

To: Members of Cottenham Parish Council **Community and Leisure Facilities Committee**
Meeting held in the Village Hall on Tuesday 17th November 2015 at 7.30pm

Present: Cllrs Mudd (Chair), Berenger, Collier, Morris, Nicholas, Richards and Andy Ward (S&SC), David Munns (CUFC), Alan Raven (Cricket), and Clerk, Assistant Clerk and Pete Boyden (Caretaker)

In attendance: 2 members of the public

15L/174. Chairman's Introduction and Apologies – Pete Boyden, new Caretaker, was welcomed to the meeting. Apologies accepted from Cllr Young (work).

15L/175. Public participation – Standing Orders to be suspended – Representatives from Cottenham Cares attended to give details of this new organisation in the village. They are organising various events in the village over the forthcoming months and were seeking permission to camp out overnight on the Village Green in January to raise awareness of the plight of Syrian refugees. This will be a fund raising event and they will encourage residents to join them for breakfast. Money raised will be going to Save the Children and Medicins San Frontiers. No temporary toilet facilities will be required – would use neighbouring houses. Cllr Morris enquired about insurance. All participants would take part at their own risk and be required to sign a disclaimer. Standing Orders reinstated at 7.40pm.

15L/176. To accept Declarations of Interest - *To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting* – none given.

15L/177. Minutes – Item 15L/169 amended. Total figure to read £58k. Resolution that the minutes of the Committee meeting held on the 20th October 2015 be signed as a correct record. **RESOLVED.**

15L/178. Reports

- **Clerk** – report circulated prior to the meeting. Groundsman has nearly completed work to replace Ladybirds fence. First gym quote has been received.
- **Playground safety** – report circulated prior to the meeting.
- **Changing Rooms** – Cllr Morris reported that the Pavilion is now under control of the Caretaker. The oven is yet to be wired up. Setting up a training course on how the systems work. Going through snagging list with W&B.

15L/187. Village Green – to consider permission for use of the Green for an overnight camp in January to raise money in aid of refugees (resident request) – Cllr Nicholas wanted to know who would be camping. Standing Orders suspended at 7.46pm. Confirmed that it would be adults only. Standing Orders reinstated at 7.48pm. Resolution to permit camping on the Village Green for up to 2 nights by Cottenham Cares. **RESOLVED.**

15L/179. Dog Fouling – consider a village-wide 'clean up after your dog' campaign (resident request) – Cllr Mudd outlined resident request. Other problems areas in the village were mentioned, including Wilkin Walk which has 2 dog bins already. Cllr Collier asked whether there should be a general 'community campaign' to look after our village to include considerate parking/rubbish/dog fouling. Cllr Collier to investigate further. Clerk to look at costs of providing dog poo bags.

15L/180. Online booking system - Consider arrangements for on-line booking of pitches and operation of the Sports Pavilion – Cllr Morris outlined how the new system works. It will give a better understanding of usage. Cllr Richards pointed out that changes are often made at the last moment but it was confirmed that this can be managed. CUFC to send a fixture list to Assistant Clerk.

15L/181. Neighbourhood Plan - Consider role of Cricket and Football Clubs in promoting the Neighbourhood Plan survey – Cllr Morris stated that today we received formal designation of the

civil parish of Cottenham. The working party have gone to various groups in the village and now want to extend to the sports clubs to spread the word and encourage people to complete the questionnaire, which will come out mid-December. This will be sent to every household and also be available online. For every form completed 50p will be donated to a registered charity in the village. Andy asked if it would be possible to have some paper copies available in the S&SC. Cllr Morris to confirm whether this will be possible following the meeting with the consultants tomorrow.

- 15L/182. User contracts** - Review current state of play on user contracts – Cllrs Morris/Mudd outlined. Some chasing up still required.
- 15L/183. BMX/dirt track** – To consider use of spoil heap from pavilion as a dirt track – Cllr Berenger has spoken to BMX users regarding thoughts to utilise the dirt mound from the Pavilion build into a track. We could either go down the DIY route as per Wilburton or get one built as per the track in Melbourn which has recently been opened. Cllr Mudd to look at insurance aspects with RFO. It was confirmed that the location wouldn't affect the cricket pitch. Cllr Berenger to investigate further and will bring details to future meeting.
- 15L/184. Public art** – To consider method of approving projects suitable for public art grant donations and potential projects – CPS are unveiling their art project this Thursday. Cllr Morris stated that we still have nearly £20k left which must be spent in the next 9 ½ years. Suggestions of a plaque in the Pavilion or bespoke bench on the Recreation Ground. Resolution that some form of public artwork installed in the Community Room at the Pavilion up to a value of £10k. **RESOLVED.** Working party to consist of Cllrs Berenger, Collier, Richards + sports reps.
- 15L/185. Open Space S106** – To consider use of developer contributions (approx. £145k) – Cllr Morris outlined. Need ideas as to what to spend the money on e.g. purchase of additional land for leisure facilities. Clerk to check with the S106 Officer when money will be forthcoming.
- 15L/186. Youth projects** – To consider spending up to £500 on first aid and babysitting courses for young Cottenham residents – Cllr Collier outlined course details from the reports pack. The Community Centre are prepared to host the first aid course. This course would be from Year 8+ and the babysitting for over 14 years old. The courses would provide young people with a recognised qualification. Resolution to spend £235 on one first aid course. **RESOLVED.** Babysitting course to go to Full Council in December.
- 15L/189. Picnic table repairs/maintenance** – Resolution to accept quote for £285 to renew missing fixings, clean mildew/remove graffiti and retreat wood. **RESOLVED.**
- 15L/188. Matters for consideration at the next meeting** – items to be submitted to the Clerk.
- 15L/190. Date of next meetings** – Monday 14th December 2015 (NB: may get moved to Wednesday 16th subject to hall availability).
- 15L/191. Close of Meeting** – 8.57pm

Signed _____ (Chair) Date _____