

## **COMMUNITY & LEISURE FACILITIES COMMITTEE**

### **AGENDA REPORTS PACK – JANUARY 2018**

## Item 18L/004



### **DRAFT Community and Leisure Facilities Committee Minutes** meeting held in the Village Hall on Tuesday 19<sup>th</sup> December 2017 at 7.30pm

**Present:** Cllrs Collier (Chair), Morris, Nicholas, Young and Andy Ward (S&SC), Andrew King (Groundsman), Asst Clerk

**17L/148. Chairman's Introduction and Apologies** – apologies accepted from Cllr Mudd (personal) and Alan Raven (Cricket).

**17L/149. Public participation** – none present.

**17L/150. To accept Declarations of Interest** - To receive disclosures of pecuniary and other interests from Councillors on matters to be considered at the meeting – none received.

**17L/151. Minutes** - To resolve that the minutes of the Committee meeting held on the 21<sup>st</sup> November 2017 be signed as a correct record - **RESOLVED**

#### **17L/152. Reports**

- **Clerk** – report circulated prior to the meeting to highlight matters on agenda & update on matters arising since last meeting – noted.
- **Health & Safety report** – Cllrs Mudd & Nicholas – noted.
- **Major developments** – update on speculative developments – Cllr Morris outlined as per reports pack. Bellway have some highways and drainage problems. Persimmon s106 agreement has been signed. CCC application to be heard at CPC Planning Meeting on Thursday. Karl Miles (Colts), arrived at 7.36pm.
- **Neighbourhood Plan** – Cllr Morris outlined as per reports pack– summary of Cottenham's Housing Needs will be looked at by CPC Planning Meeting on Thursday; 446 houses have been granted permission, which meets and exceeds requirements. Affordable homes are too expensive for 50% of Cottenham residents; CLT may help. Ian Stuchbury (CUFC) arrived at 7.39pm. Cllr Morris outlined technicalities of possible sites for affordable homes. NP Examiner pulling all information together.
- **Youth Provision** – Cllr Collier – awaiting information from last course (how many of attendees were Cottenham residents).
- **Village Hall, Nursery and access road** – Cllr Morris – circulated latest plans and outlined, lower than CPS, slightly smaller than previous, gable end removed to improve lighting upstairs - now not a major application so should make planning process easier. Cllr Young asked if £1 per week precept increase was still applicable, including the Nursey? Yes; now 2 buildings rather than one, timescales may increase. Cllr Morris circulated Nursery plans; will be open all year with longer hours than Ladybirds i.e. not just term times. Smaller foot print, single storey – will get some contribution from new development's S106. Cost will possibly be £3m for both buildings, car park and road improvements not included in original plans – costings to be examined early 2018.
- **Future pitch layouts** – Cllr Morris circulated drawings of CCCs proposal to change pitch layouts – now have chosen to build houses closer to the village and have suggested using land on edge of Les King Wood for sports. This land tilts away sharply and is very wet, new housing estate road ways are near to pitches, roadway to CPS cuts through pitches, greater distance to carry equipment, child safety - out of sight, parking. Could affect S&SC also - loss of income as lower footfall. Colts have submitted very detailed objections. Sport England have also written comprehensive rebuttal including concerns for their investment in pavilion. Sport England want proper sports assessment on the land. Expected to go to SCDCs planning committee on 10<sup>th</sup> Jan 2018. Cllr Young recommended that the Sports Clubs send a representative to SCDCs planning committee to emphasise the major implications for all clubs particularly Colts and write to District Councillors, Josh Schumen and David Jenkins; District Councillors can talk longer than the 3 mins allowed for members of the public. Key issue is unsuitability of the

ground – will be more expensive to prepare and maintain/upkeep. Possible hire increases.  
The housing estate could become a car park.

- 17L/153. 2018/19 Budget** – to consider provisional revenue and capital budget requests – Cllr Morris outlined – Possible projects: MUGA (maybe fully funded from S106), skatepark extension including floodlighting, tennis courts refurbishment, more benches around the village, trim trail, play equipment on BGW, Tenison Manor and WARG field, Old Rec overhaul.
- 17L/154. Recreation Ground traffic** – to consider traffic reduction measures – Cllr Morris still waiting for info from Colts; Karl to discuss with Jason.
- 17L/155. Fen Reeves** – to consider how to proceed with coppicing work. Resolution to obtain 3 quotes and get work done professionally for approx. £500, using the best value quote. **RESOLVED**
- 17L/156. Matters for consideration at the next meeting** – play equipment locations.
- 17L/157. Date of next meeting** – 23<sup>rd</sup> January 2018
- 17L/158. Close of Meeting** – 8.43pm

Signed \_\_\_\_\_ (Chair) Date \_\_\_\_\_

## Item 18L/005 - Reports

### Clerk

#### Village Hall

- Clerk obtaining quotes for painting of anti-climb paint.

