

COTTENHAM PARISH COUNCIL

To: Members of Cottenham Parish Council
You are hereby summoned to attend an Ordinary Meeting
To be held in the Village Hall, Lambs Lane, Cottenham on Tuesday 14th January at 7.15pm

AGENDA

The Public and Press are invited to attend

14/001. Any Questions from the Public or Press – Standing Orders to be suspended

14/002. Standing Orders to be re-instated – Chairman’s Introduction and Apologies

14/003. To accept Declarations of Interest - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary. An interest is pecuniary if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

14/004. Minutes - To resolve that the minutes of the meeting of the Council/committee held on the 3rd December (Ordinary meeting) and 19th December (Planning) be signed as a correct record.

14/005. Reports

- **SCDC** – report circulated prior to the meeting
- **CCC** – report circulated prior to the meeting
- **Police** – update from PCSO James Fuller
- **Clerk** – report circulated prior to the meeting - Clerk

14/006. Finance

Income	Description	Net	Gross
Histon Early years	Use of village hall in April 2013	330	330
Michelle Plowman	Rent September	739	739
Jane Williams	Rent November	150	150
Debbie Prince	Rent November	32	32
Cottenham Day Centre	Rent November	240.00	240.00
Online Playgrounds	Returned item (re swings)	6.60	7.92
Ladybirds Preschool	Recouped utilities Ladybirds	121.93	121.93
Allotments	Recouped utilities Allotments	125.19	125.19
CF Gawthroup	Town Ground Rent	245.00	245.00
Village hall	Casual rent of village hall on two occasions	60.00	60.00
HMRC	Remittance re Vat return	5,647.54	5,647.54
		7,697.26	7,698.58
Expenses	Description		
The B C Group	December Invoice	273.00	327.60
HMRC	January Tax/NI	1,179.69	1,179.69
Salaries	Salaries January 14	3505.81	3505.81
Nick West	Cleaning Services and Expenses (Nov and Dec)	1125.38	1125.38
N. Rice	Holiday cover for A. King	60	60
Thurdow Nunn Standen	Pressure Washer	349.98	419.98
Ernest Doe and Sons Ltd	Rec equipment purchased for use by the groundsman	2249.66	2699.62
A.J & R Scambler & Sons	Equipment service	91.1	109.32
Mark Weatherhead	Security tracker for rec equipment	309	369
Cambridge Water	For Bowls club/Allotment/Rec ground (DD)	284.91	284.91
Open Spaces Society	Annual Subscription	45	45

Staples	Ink cartridges	30.82	36.98
Travis Perkins	Paint and rollers	176.82	212.18
Travis Perkins	Paint	74.00	88.80
Cambridge Water	Water rates: Sports and Social Club	601.77	601.77
Camline Cambridge Ltd	Disabled car bay marking at rec	250.00	300.00
EON	Electricity Recreation ground and Green (DD)	605.47	713.32
Online Playgrounds	Parts for the playground	14.40	17.28
Online Playgrounds	Parts for the playground	7.70	9.24
British Legion	Wreath for war memorial	35.00	35.00
Came and Company	Vehicle insurance	156.75	166.16
PPL	Public Performance License	191.30	229.56
Debbie Seabright	Expenses re Stamps	12.00	12.00
Alan Leeks	Expenses re Sweets for carol concert	26.36	31.63
A Mappedoram	Lights on the green	423.99	508.78
Ernest Doe and Sons Ltd	Equipment for rec	70.83	85.00
Acacia Tree Surgery	Reduce canopy & raise crown – willow tree BGW	330	396
Clerk Expenses	Direct Blinds - New blinds for the village hall	165.65	198.78
Clerk Expenses	Tescos - Printer toner	15.50	15.50
Talk mobile	Clerk mobile phone bill (D/D)	13.80	13.80
Connections	Connections Bus project Sept - Dec 13	3,220.00	3,220.00
		15,895.69	17,018.09

Resolution to pay these invoices

- 14/007. Budget setting and Precept 2014/15** – Resolution to set precept of £249,941
- 14/008. Smithy Fen policing** – to receive report from meeting between SCDC and South Cambridgeshire Police – Cllr Wotherspoon
- 14/009. Website** – to consider replacing the current CMS site with a custom-designed WordPress site - Clerk
- 14/010. Inspired Facilities Signage** – to receive and consider ordering a sign for new changing rooms (in accordance with grant requirements) - Cllr Mudd
- 14/011. Business Rates** – to receive and consider report following legal advice - Cllr Mudd
- 14/112. Matters for consideration at the next meeting**
- 14/113. Dates of next meetings** – Planning Meeting 23rd January (P2), Ordinary Meeting 4th February, Planning Meeting 6th February 2014 (P1).
- 14/114. Close of Meeting**

Jo Brook - Clerk
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9th January 2014