

AGENDA REPORTS PACK

FULL COUNCIL MEETING

JULY 2017

Item 17/147.



Full Parish Council Meeting Minutes

Meeting held in the Village Hall, Lambs Lane, Cottenham on Tuesday 6th June 2017 at 7.15pm

Present: Cllrs Morris (Chair), Bolitho, Collinson, Hodson, McCarthy, Mudd, Nicholas, Ward, Wilson, Wotherspoon, Young, Clerk, Assistant Clerk and RFO

In attendance: 2 members of public

- 17/118. Chairman's Introduction and Apologies for absence** – apologies accepted from Cllrs Berenger (personal) and Graves (sick). Cllr Collier will be late. SCDC Edwards arrived at 7.16pm
- 17/118. To accept Declarations of Interest and Dispensations** – *i. To receive disclosures of pecuniary & non-pecuniary interests from Councillors on matters to be considered at the meeting. ii. To receive written requests for dispensation. iii. To grant requests for dispensation as appropriate. (NB this does not preclude any later declarations).* Cllr Bolitho declared non-pecuniary interest in 17/131 and will leave the meeting during discussions.
- 17/119. Minutes** - Resolution that the minutes of the meeting of the Full Council meeting held on the 2nd May 2017 be signed as a correct record. **RESOLVED**
- 17/120. Public participation** – Standing Orders suspended at 7.18pm. Resident 1 spoke re. item 17/123. Ran through the context of the Village Hall proposal voting slip and didn't believe enough information was given - rang at the time to express concerns. Astounded at the cost and her preference was to pay 2% more for social care. Expressed views at the time and remained quite angry so is relieved that the planning application has been turned down. Feels that a significant number of residents only became aware of the plans when council tax bills arrived. Wants to know if CPC are aware of villager's anger? If not is CPC a listening Council? She doesn't dispute the need for improvements but financial costs have not been explained clearly and that CPC haven't been honest and the current fly posting is the result. Q. On behalf of residents; would like to know spend to date, spend in future, budget for Gladman appeal, Judicial Review, value of the S106 agreements the village would lose. CPC seem very focussed on 2 Almshouse residents only. There are possibly 70 people living in isolated situations, possibly current houses aren't fit for purpose etc. Those 70 could apply for an apartment and she knows of 2 people who are interested in purchasing them. Q. Has CPC hand on heart considered the effect on older people? Social care is her business, expertise, we need socialisation. As one of the landowners of the Gladman site she only now feels able to speak since the planning has been approved. Cllr Morris acknowledged questions and stated that the Council had previously considered the homes with care.
- Resident 2 spoke as another landowner of the Gladman site. He ran through the planning history of the site, which had been promoted since 1980 in various forms. His house will be the most affected by the proposals. In 2001 the site was promoted but the Inspector stated that it was outside the present framework. However if there was future growth the site may be suitable and be sufficiently close to be integrated; can easily be served by local transport. Q: Wants to know how CPC came to the decision that the village doesn't want the development? If CPC lose the appeal the costs will be considerable. Q. Is CPC aware that the NPPF states that Councils should work with developers? Q. Are we aware that the village would lose £850,000 if the development doesn't take place? His business is planning. Q. Who is Charlie Fisher? Q. Can we confirm who reported him to Environment Police? He was not responsible for the posters and if CPC had sense of humour we would laugh. Cllr Morris said that under meeting protocol the questions couldn't be answered now. Clerk stated that since a Freedom of Information request had been made the answer will be answered under that procedure; new questions would be answered separately. Mr Gautrey circulated cartoon picture depicting a cow.

