

COTTENHAM PARISH COUNCIL

Minutes of Community and Leisure Facilities Committee
Held in the Village Hall, Lambs Lane on Tuesday 19th August 2014 at 7.30pm

Present: Cllrs Beckford (Chair), Collier, Heydon, McCarthy, Mudd, Richards and Clerk

In attendance: 5 members of the public

- 14L/017. Chairman's Introduction and Apologies** – apologies accepted from Cllrs Berenger (sick), Morris (holiday), Young (holiday)
- 14L/018. Public participation – Standing Orders to be suspended** – no questions.
- 14L/019. To accept Declarations of Interest** - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting – Cllr Beckford declared a non-pecuniary interest in item 14L/025.
- 14L/020. Minutes** - Resolution that the minutes (circulated to members) of the meeting of the Committee meeting held on the 15th July be signed as a correct record. **RESOLVED.**
- 14L/021. Reports**
- **Clerk** – report circulated prior to the meeting. Clerk reported that the aerial runway seat would be delivered 20th August. A call had been received from a disabled resident requesting permission to park by the tennis courts to watch Colts matches. Cllr Richards reported that another disabled resident already did this and permission was granted. Regarding ad-hoc football pitch bookings from other clubs it was noted that the posts belong to CUFC and not CPC. This needs to be discussed separately as to how to proceed in future.
 - **Playground safety** – Cllr Mudd reported that the next inspection was scheduled for 20th August.
- 14L/022. CPC noticeboards repairs and signage** – To consider repairs to and new signage for the Parish Council noticeboards – Clerk circulated report prior to the meeting and will obtain quotes.
- 14L/023. Maintenance of The Pound** – Resolution to consider cutting back or removal of large shrubs at the front of The Pound and thinning out of smaller shrubs. **RESOLVED.**
- 14L/024. Skatepark grant application** – Resolution that Cllr Collier is granted permission to co-sign the WREN grant application form. **RESOLVED.**
- 14L/025. Renegades Rugby** – To consider hire of recreation ground for training purposes – Clerk read out request from Renegades for training to be held once a week on Wednesday evenings (7-8pm) from mid-September to April. Since this was an ongoing booking permission was granted.
- 14L/026. Floodlights maintenance** – To consider replacement of bulbs in the floodlights at the rec ground with LEDs – Clerk outlined the current issues with many of the bulbs blowing constantly. LEDs would be more cost-efficient to run. Cllr Beckford will get quotes for the work. It was also mentioned that the light in the car park had been smashed and this will be included in the quotes. NB: The lights will be required from mid-September so the quotes need to be available for the September full Council meeting.
- 14L/027. Rec ground user contracts** – To consider new contracts and rates for all users of the rec ground facilities – Cllr Beckford outlined the rationale for getting contracts in place and it is essentially just a housekeeping exercise to safeguard both CPC and the users. There is no mention of rates increasing at this stage. Clerk circulated the simple document that is used by Histon & Impington Recreation Ground and this may be used as a template. Cllr Richards reported that CUFC have met with the groundsman and they will be going down to 2 pitches next season. The Colts have contacted us about their requirements and an onsite meeting will be set up asap.
- 14L/028. Changing Rooms** – To consider recommendation to Full Council that, contrary to previous motions, the changing rooms project be separated into 4 separate lots to achieve best value for money while ensuring a timely start to the work on-site - Cllr Mudd gave an overview of the report circulated prior to the meeting. A meeting has now been held with W&B who have agreed to the

proposed new route. Phase 1 is groundworks and a meeting has taken place with Durman Stearn to discuss.

Resolution that CALF recommends that the Changing Rooms project, contrary to previous motions, be progressed as four lots to achieve best value for money while ensuring a timely start to the work on-site. RESOLVED.

Cllr Mudd raised the matter of Alan Lamb's services as suggested by Cambs FA. He will advise Cambs FA of the proposed new route and that currently we won't contact Alan. Cllr Mudd will also contact Sport England to give them an update. NB: the RICS Standard Form of Consultant's Appointment (supplied by W&B) mentions that copyright in all documents remains the property of the Consultant but the documents can be used by another Consultant.

14L/029. WARG Field (Histon Road) – To consider use for the gifted land – Clerk reported that before an agreement could be set in place with Hundred Houses regarding permission to cross the land in front of the field that it was necessary to decide how the land would be used. Various ideas have been suggested. Cllr Heydon asked if there were any restrictions on the use and the Clerk will check. Cllr Mudd will speak to a farmer who has informally approached us re. use of the land to get full details. Item deferred.

14L/030. Matters for consideration at the next meeting – use of Festival money (Cllr Beckford), additional car parking (Cllr Richards), co-option of user group members, purchase of scrubber drier and replacement hand driers for village hall, provision of additional village noticeboard, maintenance to village sign and benches.

14L/031. Dates of next meetings – 16th September, 21st October, 18th November.

14L/032. Close of Meeting – 8.45pm.

Signed _____ (Chair) Date _____