

## Highways Committee Meeting DRAFT Minutes

Meeting held in the Village Hall on Tuesday 26<sup>th</sup> September 2017 at 7.30pm

**Present:** Cllrs McCarthy (chair), Dewey, Morris, Ward, Wotherspoon and Assistant Clerk

**17H/054. Chairman's Introduction and Apologies** - Apologies received from Cllrs Nicholas (personal) and Young (personal), Cllrs Collier and Hodson absent.

**17H/055. Public participation** – none present.

**17H/056. To accept Declarations of Interest and Dispensations** – none received.

**17H/057. Minutes** - To resolve that the minutes of the Committee meeting held on the 25<sup>th</sup> July 2017 be signed as a correct record. **RESOLVED**

**17H/058. Reports**

- **Assistant Clerk** – report circulated prior to the meeting to highlight matters on agenda & update on matters arising since last meeting. Asst Clerk added that the High St from the Co-op to the Zebra Crossing has been marked out for repair – date of works to be confirmed. Cllr Ward pointed out that neighbouring property has submitted a tree order application to pollard some of the trees along the walkway through to Leopold Walk. Cllr McCarthy expressed his disappointment about the poor condition of Beach Road and believes the whole length needs more than just a new surface. Cllr Dewey pointed out the subsidence problems, particularly affecting cyclists.
- **Pavement Project** - Cllr Morris outlined as per reports pack – disappointed that project not started and will continue to chase.
- **Roads and Pavements Patrols** - Cllr McCarthy outlined as per reports pack. Cllr Dewey suggested that when advertising the link to the CCC Highways website, instructions need to be made clearer.
- **Speed bump removal at Wooden House** - Update - Assistant Clerk – no further comments.
- **Traffic and Transport Strategy Working Group** – A Moveable Vehicle Activated Speed Sign (MVAS) to be trialled on the High Street (between the junction of Broad Lane and the Church) for 2 weeks, supplied by the A14 Integrated Delivery Team – dates to be confirmed. Cllr Dewey to join group.
- **Measurement of NO2 levels on High St** – Cllr Ward outlined as per reports pack – other parishes also taking part, 4 tubes to be installed this weekend.
- **Major Developments** – Update – Cllr Morris outlined as per reports pack, 3 out of the 4 major developments have been approved, awaiting reserved matters applications. CPC has secured a higher S106 contribution than originally offered. Cllr Ward asked timescales re toucan crossing on Rampton Road, Cllr Morris said that Gladman have agreed a £38k contribution towards it, timescales to be advised.

**17H/059. Long Drove** - to consider installing advisory single carriage road with passing places signs – Asst Clerk to query as to whether costs quoted include installation. Resolution: Upon confirmation of total costs; to propose at next full agenda; consider funding the installation of 2 advisory single carriage road with passing places signs at each end, as recommended by Highways. **RESOLVED**

**17H/060. Local Highways Initiative (LHI) bid** – Resolution to submit an LHI bid for a zebra crossing near the Post Office (deadline 15<sup>th</sup> October 2017) – Cllr Morris to prepare **RESOLVED**

**17H/061. Cottenham Feast** – to consider items for display at Cottenham Feast on Sunday 15<sup>th</sup> October 2017 – Traffic and Transport Working Group, including sign up sheet and County Highways Reporting with clearer instructions.

**17H/062. Cambridgeshire Highways Depot Open day** – to consider attendance at open day on Monday 16<sup>th</sup> October at Whittlesford Highways Depot –Cllr Morris and Asst Clerk to attend

**17H/063. Remembrance Parade** – to consider arrangements for Remembrance Parade on Sunday 12<sup>th</sup> November 2017. Cllr McCarthy outlined as reports pack, Cllr Dewey to assist on the day.

**17H/064. Matters for consideration at the next meeting** – updates: LHI Bid, T&T WG, Pavement Project

**17H/065. Date of next meeting** – 28<sup>th</sup> November 2017

**17H/066. Close of Meeting** – 8.26pm

Signed \_\_\_\_\_ (Chair) Date \_\_\_\_\_