Resident 2 left at 7.37pm. Resident 1 asked when her questions would be answered? Clerk responded that the questions are minuted and will be answered in writing after the meeting. Standing orders reinstated 7.37pm

17/121. Reports

- **SCDC** – report circulated prior to the meeting – SCDC Cllr Wotherspoon outlined additions to his report. Toolkit being put together for parishes re. social care and a lot of good work has been done by Histon. Cllrs Morris & Nicholas attending meeting with Ageing Well shortly to discuss well-being and how the Neighbourhood Plan can help.
- **CCC** – report circulated prior to the meeting – CCC Cllr Wotherspoon added further information about bus services. Various mechanisms have been introduced but haven't worked. Franchising being implemented but unsure whether it will take off outside of London. Cllr Collinson asked what specific difference this would make to Cottenham? CCC Cllr Wotherspoon no difference as yet, it's an enabling bill. There have been some positive developments with Stagecoach in relation to extending the route to the far end of the village. Cllr Young mentioned that at the new Cambridge North station it was only possible to pay for parking by phone? Is this correct? CCC Cllr Wotherspoon will investigate.
- **Clerk** – report circulated prior to the meeting Clerk – Letter received re. servicing pumps at Ladybirds/Village Hall and this has been scheduled for 7th July. Boiler in Hall due for service; Clerk to schedule. Issues with Kids Club equipment left on the Rec, Colts using the Rec without booking and training on the first field. Cllr Morris & Clerk met with Head at CPS today. Facebook – review section removed due to malicious abuse. Cllr Mudd asked why SCDC weren't going to renew the wildflower area on Coolidge Gardens. Standing Orders suspended 7.50pm. SCDC Cllr Edwards queried this and told Officer to hold fire until it could be discussed but the area was strimmed next day. Will be reinstated next year. Standing Orders reinstated 7.51pm. Cllr Wilson asked for an update on the meeting with Harradine. Cllr Mudd outlined that Harradine will advise us of large movements. They recognise it's unacceptable and will avoid Cottenham if possible but depends on where spoil is coming from. Cllr Morris pointed out that they can't go through Willingham due to restrictions re. Northstowe. We don't yet know implications of new applications at the Gun Club. At least 12-24mths to go. Cllr Nicholas asked SCDC Cllr Wotherspoon why it was taking so long to get the broken signs on Pelham Close/Wilkin Way repaired? SCDC Cllr Wotherspoon had had trouble finding a human being to deal with – prefers face to face interaction as much more effective than email. Will not give up! Council Officers have been otherwise engaged over recent months. Cllr Nicholas queried when the white lining repairs would be done? Asst Clerk responded that the works had been ordered but the date is TBC. Cllr Collinson as 2 SCDC Cllrs in attendance, should note problems. Cllr Young noted overhanging growth on Histon Road cycle path. Cllr Ward stated that another clearance/litter pick event planned for 8th July.
- **Major developments** – Cllr Morris outlined report. SCDC Cllr Edwards was thanked for providing further information about the new Gladman S/1818/15/OL consultation and confirmed this was at request of the Inspector who has requested that the consultation should be done properly.
- **Neighbourhood Plan** – As part of the process we have to prove there has been engagement. Cllr Wilson asked about timescales. Cllr Morris responded that it depended on the feedback from the current consultation and then SCDC deciding which 6 weeks the next consultation would run; possibility of the referendum taking place before December 2017.
- **Update on Highways projects** – Cllr McCarthy outlined various consultations which are currently taking place.

17/122. **Judicial Review** – Consider seeking a Judicial Review of SCDC Planning Committee decisions related to delegated approval of application S/1411/16/OL – Cllr Morris outlined the information from the report and stated that any one of the points would be sufficient to go to a judicial review. The JR won't stop the decision, only delay it. Discussions over the merits of each point. Cllr Morris stated that even if the application is sent back there are 2 possibilities: SCDC may have 5 year land housing supply or we may have the Neighbourhood Plan in place. Cllr Collier arrived at 8.28pm. Discussions as to why the S106 was signed in the knowledge that a JR might take place. Need to

focus on grounds set out in report and whether this gives us the confidence to go ahead. Advice has been taken and we need to decide how confident we are on that advice. Cllr Morris stated that the classification of our suggested nine grounds was done by our lawyer. Cllr Hodson queried the costs involved. Cllr Morris said that to initiate the process would cost approx. £3,000. Unless the JR was vexatious then each side would pay their own costs. Cllr Hodson asked if the reason for the JR was supported by the residents. Cllr Morris said the overwhelming majority don't want 25% expansion of village and the duty is on us to protect by reasonable means.

