Oil delivery to the recreation ground	£ 839.58	£ 839.58
Atlas Tree Surgery Ltd	Phase 2 of the Tenison Manor work	£ 800.00	£ 960.00
Amazon Tree Surgery	Trimming poplar trees of rec and work on BGW	£ 1,070.00	£ 1,070.00
Durman Stearn Ltd	Works carried out on New Pavillion	£ 67,587.65	£ 81,105.18
Denton Carpets Ltd	Coir matting to 2 matwells in the village hall	£98.00	£117.60
PHS group	Administration costs	£ 20.00	£ 24.00

Online Playgrounds	Cradle swing seat for the playground	£ 142.00	£ 170.40
UK Power Networks	Rerouting of power cables re the Skate park	£ 2,040.15	£ 2,448.18
Birmingham Fuel oils	1000 litres of Kerosene	£ 502.00	£ 527.10
Debbie Seabright	Expenses re stamps and envelopes	£ 14.72	£ 14.72
Staples	Ink Cartridges for the Clerk	£ 65.81	£ 78.97
Staples	Ink cartridge and ring folders for RFO	£ 32.07	£ 32.07
Travis Perkins	Hazard warning tape & fillcrete expansion joint brickfill roll	£ 26.93	£ 32.32
Chubb	Annual contract with Chubb re Fire and Security	£ 741.51	£ 889.81
Community Centre	Licence fee	£ 1,300.00	£ 1,300.00
		£ 82,422.66	£ 97,458.01
GRANTS			
FECA	Towards an entertainment event at the FEFF	£ 1,000.00	£ 1,000.00
C'ham Primary school	For resources at the new primary school library	£ 1,000.00	£ 1,000.00
Oblique arts	Towards the travellers literacy programme	£ 200.00	£ 200.00
C'ham mobile warden	General running and upkeep of the scheme	£ 1,500.00	£ 1,500.00
1st C'ham Brownies	Running costs and badge work	£ 100.00	£ 100.00
C'ham roller hockey	New team kits	£ 400.00	£ 400.00
		£ 4,200.00	£ 4,200.00

Resolution to pay these invoices

- 15/083. Management accounts** – to review the monthly management accounts - FLAC
- 15/084. Bank reconciliation** – to review monthly bank reconciliation – FLAC
- 15/085. S106 agreement** – to agree signing of S106 agreement for 108-122 Histon Road - Clerk
- 15/086. Picnic tables/benches** – to consider installation of 2 picnic tables/benches at the Moat at a cost of £220 + VAT each – Cllr Mudd
- 15/087. Changing Rooms** – To receive an update on the project - Cllrs Morris & Mudd
- 15/088. Skatepark** – To receive an update on the project - Cllrs Morris/Berenger/Collier
- 15/089. APM** – to consider arrangements for the APM on 21st April - Clerk
- 15/090. Village Hall working party** – to consider initial ideas for refurbishment of the village hall – Cllrs Berenger/Collier/Morris & Richards
- 15/091. Dogs on Recreation Ground** – to consider relaxing rules to allow dogs on leads only + installation of up to 2 dog bins (following creation of circular walk from LK Wood) – Cllr Morris
- 15/092. FEFF** – to consider having a stall at the Fen Edge Festival - Clerk
- 15/093. Aerial slide** – to consider quotes for ground works to aerial slide – Clerk
- 15/094. Tree works** – to consider acceptance of quote for tree works on the village green at a cost of £100 + VAT - Clerk
- 15/095. Model aircraft** – to consider allowing model aircraft to fly on the recreation ground, restricted to 3rd field only (resident request) – Clerk
- 15/096. Cottenham Foodbank** – to consider representative to attend launch event on 29th April - Clerk
- 15/097. A14 consultation** – for information only: delegated powers, an urgent request was made, supported by Cllr Morris, Cllr Leeks, Cllr Heydon, to make representation on behalf of CPC to A14 Planning Inspectorate Reference TR010018 inquiry for a deadline of 112/3/15 - Cllr Heydon
- 15/098. Matters for consideration at the next meeting**
- 15/099. Dates of next meetings** – Planning 9th April, Highways 14th April, Facilities 16th April, APM 21st April, Planning 23rd April, Finance 28th April, Full Council (Annual meeting) 5th May
- 15/100. Close of Meeting**



Jo Brook - Clerk

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31st March 2015