Cottenham | Parish Council

Community and Leisure Facilities Committee Minutes
Meeting held in the Village Hall on Tuesday 19th January 2016 at 7.30pm

Present: Cllrs Morris (Chair), Collier, Nicholas and Richards and Bob Lee (Colts), Dave Munns (CUFC), Alan Raven (Cricket), Andy Ward (S&SC), Clerk and Assistant Clerk

16L/001. **Chairman's Introduction and Apologies** – Apologies accepted from Cllrs Berenger (personal), Mudd (illness) and Young (personal). Bob Lee was welcomed to the meeting as Colts rep.

16L/002. **Public participation – Standing Orders to be suspended –** none present.

16L/003. **To accept Declarations of Interest -** To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting – none given.

16L/004. **Minutes -** Resolution that the minutes of the Committee meeting held on the 16th December 2015 be signed as a correct record. **RESOLVED**.

16L/005. **Reports**
- **Clerk** – report circulated prior to the meeting to highlight matters on agenda & update on matters arising since last meeting. Correspondence received re. youth grants. Meeting Fenland Playgrounds next week to go over items for repair.
- **Playground safety** – report circulated prior to the meeting. Cllr Nicholas ran through the report.
- **Changing Rooms** – update on the project. Some building control items to finish off before we get the SCDC grant. Murfitts still have a few items to complete. Caretaker doing regular checks.

16L/006. **Dog Fouling** – consider update on a village-wide 'clean up after your dog' campaign – Cllr Collier finalising design and will arrange distribution.

16L/007. **Online booking system –** Clarification needed as to whether the system is operating effectively. Cllr Morris outlined. The system is not quite up and running yet. Some CUFC and Renegades bookings are in the diary with others to follow. Dave Munns asked how we would deal with short notice bookings/changes re. pitches. These will be at groundsman discretion. Cllr Richards raised concerns about non-sports club members booking the pitches. CPC would need to look at priorities. The pitches are public access but currently CUFC and Cricket have priority due to their contracts. Need to look at conditions of single use booking form to cover this eventuality.

16L/008. **User contracts -** Review current state of play on contracts for Rec/Village Hall facilities – Cllrs Morris stated that the Skatepark, Renegades and Cricket contracts have now been signed. CUFC is in the pipeline. Colts meeting has been postponed until February.

16L/009. **Village Hall refurbishment –** Cllr Richards to provide some proper sketches of the works. Cllr Richards/Alan Raven to bring to next meeting.

16L/010. **Public art –** To consider process for selecting projects – Clarification needed that a kickboard / sightscreen could be considered as Public Art. It is unlikely that the kickboard would qualify as public art. Cllrs Berenger/Richards/Sports reps to follow up on artwork for the Sports Pavilion.

16L/011. **Festival 2016 –** Update on plans for event to be held in the summer – Event to be held on 1st/2nd July with a kids event on the Friday night. NB: there is a cricket match on the Saturday afternoon but Alan confirmed that the two events wouldn't interfere with each other. Need to allow parking for cricketers.

16L/012. **BGW ditch –** to consider agreement with Taylor Wimpey – Item deferred.

16L/013. **Balancing Pond –** to consider agreement with Persimmon and Anglian Water – Item deferred.

16L/014. **Queen's 90th birthday –** to consider holding an event to celebrate – Cllr Collier left the room at 8.20pm. There is a national beacon event on 21st April. Resolution to participate in ceremony on 21st April by lighting a gas beacon (purchase price £299+VAT). **RESOLVED**.

16L/015. **Matters for consideration at the next meeting –** Working party to take forward youth provision (full council), trade waste, ideas for use of land at back of sports pavilion.

16L/016. **Date of next meetings** – 16th February 2016

16L/017. **Close of Meeting – 8.25pm.**

Signed _____ (Chair) Date_____