

COTTENHAM PARISH COUNCIL

Minutes of Community and Leisure Facilities Committee
Held in the Village Hall, Lambs Lane on Tuesday 16th September 2014 at 7.30pm

Present: Cllrs Mudd (Chair), Berenger, Collier, Heydon, Morris, Richards, SCDC Cllr Harford and Clerk

In attendance: 3 members of the public

- 14L/032. Appointment of Chair for Community & Leisure Facilities Committee** – Resolution that Cllr Mudd is elected Chair of the CALF Committee – **RESOLVED.**
- 14L/033. Chairman’s Introduction and Apologies** – apologies accepted from Cllrs Beckford (work), Leeks (holiday) and Young (work).
- 14L/034. Public participation – Standing Orders to be suspended** – no comments.
- 14L/035. To accept Declarations of Interest** - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting – none.
- 14L/036. Minutes** - To resolve that the minutes (circulated to members) of the Committee meeting held on the 19th August be signed as a correct record – **RESOLVED.**
- 14L/037. Reports**
- **Clerk** – report circulated prior to the meeting. Clerk gave updates. We have received an invitation from the Connections Bus to their AGM in October; Cllr Collier to attend. It was noted that the Cottenham Feast was being held on 12th October. The dates for John Lawson’s Circus have changed to 25th – 28th September. In relation to the Village Hall signage the Clerk will obtain quotes. Cllr Mudd had received requests from allotment members to re-locate the dog bin which is obscuring the view when exiting the site; Cllr Harford will investigate. Cllr Mudd queried the work required to the Kingfisherway trees.
 - **Playground safety** – report circulated prior to the meeting. Cllr Morris suggested that we have a disclaimer notice in the playground. Clerk to get quotes.
- 14L/038. Co-option** – Resolution to co-opt a member representative to the CALF Committee from CUFC, cricket club, Colts, Sports & Social Club, Ladybirds and Kids Only. **RESOLVED.** Reps from cricket, Colts and S&SC joined the meeting.
- 14L/039. Changing rooms** – To receive and consider procurement strategy for the changing rooms – Cllr Morris went through the report for the benefit of those present ,in particular the key deadlines for the next couple of months and the possible need for an extraordinary meeting in the next couple of weeks. Alan Raven mentioned that the cricket team may be able to get discounts on materials via a scheme called Cricket Force; this could be useful at the fit out stage. Cllr Richards suggested that a public meeting would be appropriate to inform residents of what stage the project was at. It was suggested that CPC have a stall at the forthcoming Cottenham Feast to advertise the changing rooms, skatepark and other current projects. This will be brought to full Council for resolution.
- 14L/040. Microwave** – To consider purchase of replacement microwave for the village hall following user requests – Clerk detailed the request from main users. Cllr Richards pointed out that the current microwave belonged to the S&SC but that it was approximately 15 years old. Resolution that CPC purchase a new microwave. **RESOLVED.**
- 14L/041. Dishwasher** – To consider purchase of dishwasher for the village hall following user requests – Clerk outlined the request. The need is for a commercial dishwasher that would have a quick programme. It was noted that commercial machines were more expensive than domestic machines, with an indicative price of £1200+. Installing a machine would also require re-configuring the kitchen units which could push the overall spend up to £2-3k and there is the issue of ongoing maintenance/cleaning the machine by users. The machine may offer a saving on the

water usage at the hall. Resolution that we agree to the purchase in principal subject to approval by the Finance Committee. **RESOLVED.**

- 14L/042. Festival money** – To consider how the money raised at the Cottenham Festival is spent – The Festival raised £682.88. Resolution that CPC purchase a bench for the recreation ground and a defibrillator, in conjunction with CUFC, to be located in the village hall. **RESOLVED.**
- 14L/043. Maintenance to benches located on The Pond and High St and PC noticeboards** – To consider maintenance to the wooden benches and repairs to 3 of the noticeboards at a cost of £394.70 + VAT – Resolution that CPC accept quote for £394.70 + VAT for the maintenance of 2 wooden benches (located on the Pond and outside the Cottenham Club) and repairs to 3 of the PC noticeboards. **RESOLVED.**
- 14L/044. Village noticeboards** – To consider provision of additional village noticeboards following resident requests – Item deferred.
- 14L/045. Carol concert** – To consider holding a carol concert on the village green on 16th December and forming a working party to organise the event – Resolution that CPC hold a carol concert on the village green on 16th December and that a working party is formed to organise the event. **RESOLVED.** Cllrs Berenger and Collier agreed to join the working party with the Clerk.
- 14L/046. Additional car parking** – To consider provision of additional car parking spaces on Wilkin Walk and Harlestones Road – Cllr Richards reported the currently there is a ‘redundant’ piece of grass/scrubland behind the Dissenters Cemetery and on Wilkin Walk/Pelham Close. There is a need for additional parking in both areas and these pieces of land may provide a suitable space. Clerk to contact County Highways to see how we would take over the ownership. Also need to clarify ownership of the wooden fence along Harlestones Road (unclear whether it belongs to County or Dissenters).
- 14L/047. WARG Field (Histon Road)** – To consider use for the gifted land – Cllr Mudd who has spoken with a farmer who had expressed an interest in renting the land from us but it is too small. The access from the main road between the 2 buildings is narrow so vehicle movements could impact on the neighbouring amenity. Resolution that WARG Field will be a public open space to incorporate a small playground and fruit trees. **RESOLVED.**
- 14L/048. Matters for consideration at the next meeting** – disabled access for skatepark, fencing requirements outside the village hall, Connections Bus 2015/16, lighting in outside toilet, precept 2015/16 ideas.
- 14L/049. Dates of next meetings** – 21st October, 18th November.
- 14L/050. Close of Meeting** – 9.15pm.

Signed _____ (Chair) Date _____