

## Community and Leisure Facilities Committee Minutes

Meeting held in the Village Hall on Tuesday 20<sup>th</sup> September 2016 at 7.30pm

**Present:** Cllrs Mudd (Chair), Berenger, Morris, Nicholas, Richards and Alan Raven (cricket), Andy Ward (S&SC) and the Clerk

**16L/134. Chairman's Introduction and Apologies** – Apologies accepted from Cllr Young (holiday) and Bob Lee. Cllr Hodson arrived at 7.31pm.

**16L/135. Public participation – Standing Orders to be suspended.** No public present.

**16L/136. To accept Declarations of Interest** - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting. None received.

**16L/137. Minutes** – Resolution that the minutes of the Committee meeting held on the 19<sup>th</sup> July be signed as a correct record. **RESOLVED.**

### **16L/138. Reports**

- **Clerk** – BC Trust have contacted us regarding dens being built in the vicinity of the Moat. Decision to monitor for the moment. Cllr Collier arrived at 7.33pm. Ian Stuchbury arrived at 7.36pm. We've received a request from English Heritage for overnight accommodation in the Village Hall. Building is unsuitable; request denied. Day Centre have reported a problem with the hob in the kitchen. Clerk to contact electrician.
- **Playground safety** – report circulated prior to the meeting. Wasps have been dealt with.
- **Youth Projects** – Good reports received from the Connections Bus. It was commented that the investment in the Bus was worthwhile. Need a process for putting out the bollards and reinstate the signs. Babysitting course – CVC won't send out posters via Parentmail anymore. Course leader hoping to go into the School. Cllr Collier attended event with Oakington/Bar Hill/Longstanton Cllrs to discuss how to share youth resources; not very straightforward.
- **Neighbourhood Plan** – There are 6 topics relevant to CALF: Village Hall, medical centre, additional land & MUGA, additional play areas on Brenda Gautrey Way & Tenison Manor, safe links between key locations and making waterway walks more accessible. The village needs 2 more hectares of land to have the required average (essentially the 4<sup>th</sup> field on Rampton Road). If County get planning permission they would swap for the 3<sup>rd</sup> Field but if they don't get permission they may come back to us regarding buying/renting this land. Cllr Mudd queried how much more information was needed for the Plan. The working party are meeting next week then they will probably meet with SCDC again then we will have a better idea of what else is required before going to consultation. Nobody is yet sure how much weight the final document will carry whilst SCDC have a 5 year land housing shortage.
- **Village Hall redevelopment** – Cllr Morris distributed plans showing the external layout and garden area. The phasing has changed and we have had to provide more studies to accompany the application than originally anticipated. There is a pre-app meeting next week. The application will take 5 days to validate and, subject to all the paperwork being correct, 13 weeks for the application to (hopefully) be approved (January?) We need to decide whether to do the technical spec prior to gaining permission which would save approx. 2 months; this is £30-40k worth of work. The tender process is expected to take 2-3 months. The plan is to demolish the existing building in the summer holidays instead of April to minimise disruption to Ladybirds and the Primary School. Looking to upgrade the carpark (February?) as soon as permission is granted and put in the pedestrian pathway to the Pavilion before the winter. We've been told that we can't have flood lighting installed on the building and it would need to go on posts closer to the pitch. Need to also look at possible location of a MUGA.
- **Balancing Pond** – Two contractors have been appointed and have authority to do most of the required maintenance. Persimmon are working on funding of the commuted sum. There doesn't appear to be a problem with getting the roads on the Tenison Manor estate adopted.
- **Major developments** – County consultation is underway. Cllr Morris attended the Assets & Investment Committee meeting last week and there were 3 items pertaining to Cottenham. They have refused our request to buy/lease the '4<sup>th</sup> field' on Rampton Road adjoining the Recreation Ground. They have also

turned down the request for a Community Land Trust on the proposed development site but may consider one on some of their other land in the village. Results of the consultation will be made public.

- 16L/139. Pitch layouts** – to consider reviewing layout of sports pitches on the Recreation Ground – Cllr Morris outlined suggestions. Provisionally move 2 mini and 1 full pitch onto the third field. If County get planning permission then we'd need to look at the location of the pitches on the swapped '4<sup>th</sup> field'. County Education don't have an objection to us doing a deal with CPS to purchase additional land to widen the access road.
- 16L/140. Water heater** – Resolution to obtain quotes for the purchase an installation of water heater in the kitchen of Sports Pavilion. **RESOLVED.** Cllr Morris to obtain. NB: Colts are willing to contribute to the cost.
- 16L/141. Grounds maintenance Contract** – to consider reviewing scope of contract for groundsman – Contract is due for renewal during the next financial year. Need to include additional items i.e. £1k to cover additional cricket pitch maintenance, spraying of weeds on roads, hedge & tree maintenance, Narrow Lane, Leopold Walk and Wilkin Walk maintenance, and additional open spaces. Cllr Nicholas left the room at 8.45pm and returned at 8.50pm. Bring item to next meeting along with suggestions for other jobs to be included as part of revised contract
- 16L/142. The Moat access** – Resolution to install mobility gate at the Moat up to a value of £500 to include installation. **RESOLVED.** NB: gravel to be replaced with earth/paving as necessary to create hard standing.
- 16L/143. Outdoor gym equipment** – to consider purchase and location of 2 further items of outdoor gym equipment – Discussions about suitable locations. Clerk to write to residents on Brenda Gautrey Way + SCDC regarding Coolidge Gardens and Victory Way and clarify whether we can install at those locations. Resolution to contact residents on Brenda Gautrey Way with a view to installing a piece of outdoor gym equipment. **RESOLVED.**
- 16L/144. WARG Field** – Resolution to purchase up to £600 of hedging (250m) for the boundary of WARG Field. **RESOLVED.** Clerk to obtain quote from groundsman for the tree works to tidy copse to rear of the Field.
- 16L/145. Post Office bench** – Resolution to site a bench outside the new Post Office. No proposer. **RESOLUTION FAILS.**
- 16L/146. Wisser community payment** – Resolution to use the £450 received from electrical recycling events for the installation of mobility gate on the Moat. **RESOLVED.**
- 16L/147. Fen Edge Family Festival** – Resolution to grant permission for use of the Village Green 22<sup>nd</sup> – 27<sup>th</sup> June 2017 with a condition that CPC be allocated stall space on the Green. **RESOLVED.**
- 16L/148. Bus Shelters** – Resolution to clean village bus shelters (£20 each). **RESOLVED.**
- 16L/149. Dog Fouling Poster campaign** – Resolution to hold a competition for young people to design 'pick up your dog poo' posters and have winning designs made into stickers that can be displayed. Total cost £250 inc prizes. **RESOLVED.** Cllr Collier to contact village youth groups.
- 16L/150. Matters for consideration at the next meeting** – budget 2017/18, moveable goal posts.
- 16L/151. Date of next meeting** – 18<sup>th</sup> October 2016
- 16L/152. Close of Meeting** – 9.25pm.

Signed \_\_\_\_\_ (Chair) Date \_\_\_\_\_