

COTTENHAM PARISH COUNCIL

To: Members of Cottenham Parish Council
You are hereby summoned to attend an Ordinary Meeting
To be held in the Village Hall, Lambs Lane, Cottenham on Tuesday 4th March at 7.15pm

AGENDA

The Public and Press are invited to attend

14/050. Any Questions from the Public or Press – Standing Orders to be suspended

14/051. Standing Orders to be re-instated – Chairman’s Introduction and Apologies

14/052. To accept Declarations of Interest - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary. An interest is pecuniary if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

14/053. Minutes - To resolve that the minutes of the meeting of the Council/committee held on the 4th February (Ordinary meeting) and 6th February (Planning) be signed as a correct record.

14/054. Reports

- **SCDC** – report circulated prior to the meeting
- **CCC** – report circulated prior to the meeting
- **Police** – update from PCSO James Fuller
- **Clerk** – report circulated prior to the meeting - Clerk

14/055. Finance

Income	Description	Net	Gross
Ladybirds	Rent for Oct/Nov/Dec	1554.95	1554.95
Debbie Prince	Rent for Dec/Jan	24.00	24.00
Michelle Plowman	Rent for October/November	1,452.00	1,452.00
CUSSC	December invoice	2,075.00	2,075.00
Jane Williams	Rent for January	190.00	190.00
		5,295.95	5,295.95

Expenses	Description	Net	Gross
King and Co	Searches for changing rooms	245.50	245.50
CSA	Toilet rolls & Cleaning equipment (2 invoices)	210.53	252.64
A Mappedoram	Light fitting x 2 and earth cable	129	154.8
Wilby & Burnett	Professional Fees and Charges	22,567.50	27,081.00
Northmore Associates	Building consultancy services	497.5	597
Jo Brook	Jo Brook - Expenses re Ink Cartridge	15.5	15.5
Debbie Seabright	Expenses re Stamps & printing of handbook	30.04	30.04
Ground Engineering	Ground investigation at Recreation Ground	1590	1908
Mike Overall	Security work at the Rec	264.00	316.80
Travis Perkins	Isolating valve/ Copper tube cutter	17.98	21.58
Fleet Limited	Charger and delivery charge	70.5	84.6
Travis Perkins	Postfix/Plain pipe	138.32	165.98
Berrycroft Stores	Lawn seed	48.75	63.37
The BC Group Trust	Crowlands Manor site charges	63.00	75.60
EON	Electricity - Recreation Ground	373.05	447.66
EON	Electricity - The Green	122.90	147.48

Birmingham Fuel Oils	Heating oil	600.00	630.00
Andrew King	Invoice for additional work	120.00	144.00
Andrew King	Mileage for January and February	38.80	38.80
Nick West	Invoice and expenses	598.17	598.17
Jo Brook	Expenses - Ink Cartridge and folders	18.10	18.10
Salaries	Salaries - March 14	3,506.24	3,506.24
HMRC	March Tax/NI	1,180.08	1,180.08
		32,445.46	37,722.94

Resolution to pay these invoices

- 14/056. Geocache** – To receive & consider giving permission for a geocache to be placed at Cottenham Moat (resident request) - Clerk
- 14/057. Rec Ground** – To receive & consider report on drainage issues on the recreation ground 3rd field – Clerk/Groundsman
- 14/058. Fen Reeves** – To receive & consider allowing use of Fen Reeves for bushcraft courses (resident request) - Clerk
- 14/059. Village hall car parking** – To receive & consider giving permission for Morgan Sindall to use a maximum of 30 car parking spaces during the primary school building work - Clerk
- 14/060. Survey of Moat and balancing pond** – To receive & consider giving permission for a survey of amphibians by students from ARU - Clerk
- 14/061. Litter** – To receive & consider litter issues – Cllr Bristow
- 14/062. Equipment hire** – To receive & consider hire of equipment from groundsman until such time as a decision is made regarding replacement items - Clerk
- 14/063. Personnel committee** – To receive & consider setting up a personnel committee and terms of reference – Cllr Burton
- 14/064. Standing Orders** – To receive & consider updated document – Clerk/Cllr Bristow
- 14/065. Changing Rooms loan** – Cottenham Parish Council ratifies the decision taken as per item 824 of the minutes of the meeting of 20th December 2012 & item 839 of the minutes of the meeting of 15th January 2013 that a Public Works Loan of up to £400,000 over a 15year period be applied for, and reaffirms acceptance of the Business Plan in support of the proposed new changing rooms – Cllr Mudd
- 14/066. Changing Rooms architects/consultants fees** - Cottenham Parish Council ratifies the decision taken as per item 983 of the minutes of 4th June 2013 relating to architects and consultants fees plus associated costs, noting the amended figure of £62,684 – Cllr Mudd
- 14/067. Changing Rooms builders** - Cottenham Parish Council ratifies the decision taken as per item 14/029 of the minutes of the meeting of 4th February 2014 that Cocksedge Building Contractors Ltd be appointed to carry out the necessary works at a cost of £560,060 + VAT – Cllr Mudd
- 14/068. 2014/15 precept and budget (in relation to changing Rooms)** - Cottenham Parish Council ratifies the decision taken as per item 14/007 of the minutes of the meeting of 14th January 2014 that the precept of £237,641 be adopted plus the associated budget for the financial year 2014/5 - Cllr Mudd
- 14/069. Matters for consideration at the next meeting**
- 14/070. Dates of next meetings** – Planning Meeting 6th March (P1), Planning Meeting 20th March (P2), Ordinary Meeting 1st April.
- 14/071. Close of Meeting**

Jo Brook - Clerk
 Right Side Entrance, Community Centre
 250a High Street, Cottenham, Cambridge, CB24 8RZ
 Tel: 07503 328401
clerk@cottenhampc.org.uk

27th February 2014