Recorded vote requested. Resolution to seek a Judicial Review of SCDC Planning Committee decisions related to delegated approval of application S/1411/16/OL on 23rd March. Proposed by Cllr Morris, seconded by Cllr Nicholas

Recorded Vote: For - Cllrs Morris, Bolitho, Collier, Collinson, Hodson, McCarthy, Nicholas, Wilson, Young. Against – Cllrs Mudd and Wotherspoon. Cllr Ward abstained. **RESOLVED**

Resident 1 left at 8.47pm

- 17/123. Village Hall** – Consider next steps on Village Hall & Nursery planning application – Cllr Morris outlined the 4 reasons for planning rejection. Now need to look at what we can practically do and Wilby & Burnett are producing a timeline of events. Financial commitment to date is approx. £40k but £20k of that is for technical reports which won't need re-doing. Cllrs Young/Nicholas/McCarthy and RFO to join WP with Cllrs Collier, Morris and Clerk. Cllr Hodson queried whether a time extension was possible and whether there had been discussion with the Case Officer on mitigation/a way forward. Cllr Morris said we had met onsite for pre-application advice and had other meetings but we received differing advice and the Case Officer was rarely available. Now need to pick through the delegation report. If the Neighbourhood Plan goes through it allocates the site but that is hypothetical at this stage. SCDC Cllr Edwards was prepared to act as a mediator – can set up the meeting but not have an active role. Cllr Wilson asked if there were further options i.e. a direct replacement. Cllr Morris pointed out that nursery wouldn't fit in a single storey building and the County Council were in favour of the nursery and have approved S106 payments towards it. There is no evidence to show that SCDC has worked with us. Resolution to set up exploratory meeting with SCDC planning team regarding feasibility of way forward of new Village Hall before obtaining pre-application advice. **RESOLVED**
- 17/124. Open Studios** – Resolution to permit Open Studios to put a banner (90cm x 170cm) on the Village Green during June and July. **RESOLVED**
- 17/125. Fen Edge Festival** – Resolution to permit the FEF to put 2 stakeboards on the Village Green (Histon Road & Rampton Road end). **RESOLVED**
- 17/126. Dedication of Bridleway** – Consider comments on proposed dedication of new public bridleway connecting Broad Lane to Les King Wood (by 13th June) – Cllr Mudd raised concerns about neighbouring land being accessed accidentally. Cllr Morris wanted to know if immediate neighbouring properties had been consulted. Clerk to respond to James Stringer to say that CPC are supportive of the plans but need confirmation about the consultees and further information required regarding boundary treatment.
- 17/127. Fen Edge Festival CPC stall** – Consider display items and logistics for stall on Saturday 24th June – Clerk to circulate rota and list of display items (add WARG Field and litter pick posters). Resolution to spend up to £350 + VAT on a gazebo and leg weights. **RESOLVED**
- 17/128. Post box** – Consider update on post box petition and possible next steps – Heidi Allen has received a holding letter from Royal Mail. Item deferred. Cllr Nicholas left the room at 9.26pm
- 17/129. Tree safety training** – Consider attendance at tree safety training event (date TBC) – Clerk to express an interest in our two tree wardens attending. Cllr Nicholas returned to the room at 9.28pm
- 17/130. CAPALC Training** – Consider attendance at Councillor training events. Item deferred.
- 17/131. Standards Committee** – Cllr Bolitho left the room at 9.29pm. Resolution that Cllr Bolitho joins the Standards Committee. **RESOLVED**. Cllrs Bolitho returned to the room at 9.31pm.
- 17/132. Cabinet & Parish Councils Liaison Meeting** – Consider attendance at event on 27th June in Cambourne –Cllr Morris to attend. Questions to be submitted regarding omission sites.
- 17/133. Finance**