#### Recreation ground

- The FA sign has been damaged.
- Quotes being obtained for remedial works in playground following RoSPA inspection – painting of benches. May now need to wait until the spring.
- Hedging plant behind 70 Lambs Lane has died, causing gap in the hedge. Groundsman to put hedges fencing in as a stopgap.
- Issues with graffiti on skatepark being monitored.
- 3 rubbish bins have been badly damaged and require replacement. Clerk liaising with Groundsman regarding requirements for up to 5 new bins.
- Quote requested for repairs to tennis courts. NB: this may be superseded by CALF meeting and request by tennis club for replacement hard courts.
- Have agreed with Groundsman that he can close the car park gates during icy periods to enable safe clearance/gritting of the pathway.
- **Colts mobile goalposts had incorrect parts but issue has been resolved with the supplier.**
- **New 6 week booking taken for bootcamp classes.**
- **Pump inspection for Rec and Ladybirds scheduled for 19<sup>th</sup> January.**

#### Misc admin

- Les King Wood – Tree guards still require removal.
- Issues to noise nuisance from ice cream van reported to EH. EH now following up but struggling to find details of the van using the registration number.
- Treeworks required on the Village Green – removal of remaining deadwood plus additional work required to a chestnut and maple.
- Red Cross Emergency First Aid course – takers so far are: Day Centre, Bowls Club, Rugby Club. May want to consider opening up more widely.
- War Memorial repairs ordered.
- Residents in BGW are liaising directly with Brian Heffernan (County) re. maintenance to the ditch on the estate and TDS regarding maintenance of vegetation etc. Some confusion with Taylor Wimpey as to what part of the treebelt they own. They have only been maintaining a very small section at the College end behind 3 houses at the College end. TW don't believe they own the treebelt/hedge adjacent to the ditch from near Sovereign Way up to Beach Road, this appears to differ from our own records. TW would like to know whether the Council wish to take over the 600mm strip. May have a resolution regarding the ditch clearance. Brian Heffernan was onsite 1<sup>st</sup> Sept and is liaising with landowners. He is prepared to act as go between with TW and CPC. Meeting took place on 13<sup>th</sup> October. To be followed up.
- Post box on Twentypence Road has been missing since approx. March/April. Still chasing Royal Mail for replacement since June and have lodged a complaint re. slowness of response. Further chase up revealed that the incident still hadn't gone to the correct person however it now appears that a new box has been ordered and may be in situ in the next month.
- Treeworks to weeping ash on The Pond have been ordered and application is with SCDC (will be reviewed by our Planning Committee on 9<sup>th</sup> Nov).
- Some treeworks needed to section alongside Bullfinch Way with several trees showing signs of decay. One severely rotted branch and dead trunk to be removed to groundsman asap. NB: none of the trees are of good quality, being tall and spindly due to overcrowding.
- Quotes being obtained for repair works to the noticeboards on the Pond and Village Green.

- Contacted Bovis re. getting broken streetlight on Tenison Manor estate repaired. Will be advised of timescales. **Chased 16<sup>th</sup> Jan.**
- **Phase 3 Tenison Manor treebelt works have taken place.**
- Works have started on new bridlepath between Broad Lane and Les King Wood. Whilst the LKW section will be completed before Christmas the path won't be 'joined up' until approx. May.
- **Carols on the Green well attended and a positive event. Tree and lights were removed 5<sup>th</sup> January.**
- Following meeting with Ladybirds the issues of sound proofing and refurbishment were brought up (painting in less vibrant colours).
- **Litter pick and cycle path tidy took place on 13<sup>th</sup> January.**
- **BGW dog bin – has been replaced with larger bin and Beach Road bin reinstated.**

## Major developments

The big three

- Bellway Homes have outline permission for 50 homes off Oakington Road but seem to be struggling to achieve an acceptable design.
- Gladman Developments has outline permission for up to 200 homes and 70 places with care but may not yet have sold the permission on to a builder.
- Persimmon Homes has outline planning permission following signatures on s.106

Each of the above has promised substantial financial contributions to key aspects of the Neighbourhood Plan.

Those permissions mean that far more houses will be built here in the coming years than are required under SCDC's emerging Local Plan, but this has still not been adopted. The final consultation has now started, including the claim that SCDC now has a 5-year land supply if the "Liverpool" method is applied; with adoption possible – Examiner permitting - in Spring 2018.

The fourth

- The County Council is attempting to get permission for a less ambitious (125 homes) but more disruptive plan - using land we would prefer for sports use; there are many objections registered.
- Their appeal on the rejected application for 154 homes is due to be heard from 14<sup>th</sup> March.

There is likely to be a consultation next year on how and where to expand the primary school. The 5-year land supply crisis may be coming to an end soon; a consultation on SCDC's proposed calculation method is under way.

## Neighbourhood Plan

A series of evidence documents has been published and will be finalised in the next week or so.

They include the planning rationale for the Recreation ground, Village Hall and Nursery and also the implications of losing land to the County Council planning applications and/or a Primary School expansion.

They will form the evidence base for a screening opinion on strategic environmental impact and allow the next draft of the Pre-submission Plan to be simplified prior to public consultation.

## Youth Provision – Connections Bus Termly Report: Sept to Dec 2017

### Numbers

There have been 12 visits by the bus during the term and we have seen 55 young people.

