

AGENDA REPORTS PACK

HIGHWAYS COMMITTEE

23rd May 2017

17H/032. Minutes**Highways Committee Meeting Minutes**

held in the Village Hall on Tuesday 28th March 2017 at 7.30pm

Present: Cllrs McCarthy (Chair), Collier, Morris, Nicholas, Ward, Wotherspoon and Assistant Clerk (AC)

In attendance: 4 members of public

- 17H/012. Chairman's Introduction and Apologies** – Apologies accepted from Cllrs Hodson (work) and Young (work).
- 17H/013. Public participation** – Standing orders suspended at 7.30pm. Resident 1 outlined structural engineer's report for Wooden House concluding vibrations of HCVs are the cause of cracking within the house and asking if Cottenham Parish Council (CPC) would part fund the removal of the speed hump? Cllr Ward said we would not be able to decide today as report came through just before meeting. Resident 2 raised concerns regarding spoil lorries travelling along High Street, has recently increased considerably. Resident 2 counted spoil lorries from 8am to 6pm in both directions and there were more than 73, these are 2-3m in front of High Street properties. Recounted on various days some coming through before 8am, afternoons are busier. Considers it intolerable and having looked at planning permission conditions on large developments, there are very strict measures on spoil movement, it should be recycled or used for landscaping. Advisory freight movement map clearly designates B1049 as non-HCV route. There is also lots of non-local freight traffic in addition to Harradines. Other residents have raised concerns in the past. Cllr McCarthy is aware, in particular of Harradines, as it's a condition on the Gun Club's planning permission. Standing orders reinstated at 7.44pm.
- 17H/014. To accept Declarations of Interest** - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting. None received.
- 17H/015. Minutes** - Resolution that the minutes of the Committee meeting held on the 24th January 2017 be signed as a correct record. **RESOLVED**
- 17H/016. Reports**
- **Assistant Clerk** – report circulated prior to the meeting to highlight matters on agenda & update on matters arising since last meeting. Cllr Morris expressed disappointment that we are still waiting for Lambs Lane signs (TRO).
 - **Local Highways Initiative (LHI) Bid** – Update – Cllr Morris outlined report and explained LHI bid procedure and recommends we focus on one project next time.
 - **Pavement Project** - Update – Cllr Morris as per report, power supply to be relocated by new zebra crossing (High Street, north of the Green), should be installed within 3 months – barring any other obstacles.
- 17H/017. Speed bump removal at Wooden House** - to consider removal of speed bump - Cllr McCarthy has not been able to read structural engineer's report in detail (came through just before meeting) so unable to decide tonight. Cllr Nicholas said that the figures on quote received from Cambridgeshire County Council (CCC) were confusing; Cllr Morris clarified. Cllr Wotherspoon read out quote from structural engineer's report and proposed that we forward the report to CCC. Cllr Nicholas proposed CPC funds the removal to speed up project. Cllr Ward proposed that CPC fund half. Cllr Collier said that CCC are responsible for highway maintenance as part of our council tax. Cllr Morris stated that we can recover the VAT. Cllr McCarthy outlined the 3 proposals. Cllr Nicholas retracted his proposal. Cllr Ward retracted her proposal on the condition the item will be on next agenda. Standing orders suspended at 8.12pm. Cllr McCarthy asked if Resident 1 was willing to pay half – yes. Standing orders reinstated at 8.13pm. Resolution to forward structural engineer's report to CCC and ask them to remove hump at their cost. **RESOLVED.** Cllr Nicholas abstained from voting. AC to draft letter and circulate to Highways Committee before sending out with CCC Cllrs to be copied in.

