

To: Members of the Finance, Legal and Administration Committee

You are hereby summoned to attend a Committee meeting

To be held in the Village Hall, Lambs Lane, Cottenham on

Tuesday 25th November 2014 at 7.15pm

AGENDA

The Public and Press are invited to attend

14F/080. Chairman's Introduction and Apologies

14F/081. Any Questions from the Public or Press – Standing orders to be suspended

Public question time is dealt with prior to the start of the meeting and doesn't form part of the formal business of the Council. Time is limited to 30 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time. NB: Councillors will not be able to respond on items on the agenda, but will take notice of the views put forward.

14F/082. Declarations of Interest - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary. An interest is pecuniary if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

14F/083. Minutes – to resolve that the minutes (circulated to members) of the Committee meeting held on Friday 14th November be signed as a correct record.

14F/084. Village hall cleaning and safe storage of cleaning products – Cllr Bolitho

14F/085. Office space for the Parish Council – Feedback from meeting on Monday 17th

November with treasurer of the Community Centre - Cllrs Young & Mudd

14F/086. Sports and Social club agreement – to review the previous document and amend as appropriate.

14F/087. Claim form for completion regarding the liquidation of the Shelter store LLP – RFO

14F/088. Budget planning – Income and expenditure and consider committee budget plans

14F/089. Exclusion of public – To exclude the public from the meeting because of the confidential nature of the business to be discussed

It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

14F/090. Groundsman contract (closed item) – to consider progression of contract negotiations

14F/091. Matters for consideration at the next meeting

14F/092. Date of next meeting

14F/093. Close of meeting

Debbie Seabright – RFO

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19th November 2014