Income	Description	Net	Gross	
Cottenham Day Centre	March and April 17 invoice payment	£200.00	£240.00	
Cambridge Kids Club	May 17 invoice payment	£873.92	£1,048.70	
Debbie Prince	April 17 invoice payment	£21.00	£25.20	
Jane Williams	April 17 invoice payment	£46.00	£55.20	
HMRC Vat payment	Vat credit	-	£5,010.08	
Ladybirds	Recouped Oil and Water costs	£1,637.65	£1,637.65	
Karen Celentano	Rent of the Pavilion	£50.00	£60.00	
Cosworth Group	Rent of the landing stage	£83.33	£100.00	
Sports and Social club	Quarterly invoice	£2,600.00	£3,120.00	
		£5,511.90	£11,296.83	
Expenses over £500				
Beneficiary	Description	Net	Gross	code
Salaries	Salary costs for June 17	£3,877.48	£3,877.48	
HMRC	Tax and NI for May 17 (month 2)	£680.73	£680.73	
Community Centre	Office rent April - Sept 17	£1,300.00	£1,300.00	855
Calor Gas	Delivery for the Pavilion (DD)	£619.88	£650.87	859
Wilby and Burnett	Architectural & quantity surveying services up to Final certificate	£936.94	£1,124.33	864
C J Murfitt Ltd	Value of works completed as per Wilby & Burnett Final Certificate	£15,549.31	£18,659.17	865
AJ King	Contract cost (monthly)	£2,536.24	£3,043.48	868
Nick West	Cleaning costs for April 17 and May 17	£1,238.63	£1,238.63	869/ 870
		£26,739.21	£30,574.69	
Expenses under £500				
Beneficiary	Description	Net	Gross	code
Legal and General	Pension costs for June 17 (DD)	£48.73	£48.73	
Debbie Seabright	Expenses re Sim card for the Pavilion	£9.97	£9.97	850
Green and Purple Ltd	Monthly support for RFO	£50.00	£60.00	851
Rospa	Annual inspection	£234.50	£281.40	852
Cottenham Computers	Work on RFO computer	£40.00	£40.00	853
Business Consultancy Serv's	Payroll processing	£28.00	£33.60	854
Chubb	Work carried out on Intruder Alarm system	£176.33	£211.60	856
Chubb	Additional work carried out on Intruder Alarm system	£165.25	£198.30	857
CSA	Cleaning equipment & Toilet rolls for Pavilion	£48.57	£58.29	858
Sam McManners	Expenses re refreshments for APM & Phone top up	£13.58	£13.58	860
Staples	Ink cartridges/toners	£166.23	£199.48	861
SSE- Southern Electric	Electric bill for the Pavilion	£272.80	£327.36	862
Cyclescheme	Bike and Helmet for Sam McManners	£291.48	£346.47	863
Mark Weatherhead	Padlock for the gas compound	£28.68	£34.42	866
Sam McManners	Cable ties	£1.00	£1.00	867

Sam McManners	Expenses re. refreshments for NP consultation	£5.05	£5.05	
Kompan	Replacement table for playhouse 50% deposit	£67.00	£80.40	
		£1,647.17	£1,949.65	

Cllr Mudd queried the W&B invoice. Cllr Morris confirmed that everything had now been signed off. There is still an issue with the locks but that doesn't fall under Murfitt. 2x Chubb invoices relate to the break in at the Social Club.