- 17H/024. Consider the draft policies in the Traffic & Transport Strategy (bought forward)** - Cllr Morris outlined report circulated prior to meeting – traffic and transport can't be included in the Neighbourhood Plan (NP) as does not affect land. TP/1- most of the pavements between the Community Centre and Cottenham Club are unfit for purpose. TP/3 - more crossings along High Street will slow traffic. TT/1b - if we can persuade Histon to do the same, (synchronising a Community Bus service with Stagecoach Citi8) it will accelerate service into Cambridge. We have attempted to get subsidy from developers towards a community bus scheme but no individual developer would fund the £300k pa cost. Cllr Wotherspoon commented that it was the 70th anniversary of the T&C planning act – initially intended to control development, since 2004 planning has born in mind spatial areas as part of development management. Have CPC been advised by CCC that we can't include these policies in NP? Cllr Morris confirmed that advice was received from SCDC. Cllr Ward said that speeding needs to be addressed, particularly HCVs. Cllr Morris asked how since B1049 is an access route. Cllr Wotherspoon asked if all HCV traffic was travelling to/from Gun Club? Cllr Morris outlined Harradine's contract with the Gun Club and pointed out that other hauliers and buses also use route. Gun Club planning permission includes bunds as solution to reduce noise and there is approximately 15 months left on the contract. Wicken Fen objected to the noise so SCDC solution was to have the bunds built as a condition of the planning application being approved. CPC has met with Harradine – it's a contract that has to be carried out. Cllr Ward said there was no solution as yet, but we need to reduce HCVs through the High Street. Working Party needs to be set up to come up with solutions. Cllr Morris says only way to reduce HCVs is by implementing a weight limit, but police won't act and it is very expensive. Cllr Ward said that we needed to make B1049 less agreeable to HCVs. Informal crossings are not much of a deterrent as pedestrians do not have right of way. Cllr Morris suggested traffic light management (to control flow of through traffic). Cllr Ward stated our objective is to reduce HCVs and this needs to be included in T&T policies. Cllr Wotherspoon we should get support of village to suggest ways forward. Whose benefit does the High Street exist? It is a central arterial link to village and should be enjoyed. Cllr Morris said that TS2 and TP3 can include HCV controls. Cllr Nicholas said it is very difficult to cross the High Street and more traffic calming measures are needed. In the past Histon Road residents have rejected traffic calming measures because of noise. Histon has traffic lights, why don't we? We need to make it undesirable for HCVs to travel through village, but we are a working village. The Gun Club is within the village boundary and we support local businesses. Very difficult to stop – tried before and turned down. Cllr Nicholas thinks traffic lights and/or a bypass the solution. Cllr McCarthy disagreed with bypass suggestion as this would affect local shops. There isn't any practical solution at current time regarding the spoil lorries and re-iterated that Cllr Morris has met with Harradine and Gun Club and they are doing all they can to reduce amount. **Policies TS2 and TP3 to be adapted to include HCVs.** Standing orders suspended at 8.51pm. Cllr McCarthy spoke to residents – we are aware of problems and we can't stop Harradine's, but in the long term, concerns will be addressed – there are lots of industrial sites surrounding Cottenham and it a very difficult problem to solve. Resident 2 said they were extremely disappointed in CPC as we can't do anything, we have over emphasised on a small improvement - it is MAJOR disruption and a deterioration on quality of life on High Street. Cllr McCarthy pointed out that we are not the only village affected by HCVs and that Cllr Ward is part of the HCV group working on ways of reducing HCV movements through villages. Resident 2 has looked at plans and there is no mention of the bunds or how the spoil gets there. SCDC Planning Department at fault. Resident 1 said it appears we are in awe of Gun Club, what are they giving to village? Cllr Collier clarified; it is a SCDC planning condition and therefore not under control of the Parish Council. Cllr Morris said we did explore having the condition lifted, a very expensive and lengthy exercise. Cllr Collier reiterated to the resident that we do care, but unfortunately there is not a lot we can do. Residents left at 9.02pm, Cllr McCarthy thanked them for coming. Standing orders reinstated at 9.02pm.
- 17H/018. Speed Indicator Device** – to consider implications of purchasing a Speed Indicator Device - Cllr Nicholas outlined report circulated prior to meeting; the equipment is cumbersome and would need at least 2 men with van/lorry, to move and relocate every 3 weeks – who would do this? Where would it be stored? Where/how would the battery be charged? Health and Safety issues? It will be difficult for CPC to manage – costs would outweigh any benefits. Would like the Histon Road static sign to be upgraded. Cllr Ward queried if the Histon Road speed indicator worked? Yes, it does. It was agreed not to purchase a portable Speed Indicator Device.

