

**Minutes of Meeting of the Highways Committee
Held in the Village Hall, Lambs Lane, Cottenham
On Thursday 25th February 2016 at 7.30pm**

Present: Cllrs McCarthy (Chair), Hodson, Morris, Ward, Wotherspoon, Young, Assistant Clerk

In attendance: 1 member of public

- 16H/001. Any Questions from the Public or Press** – Standing Orders suspended 7.31pm – Resident presented photos to show the lack of visibility when exiting his business premises on the High Street, due to parked vehicles and said that in the last 8 months 2 employee’s cars had been written off whilst turning out onto the High Street. Standing Orders re-instated 7.33pm.
- 16H/002. Chairman’s Introduction and Apologies** - Apologies received from Cllr Nicholas (personal).
- 16H/003. Declarations of Interest** - None received.
- 16H/004. Minutes** - To resolve that the minutes of the Committee meeting held on 8th December 2015 be signed as a correct record. Cllr Morris’s time of arrival moved from Councillors Present to 15H/099 (in step with timeline of meeting) RESOLVED
- 16H/005. Consider responses to parking issues/complaints** received – Cllr McCarthy outlined report that was circulated prior to meeting. Cllr Morris said that the Neighbourhood Plan survey showed that the condition of the pavements in Cottenham were a major concern. Cllr Morris outlined the specific improvements included in the ongoing Pavement Improvement Project.
- Rooks Street** – Assistant Clerk to contact media suppliers asking them to make sure cables do not cause obstructions and all debris is removed.
- Telegraph Street** – Inconsiderate parking, particularly near to the doctor’s surgery, was causing access problems for emergency vehicles and buses. Cllr Ward suggested leafleting residents and/or putting notes on parked cars asking them to be more considerate. Cllr Morris said we can do a post box leaflet drop, but not on cars. Cllr Young suggested putting a notice up in the Doctor’s Surgery asking for considerate parking. Assistant Clerk will ask the Doctors Surgery to display a notice.
- High Street** – Photos supplied by resident were circulated. Cllr Morris said that parking restrictions would make little difference as visibility would still be limited. Standing Orders suspended at 8.04pm – resident asked if he could place a convex mirror on the house opposite his entrance (the house owner has agreed to this). Cllr Hodson queried risk assessment criteria. Cllr Morris stated that Highways and the Police were not keen on using mirrors due to low sunlight reflection/glare – but as the mirror was to be installed on private property, no permissions were needed and that any risk assessment was the responsibility of the parties involved. Standing Orders re-instated 8.07pm.
- High Street** – Despite ‘Keep Clear’ road markings, customers are parking in the lay-by opposite Cost Cutters blocking resident’s driveway. Resident would like double yellow lines. Cllr Morris said that yellow lines would have little impact, as you can park for a few minutes on them. Assistant Clerk to ask Cost Cutters to display a notice asking for considerate parking.
- Victory Way** – City 8 bus parking for up to 20 minutes at a time with engine running, causing visibility problems when exiting Victory Way (pedestrians and motorists) as well as pollution. Cllr Morris said that buses parked there as it was the start of the route and that all buses were gradually being replaced with lower emissions ones. Cllr Morris stated that Victory Way/Lambs Lane junction improvements were part the current Pavement Improvement Project. Cllr Young suggested buses use the primary school lay-by, outside of school drop-off and pick-up times. Cllr Ward suggested changing the start of the route to the bus stop outside the Curry Palace because the road was considerably wider. Assistant Clerk to write to Stagecoach asking if they have investigated other possible starting points and to ask drivers to switch off the engine when stopping for 20 minutes.
- 16H/006. Consider responses to speeding complaints received** – Cllr McCarthy outlined report that was circulated prior to meeting.
- High Street** – Dropped curbs were there because of the crossing. Cllr Morris asked if there was any evidence of speeding vehicles - in the past the Police have asked for video evidence, but no resident

provided this. Perception of speed can appear greater the closer to the road you are. Cllr Wotherspoon said that very few vehicles were actually speeding, and as more than 85% of drivers obey the 30mph limit, the Police are unwilling to impose additional speed restrictions. Cllr Morris to obtain further suggestions from the Neighbourhood Plan workshops.

