

Community and Leisure Facilities Committee Minutes

Meeting held in the Village Hall on Tuesday 21st June 2016 at 7.30pm

Present: Cllrs Mudd (Chair), Berenger, Morris, Nicholas, Andy Ward (S&SC), Alan Raven (Cricket) and the Clerk

- 16L/099. Chairman's Introduction and Apologies** – apologies accepted from Cllrs Richards (holiday) and Young (illness), David Munns (personal) and Bob Lee (personal).
- 16L/100. Public participation – Standing Orders to be suspended** – no public present. Cllr Hodson arrived at 7.31pm.
- 16L/101. To accept Declarations of Interest** - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting – no declarations.
- 16L/102. Minutes** - To resolve that the minutes of the Committee meeting held on the 17th May be signed as a correct record. **RESOLVED.**
- 16L/103. Reports**
- **Clerk** – report circulated prior to the meeting. Alarm testing now moved to 30th June. Aquarius have been in touch regarding pump inspection due in July. Suggestion that it is moved to September and they also check the Pavilion pump at the same time. Clerk to liaise with Cllr Morris re. request from Kids Only for additional keys. Cllr Collier arrived at 7.35pm.
 - **Playground safety** – report circulated prior to the meeting. Clerk to complete sign off required for installation of the new playhouse.
 - **Changing Rooms** – Cllr Morris working with Cllr Richards and Alan Raven to complete the measurement & evaluation report for the Football Foundation.
 - **User Contracts** – As per report. Meeting being arranged with Rascals.
 - **Festival 2016** – We've been let down by St John's Ambulance regarding first aid arrangements however we've checked with the insurance company and they have said that it isn't necessary to have formalised first aiders. Have had a surge in stall bookings. Need to push evening band tickets. Cllr Richards organising It's a Knockout team event.
 - **Youth Projects** – It was commented that the Connections Bus numbers showed a little improvement. Need to follow up on purchase of bollards for car park. Cllr Collier to reinstate signage. Need to advertise babysitting course before the end of the school term.
- 16L/104. Village Hall redevelopment** – to consider layout and fitness for services – Cllr Morris outlined the latest plans. The internal layout is the same for both external options A and B. Some fine details to be ironed out but we should be good to go for planning permission now (whether outline or full to be decided). Andy Ward queried the location of the Club Room in relation to the balcony – members would have to go via Function Area B to access the balcony and could only do this when the room wasn't being used. Further feedback welcomed from the Sports & Social Club members on this matter. FLAC are looking at the financials next week and then a business model will be put together. Cllr Hodson queried whether renewables would be included in the design; unfortunately these will push up the capital costs and there aren't any grants available to us.
- 16L/105. Defibrillator** – to consider relocation of defibrillator – Cllr Mudd outlined the current issues. Request Cllr Richards to check feasibility of moving into the kitchen (need to give access keys to the Bowls Club). Cllr Morris to look at costs/locations for a possible external defibrillator.
- 16L/106. Major projects** – to consider items for the wish list/4 year strategy – Cllr Morris ran through a suggested wish list. It was noted that County are remodelling the Victory Way junction so we may want to consider a replacement bus shelter sooner. Additional suggestions of outdoor table tennis tables, pedestrian gate for WARG Field, water playground and additional recreational land/possible footpath from Tenison Manor tree belt to Recreation Ground. Cllr Morris touched on how the medical facilities would be funded (money from CPC, possibly NHS England and potential developments). The building would then be rented from CPC in a similar way to Ladybirds.
- 16L/107. Neighbourhood Plan** – update on draft Neighbourhood Plan policies for Cottenham's public open spaces – Cllr Morris outlined report in the pack. Having a meeting with SCDC this Thursday to discuss draft policies.

- 16L/108. Banners** – Resolution to allow siting of banner on the Green only to advertise Cambridge Open Studios event. **RESOLVED.** (original request included the Pond but in line with previous requests this was refused).
- 16L/109. Youth survey** – Resolution to issue a survey to students at the Village College to get insight into their preferences (for 2017/18 youth provision budget purposes). **RESOLVED.**
- 16L/110. Balancing Pond** – consider update regarding meeting with Persimmon about adoption – Cllr Morris stated that the Persimmon rep was now talking with the solicitors. Nobody knows who owns a small section of the Little Cut but there is a legal avenue available to resolve the problem. Need to make a list of maintenance items on Tenison Manor and send to Persimmon.
- 16L/111. Repairs to zip wire** – Resolution to accept quote for £100 + VAT to repair the zip wire on the Recreation Ground. **RESOLVED.**
- 16L/112. Tree works** – Resolution to accept quote for £160 + VAT for works to remove ivy from trees on The Dunnocks. **RESOLVED.**
- 16L/113. Grass cutting** – to consider resident request for cutting of additional grass verges on Tenison Manor – Clerk outlined. Resident should firstly check their deeds to ensure the land in question is not theirs. Clerk to also add to list of maintenance items to pass to Persimmon (we can obtain a quote for the work should they wish).
- 16L/114. Matters for consideration at the next meeting** – Tenison Manor tree belt maintenance.
- 16L/115. Date of next meeting** – 12th July 2016
- 16L/116. Close of Meeting** – 9.02pm

Signed _____ (Chair) Date _____