- 17H/019. Yellow Line project** - to consider locations for yellow lining – Cllr McCarthy and AC have witnessed no problems at Lacks Close. Cllr Nicholas received complaint on 26th July 2016 regarding parking outside 93 and 95 Rooks Street - amenities affected as parked vehicles block their light. Cllr Morris proposed yellow lines around parts of The Green and Rooks Street. Cllr McCarthy proposed Telegraph Street – one side; from Cundell Drive to Denmark Road and other side opposite Cundell Drive to High Street. Cllr Morris clarified, it is more cost effective to bundle locations together than applying for just one/two location(s.) Cllr Ward asked that if any of the locations were objected to during consultations, we could end up with just one location and we need to explain this to the Rooks Street residents if the projects do not go ahead. Resolution to carry out consultations on 4 locations: Telegraph Street – one side - Cundell Drive to Denmark Road and other side - opposite Cundell Drive to High Street, outside 93-95 Rooks Street and Lacks Close side of The Green (Old High Street). **RESOLVED** Cllr Morris to draft.
- 17H/020. Coolidge Gardens** - to consider sending letter to Cambridgeshire County Council regarding rescheduling of resurfacing works. Cllr Ward said we need put pressure on CCC Cllrs. Resolution to write to CCC Highways and CCC Cllrs asking them to reconsider reinstating resurfacing Coolidge Gardens into 2017/18 budgets. **RESOLVED.** AC to draft letter and circulate to Highways Committee before sending out.
- 17H/021. Roads and Pavements Patrols** - to consider organising patrols of roads/pavements to ensure all areas are covered and issues reported accordingly – Cllr Morris outlined report circulated prior to meeting. Cllr Ward suggested the project would need a working party and we could ask for volunteers via an article in newsletter. Resolution to write an article for the next edition of the Cottenham Newsletter and proforma for information on pavements, roads, and drains. **RESOLVED.** Cllr McCarthy to write article and proforma and circulate to Highways Committee prior to submission.
- 17H/022. Cottenham to Rampton Road** - to consider request from Rampton Parish Council to revisit the prospect of having 50 mph limit on the Cottenham to Rampton Road. Resolution to respond that although we support a 50mph limit in principle, we prefer a 40mph buffer zone coming into Cottenham and we are in the process of updating our Traffic & Transport Strategy policies and as part of this process the Cottenham to Rampton is included, being one of the five arterial road into Cottenham. **RESOLVED.** AC to draft letter and circulate to Highways Committee before sending out.
- 17H/023. APM report** – to consider items for report in preparation for APM in May – awareness of HCVs, Beach Road Buffer zone, TROs, Safe route to school/pavements, request ideas. AC to list and circulate to Highways Committee.
- 17H/025. Matters for consideration at the next meeting** – Speed bump removal at Wooden House, update on matters arising since last meeting.
- 17H/026. Date of next meeting** – 23rd May 2017
- 17H/027. Close of Meeting** - 9.44pm

Signed _____ (Chair) Date _____

17H/033. Reports

- **Assistant Clerk (AC)**

Issues log circulated separately.

Update from last meeting:

Coolidge Gardens potholes and white lining –wrote to County Highways and County and District Councillors on 7th April 2017 asking them to reconsider reinstating resurfacing Coolidge Gardens into 2017/18 budgets – no response; have forwarded to CCC Cllr Wotherspoon to action.

TROs:

Lambs Lane – signs installed 11th May 2017.

