

Minutes of the Community and Leisure Facilities Committee
Held in the Village Hall on Thursday 16th April 2015 at 7.30pm

Present: Cllrs Mudd (Chair), Berenger, Collier, Heydon, Morris, Richards and Terry Keeble, David Munns, Alan Raven, Andy Ward

In attendance: 1 member of the public

- 15L/052. Chairman's Introduction and Apologies** – Apologies accepted from Cllr Leeks (holiday).
- 15L/053. Public participation – Standing Orders to be suspended** – none present.
- 15L/054. To accept Declarations of Interest** - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting – none.
- 15L/055. Minutes** - To resolve that the minutes of the Committee meeting held on the 17th March 2015 be signed as a correct record
- 15L/056. Reports**
- **Clerk** – report circulated prior to the meeting to highlight matters on agenda & update on matters arising since last meeting. Updates: Kids Only have mentioned that members from CUFC and the Colts have let themselves into the building without ringing the bell first. There has been vandalism to the cellar door of the S&SC and deck chairs situated on the flat roofing. The village sign is now finished, following over 12 hours of Photoshop work. Clerk to contact Martin Graves re. putting back in place. Original offered back to the WI. Suggestion that we approach CVC art department regarding a project to refurbish. Cllr Collier to contact them directly. Groundsman has confirmed that he will start work on the aerial slide after the skatepark work has completed. Keybox has been purchased for the office and needs fitting.
 - **Playground safety** – report circulated prior to the meeting
- 15L/057. New skatepark** – To receive an update on the project – Cllrs Morris outlined. We have avoided the use of track matting so far which is a considerable saving. Cllrs Berenger and Collier are meeting with Simon and Wheelscape re. an opening event. A sponsored skater from Waterbeach will come down to support us and he has links with several skating magazines. Terry mentioned that the contractors have driven onto the mini league pitch which may cause issues. Groundsman aware.
- 15L/058. Changing rooms** – To receive an update on the project – Cllrs Morris will add to the shopping list of items and quantities required. Looking at various options still regarding the road surfacing. Grant money is currently coming in faster than we are spending it. Murfitts to use power from the site following the link up from UKPN.
- 15L/059. Cricket square** – To consider future extension of the cricket square – Alan confirmed that the teams can't use the square on the first field during the building works. There are currently 5 strips on the main field (2nd). Any new pitch will take time to bed in so we need to look at this now with a view to doing the work for next season. They would require at least 3 new strips, extending towards Rampton Road. Alan to investigate prices. Cllr Heydon asked whether they could use the pitch at CVC however this is artificial and in poor repair. CPC need to look at longer term needs of the rugby, cricket and football teams before we can move forward. The first step is the get the clubs together over the next 2/3 months. Cllr Mudd confirmed that there was no news from County regarding a land swap. Clerk to write to them formally. Cllr Richards suggested using some of the excess soil and adding sand to eliminate the damp in the corner of the 3rd pitch on the second field. It may be possible that Grassform (possibly providing the changing rooms road) may be able to quote for this.
- 15L/060. Refreshments at rec ground** – To consider trialling the serving of refreshments at the rec ground during school May half term and summer holidays – Clerk outlined. Cllr Morris mentioned that there may be an issue with using the new Changing Rooms because they are on charity land but this needs to be investigated further. Manning the 'stall' may be a problem however if voluntary groups were prepared to get involved then they could keep all/a proportion of the profits and use it as a fund raising tool. It was confirmed that we could be covered on the insurance. Resolution that we trial the serving of refreshments

at the Recreation Ground on the Tuesday during the May half term. Refreshments to be purchased up to a value of £50. **RESOLVED.** NB: Clerk and Cllr Collier have offered to man.

- 15L/061. Cambridgeshire Community Fair** – To consider attendance at this event on 2nd June – Cllr Mudd outlined details of the event. Cllr Richards left the room at 8.10pm and returned at 8.11pm. Clerk to circulate the agenda. Item deferred.
- 15L/062. Outdoor gym equipment** – To consider quotes for equipment, suitable location and grant application – it was noted that the equipment may need planning permission before we are able to proceed. Resolution to submit for pre-planning advice for example equipment on the Broad Lane end of the open space on Tenison Manor. **RESOLVED.**
- 15L/063. Pedestrian gate** – Resolution to accept quote for provision of pedestrian gate to link rec ground with third field (to be paid by a grant) and installation at a cost of £150 + VAT. **RESOLVED**
- 15L/064. WI Anniversary tree** – To consider a location for a tree donated by Cottenham WI – Standing Orders suspended at 8.26pm. Brenda Ward, Secretary of the WI, outlined the idea. Suggested locations were the Green and the Pond. Currently there is no space on the Green for further planting. A magnolia tree was suggested however concerns were raised about whether the location of the Pond would offer enough protection from frost. Resolution that the Tree Warden (Cllr Nigel Bolitho) check soil suitability and position with a view to planting a magnolia tree on the Pond to celebrate the 100th Anniversary of the WI. **RESOLVED.** NB: groundsman to plant. Standing Orders reinstated 8.34pm. Revert back to WI with Tree Warden findings.
- 15L/065. Moat** – Resolution to accept quote for removal of fence posts and making good at a cost of £120 + VAT. **RESOLVED.**
- 15L/066. Baby clinic** – To consider Village Hall hire (1st Wednesday of the month) – Clerk outlined. Cllrs Morris and Mudd to prepare formal agreement. Resolution that we offer the NHS baby clinic a contract to hire the Village Hall on the first Wednesday of the month. **RESOLVED.**
- 15L/067. Replacement rubbish bins** – Resolution to consider purchase of up to 3 new rubbish bins at a cost of up to £1,000. **RESOLVED.**
- 15L/068. Tenison Manor buffer zone** – To consider access issues – Cllr Mudd outlined. Cllr Heydon highlighted a previous resolution to refuse residents permission to park in this area. Going forward we will need frequent access and with cars parked on the grass the groundsman is unable to maintain. Clerk to write to residents.
- 15L/069. Rec ground pumping station** – Resolution to accept quote for routine service & maintenance at a cost of £496.20 + VAT. **RESOLVED.**
- 15L/070. Green waste at the Rec** – To consider update on how best to dispose of grass cuttings/clippings – Cllr Mudd outlined the situation. There is a suitable area that the bowls club and CPC could use on the allotment. Groundsman to locate an area on the 3rd field for the disposal of brushwood.
- 15L/071. Defibrillator** – To consider relocating the equipment to enable better public access – Andy Ward stated that we needed to make the defibrillator more accessible/visible. Suggestion that it be moved to the new changing rooms building and located in a purpose-designed box with key code. Item deferred.
- 15L/072. Annual Meeting report** – To consider agreement of report for submission to the AM – Cllr Mudd is currently drafting for the May Annual Meeting of the PC. Resolution that Cllr Mudd prepares and circulates the report to the Committee. **RESOLVED.**
- 15L/073. Matters for consideration at the next meeting** – Provision of dog bin on Lyles Road, pitches for football 2015/16 season, 3rd field drainage
- 15L/074. Dates of next meeting** – 19th May 2015
- 15L/075. Close of Meeting** – 9.10pm.

Signed _____ (Chair) Date _____