Age	11	12	13	14	15	16	17	18	19
Number Male	1	6	7	9	6	1			1
Number Female	1	3	5	4	3	3	4	1	

Session	1	2	3	4	5	6	7	8	9	10	11	12	13	14	
Attendance	24	22	23	25	30	32	28	HT	-	30	23	19	24	-	22

### Activities

Craft and other activities available on the bus this term have included badge making, bingo, fantasy film art, making rockets and much more.

Quizzes have been held on literacy, pirates, the heart, anti-bullying, Christmas, Armistice, Anti-slavery, Black History month, and international space week.

### General

Week 1 Had to park in lay-by due to full car park. Good conversations about starting at college, trying to get a job, use of ID and responsibility, age restrictions, language lessons, school and holidays.

Week 2 Had to use lay-by again but left flyers on cars. Most young people sat upstairs chatting and listening to music. Got very loud later and young people enjoyed a bit of a disco in the chill-out room! Conversations about pregnancy, new grading for GCSEs, college courses, line dancing, dating, cheating and relationships

Week 3 Cones helped and were able to park in usual spot. Wet night, so most stayed on the bus sitting, listening to music and chatting. Conversations about college, course changes, homework, steps for responding to bullies, cyber bullying and dyslexia. One-to-one support and contact with college.

Week 4 An incident had occurred before arrived that police were dealing with (fight between teenage girls). A few did fantasy film craft and bit of football was played outside. Conversations about incident, secondary school exclusion, missing college lessons, c-card and chlamydia testing.

Week 5 Games consoles in constant use, lots enjoyed making the rockets with some success. Others listening to music. Conversations about father's illness, criminal offences, sending nudes, college going well, making new friends, mother's illness, blended families and fire safety.

Week 6 Good busy session, enjoyed using games consoles, craft and football outside. Motorbike seen on carpark giving rides. (Young people warned about dangers of rides without helmets). Conversations about football at county level and scholarship, operations and injuries, horse riding, college, behaviours marks and GCSE options.

Week 7 Good session enjoying games consoles, Jenga and craft. Conversations about school behaviour, being in trouble, hospital visit, tonsillitis, being banned from seeing father, relationships and cheating/break-ups

Half term

Week 8 Cancelled due to generator failure on bus

## **Village Hall, Nursery and access road**

The re-designs, and planning evidence, are ready for submission to SCDC for a pre-application report  
A revised draft Business Plan will be prepared shortly so new ideas for usage are very welcome!

Key decisions to come from CPC are:

1. Application for planning permission, including additional technical work, based on pre-application report
2. Application for loan approval based on permission and business plan
3. Initiation of detailed technical design and competitive tender process

## **Future pitch layouts**

The NP evidence paper includes an expansion scenario that relies on CCC's failure to obtain planning permission in the next few months.

- In the event that CCC is successful, we will need to consider alternative arrangements to take effect from September.
- If they fail, we will probably have to assume "status quo" for at least a year.
- Whichever outcome, we need to consider whether and how we can improve facilities at the Rec sufficiently for more intense usage in future.



### **18L/006. Hire of Rec Ground pitches**

The current arrangement and fee structure is based on a presumption that, to minimise over-use, the priority user:

- of the first field and second in winter is the senior football club
- of the second field in summer is the cricket club

However recent years has seen considerable expansion of Colts football yet this tends to be relegated to further pitches that are more susceptible to drainage issues and therefore match cancellations.

Should there be an adjustment in policy and pricing for next September?

### **18L/007. Match cancellation at Rec Ground**

- At present, our groundsman has to take tough “on-the-spot” decisions regarding whether or not a particular pitch can be used by which team on a particular day.
- His decisions, which must be final, have to take account of a number of factors from player safety to damage of surfaces that may be costly to repair or disruptive to other teams, especially now that pitch usage is more intensive than in previous years.
- Cancellation decisions will be necessary but need to be clear and timely.
- What can be done to ensure that cancellations are made in good time and communicated clearly?

### **18L/008. Recreation Ground pitch maintenance**

Future investment in floodlighting, MUGA and/or 3G surfaces needs a re-consideration of pitch locations, priorities and pricing, especially for pitches near to, and use of the pavilion.

During the next 6 to 12 months we need a set of proper recommendations to advise CPC on how and where to invest. How do we get there?

### **18L/009. Village Hall deep clean**

Both the kitchen and toilet areas are in need of a deep clean. Previously we had the whole building cleaned but this may not be necessary due to demolition. For hygiene reasons the kitchen and toilets are the obvious areas to have cleaned.

### **18L/010. Lambs Lane bus shelter**

Following the loss of the roofing felt there has now been damage to the roof itself which will probably require complete replacement.

### **18L/011. CPS fireworks**

We have received correspondence from the School Governors regarding safety during the event and whether CPC would be able to assist in terms of cordoning off part of the Rec during the event.

### **18L/012. Rec Ground Overseeding**

Some of the pitches will require overseeding this year. The ideal time is end of April while there is still moisture in the ground and the start of warmer days to get the good germination.

The areas will need to be out of bounds for approx. 1 month (dependent on weather/growing) in order to give this all chance to germinate and grow. The cost is included in the contract.