- **Pavement Project Update** – The “statement of intent” which is the formal side of the consultation (that must be done before installing road humps and zebra crossings), was carried out before the election. This goes out to the Councillors, emergency services and other stakeholders for comment or objection (none were received) and notices displayed near location of proposed changes. County Highways are unable to start works until July at the earliest. This is because the new Highway Service Maintenance Contract starts on the 1st July so they are unable to start any projects that will not be finished before the 30th June (our current programme has this package of works at 7 weeks). The upside is that we have already made pre-start arrangements with them and works should start very shortly after the commencement of the new contract.
- **Roads and Pavements Patrols** - Update - Cllr McCarthy
- **Yellow Line Project** - Update - Cllr Morris
- **Speed bump removal at Wooden House** – structural engineer’s report forwarded to CCC on 7th April. Loss adjusters appointed by CCC visited Wooden House on 17th May 2017 and noted: “County Council have asked Adjusters to report which we will do after our visit. Will then need to hear back from County Council who are also liaising with Highways. At present, no developments. So, may wish Parish Council to keep up any pressure they can for removal of the speed bump.” Residents of Wooden House have stated to the Adjuster that they do not want compensation. Their objective is to get the speed hump removed as soon as possible to avoid problems getting worse and say, “Now it’s reported it would be very remiss of the County Council to ignore the problem which could result in matters deteriorating and then underpinning might be required.”

17H/034. Long Drove

We've received a complaint regarding the national speed limit signs that have been put up at the Beach Road end of Long Drove.

It has always been a derestricted road (national speed limit). Because the speed limits on Beach Road have been altered there was a requirement to install signs on Long Drove as the road is still subject to a national speed limit.

Removal of these signs will not automatically impose a reduced speed limit on Long Drove, if a lower speed limit is required then a new Speed Limit Order along with appropriate signage would be required.

Councillor McCarthy suggests a 'Single Track Road with Passing Places' sign as the most suitable and sensible option.



17H/035. Remembrance Day Road Closures

Highway Events application has now been processed and County Highways are happy for us to proceed with the event. Having our own signs would enable the event to run smoothly without relying on Durman Stearn and others for signs.

17H/036. Equal Opportunities

The Equality Act 2010 imposes on the Parish Council a “public sector equality duty” under section 149 which ensures due regard is made to eliminate discrimination against those with protected characteristics, including age, infirmity, gender, etc. Are there any areas we can identify that we need to address and, if so, how?

17H/037. Rural Opportunities

Innovation in Cycling & Walking fund – Department for Transport

The Department for Transport will fund up to £470,000 for innovative projects that lead to more walking and cycling.

Proposals will tackle current barriers and encourage more journey stages to be made by bicycle or on foot. Innovations may include, for example, technology, infrastructure, manufacturing or behavioural change.

The competition is open to individuals, groups and organisations. It is particularly suitable for early-stage, small and medium-sized enterprises (SMEs). Industry partners such as local government, independent and third sectors can carry out the project on their own or with others.

This competition has 2 phases. Up to £170,000 is allocated for phase 1, and up to £300,000 for phase 2.

- phase 1: proof of concept. Projects should last up to 15 weeks and range in size up to a total cost of £25,000 each
- phase 2: demonstrator projects. Projects should last up to 9 months. They can range in size up to a total cost of £100,000 per project

The deadline to register for this competition is 7 June 2017. The deadline for submission of applications is 14 June 2017.

<https://www.gov.uk/government/publications/funding-competition-innovation-in-cycling-and-walking>

17H/038. Fen Edge Festival

Perhaps a questionnaire?



What Highways improvements would you like to see in Cottenham?

More parking restrictions? Speed reducing measures? More Crossings?

Let us have your views!

| Location(s): | Improvements: |
|--------------|---------------|
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Poster displayed at APM:

Cottenham Parish Council

Highways Projects 2016/17

Neighbourhood Plan Objective:
Reducing the impact of traffic, especially in the core of the village