Resolution to pay these invoices. **RESOLVED.**

- 17/134. Management accounts** – to review the monthly management accounts – Noted.
- 17/135. Bank reconciliation** – to review monthly bank reconciliation – Noted.
- 17/136. Matters for consideration at the next meeting** – post box
- 17/137. Dates of next meetings** – Planning 8th June (Pavilion), CALF 20th June, Planning 22nd June, FLAC 27th June, Full 4th July.
- 17/138. Close of Meeting** – 9.38pm

Signed _____ (Chair) Date _____

Extra Ordinary Council Meeting Minutes

Meeting held in the Village Hall, Lambs Lane, Cottenham on **Thursday 29th June 2017 at 7.30pm**

Present: Cllrs Morris (Chair), Bolitho, Collinson, Graves, McCarthy, Nicholas, Ward, Wotherspoon, Young and the Clerk

- 17/139. Chairman's Introduction and Apologies for absence** – Apologies accepted from Cllrs Berenger (personal), Hodson (personal), Mudd (personal) and Wilson (holiday) and the RFO.
- 17/140. To accept Declarations of Interest and Dispensations** – Cllr Wotherspoon declared a non-pecuniary interest (member of SCDC).
- 17/141. Public participation – Standing Orders to be suspended** – none present.
- 17/142. Motion to exclude press and public** – Consider the resolution to exclude press and public from the discussions related to item 17/143 – Cllr Morris
It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at Agenda item 17/143 namely legal action related to planning application S/1411/16/OL it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw. Persons invited to remain Cottenham Parish Councillors, staff employed by Cottenham Parish Council and Philip Kratz (Birketts). Proposed by Cllr Morris and seconded by Cllr Ward. **RESOLVED.** Meeting closed at 7.33pm.
- 17/143. Judicial Review** – Consider SCDC response to CPC's letter before action and any necessary recommended next steps – CLOSED ITEM.
- 17/144. Close of Meeting** – 8.21pm.

Signed _____ (Chair) Date _____

Item 17/149. - Reports

South Cambridgeshire District Council Report June 2017

Good news this month from the **Greater Cambridge City Deal** [GCCD] with the announcement of the locations of the first two Greenways: Waterbeach and Fulbourn. I attended a workshop, independently run on behalf of the GCCD to look at the 8 options for a new Park & Ride site. It was well attended by a mix of residents, councillors, County Council transport officers and their equivalent from Addenbrookes as well as Andy Campbell and one of his colleagues from Stagecoach. The over-long introduction provoked some sceptical views on the purpose of the workshop but, once everyone settled down to work in their groups, the atmosphere was positive. Although the purpose was not to identify a preferred option at this stage, it did appear that there was a good deal of consensus about the merits or otherwise of the various options. Consultation and further work will reduce the 8 options to 2 or 3 and in September the Board will make a final decision on the location.

Also this month the Board announced a refreshed vision for how the GCCD will accelerate the building of thousands of new homes and jobs and create a fit for the future transport network. There will be a change of name from GCCD to the Greater Cambridge Partnership with the strap line 'Growing & Sharing Prosperity' to reflect a strong collaboration and partnership approach.

The **Cambridgeshire & Peterborough Combined Authority's** first meeting under its new chairman started with James Palmer signing the declaration of acceptance of office as Mayor of Cambridgeshire and Peterborough. The constituent councils have appointed their members on the Overview & Scrutiny Committee and the Audit & Governance Committee, both of which are politically proportional. Additionally, the chairman of the Overview & Scrutiny Committee must not belong to the same political party as that of the Mayor and there must be at least one independent person [not a councillor] of the Audit & Governance Committee. Indeed, the Combined Authority Board has appointed the independent person to be that committee's chairman. Portfolios for the Combined Authority have now been confirmed. The Leader of SCambs District Council holds the New Homes & Communities portfolio. Agenda pack: <http://bit.ly/2szyvUI>