Rooks Street - The grass verges by the bungalow has been destroyed by HGVs mounting them. Cllr Young said that Rooks Street being used as a rat-run has been a long term problem. Cllr Morris said at least one side of pavement needs to be widened, thus making roads narrower. The grass verges belonged to the bungalows. Cllr McCarthy suggested the use of width restrictions. Cllr Young said these would cause problems with delivery vehicles, removals lorries, etc. Cllr Morris to obtain further suggestions from the Neighbourhood Plan workshops.

- 16H/007. HCV Joint Parishes meeting 20th January 2016** – Cllr Ward outlined the history of the HCV (Heavy Commercial Vehicle) joint Parishes group and the areas covered; the only route that affects Cottenham is Twenty Pence Road. Cllr Ward also outlined the report from the meeting held on 20th January 2016. Limiting HCV traffic to access only was more enforceable. Cllr Morris commented that access only would probably not be as effective as loading only. Cllr Ward said that access only would become more effective if all hauliers took the Mick George approach (as outlined in reports pack). Cllr Morris stated that he and Cllr Mudd have a council mandate to speak to local hauliers and will mention the Mick George approach to them.
- 16H/008. Neighbourhood Plan** -Cllr Morris outlined the main highways related issues raised from the survey. 75% of respondents highlighted pavements and crossings as a major concern. The pavement project currently underway includes 2 new crossings and there are S106 monies to install 2 zebra crossings – 1 on Beach Road/Brenda Gautrey way and 1 at on the High Street at the end of Wilkin Walk. Another big issue is the banning of HGVs through the village. The survey also showed that more people would use public transport if journey times were decreased into Cambridge. Residents would also like to see more cycling routes, more parking and better roads.
- 16H/009. Report for APM** – Cllr McCarthy listed the main projects as: pavements (work in progress), TROs (Lamb’s Lane, Twenty Pence Road Lay-by and Shaun’s parking) and the Beach Road speed reducing buffer zone. Cllr Morris suggested that the Highways Committee attend Neighbourhood Plan workshops.
- 16H/010. City Deal** – Cllr McCarthy outlined report circulated prior to meeting. The main purpose of the City Deal is to attract more businesses, thus more employment into the area by 2031. The first stage is to upgrade current infrastructure. Assistant Clerk left the room at 9.04pm, followed by Cllrs McCarthy, Morris and Young (intruders) – returned at 9.07pm. Milton Road and Histon Road are to be widened, CPC are concerned that this will have a knock-on effect as traffic would back up from Histon Green as a result of, tailbacks from the A14 and A10.
- 16H/011. Consider the traffic implications of proposed developments in Cottenham** – Cllr Morris outlined report circulated prior to meeting. Traffic data used by developers is flawed; predictions are based on less cars per household than Cottenham has, they have not taken into account poor public transport links, distance from developments to bus stops or the closure of A14 junction (Oakington/Dry Drayton). Cllr Young pointed out the congestion at Histon Green would worsen. Cllr Wotherspoon suggested the use of an Independent Traffic Consultant (ITC) – CPC would be able to use the findings as part of the representations made to SCDC regarding major development planning applications. Resolution to recommend appointing an Independent Traffic Consultant (ITC) to analyse impact of proposed major developments, up to a cost of £10,000. **RESOLVED**
- 16H/012. Traffic Regulation Orders (TROs)** - Consider complaining to CCC about delays in implementing TROs – report circulated prior to meeting – Resolution to write letter of complaint to CCC regarding lack of resources to process TRO application. **RESOLVED** Cllr Morris to write.
- 16H/013. Matters for consideration at the next meeting** – update on appointment of ITC including traffic implications of proposed major developments.
- 16H/014. Date of next meeting** – 12th April 2016
- 16H/015. Close of meeting** -9.40pm

Signed _____ (Chair) Date _____