The agenda for the **Finance & Staffing Portfolio** holder's meeting included further applications for Community Chest funding [no local applications on this occasion but please get a move on with any new applications as the money won't last forever]. The PfH also received a report on the Council's 4 year Strategy for Apprenticeships. The Government's new apprenticeship scheme commenced in April 2017. This requires all organisations operating in the UK with more than 250 employees and with a salary bill of over £3m a year to make an investment in apprenticeships by way of a levy of 0.5% of their salary bill. It appears that employers who pay the levy and are committed to apprenticeship training will be able to get out more than they pay in to the levy through a 'top up' scheme. Currently it is unclear how this will work although it is anticipated that employers will be able to bid for additional funding. Targets are set [2.3% of headcount] for the number of apprenticeship starts local authorities have to achieve and performance will be reported to the Secretary of State. Based on SCambs' headcount of 426 its minimum target will be 11 apprenticeship starts each year for the next 3 years. Agenda pack: <http://bit.ly/2usQhWN>

The latest government statistics on council tax collection have recently been released. SCambs maintained its previous year's performance and came joint 3rd nationally collecting 99.4% of all council tax. Overall £104m in council tax was due to be collected by the Council on behalf of itself, Cambridgeshire County Council, the Police & Crime Commissioner's Officer, the Fire Authority and parish councils. The Council achieved joint sixth place for business rate collection with a 99.5% collection rate [improved from 99.4% previously]. SCambs has consistently performed well in this respect and we endorse Simon's public recognition of officers' hard work.

This month saw the devastating fire at Grenfell Tower which immediately prompted me, as **Housing Portfolio** holder to discuss with officers the fabric of all the Council's properties. As you will know SCambs does not have any tower blocks. Although we have used cladding as insulation on some of our properties [about 500 to date] none has the type of rain screen cladding used on Grenfell Tower. All insulation systems used on SCambs' properties are compliant with British Standards and Building Regulations and have the best rating for fire resistance. They have been certified by the British Board of Agreement [BBA] and have been fitted by PAS2030 [government accreditation standard] installers. Only houses and bungalows have had cladding installed both of which types of accommodation have front and back access points affording much better emergency evacuation options than was the case at Grenfell Tower. The Council had already commenced planned fire risk assessments of all its flatted blocks and communal facilities on 06 June 2017. These are due to be completed by 20 July at which time the findings of the assessments will be reviewed and appropriate action taken where necessary.

There was no **Planning** committee meeting in June. Members received advice on the recent Supreme Court Judgement relating to relevant policies for the supply of housing. Given that the effect of the ruling is that Policies ST/4 [Rural Centres], ST/5 [Minor Rural Centres], ST/6 [Group Villages], ST/7 [Infill Villages], DP1 [Sustainable Development] (a) and DP7 [Development Frameworks] are no longer to be considered as "out of date" by reason of para.49 of the NPPF it follows that any conflict with those adopted policies could be considered, in principle, to have an "adverse impact" for the purposes of para.14. However, In the case of a refusal the Council would need to be able to establish **very clear reasons why** it is said those impacts "significantly and demonstrably outweigh the benefits" of the proposals, when considered in the context of the Framework. Thus, unless a Planning Inspector can be persuaded at appeal as to those reasons and the strength of force of those reasons, the view is that the Council will continue to lose cases at appeal notwithstanding the recent decision in the Supreme Court. For villages like Cottenham, Swavesey and Linton who have been particularly targeted by promoters seeking to prosper from the lack of a 5 year land supply situation, this does not provide a great deal of comfort. It is essential that work continues to provide a more reliable means of protection for our villages. It is disappointing that Gavin Barwell, the previous Minister of State for Housing & Planning lost his Croydon seat in the general election. He was absolutely on top of his brief, held in very high respect by civil servants and regarded as the best holder of the post for many years. Representing a London constituency made him acutely conscious of the urgency to get houses built. His successor, Alok Sharma becomes the 6th Housing Minister since 2010 and I have already asked for a meeting to pursue the discussion started with his predecessor about the unique challenges our district faces. Meanwhile the examination in public of SCambs' Local Plan is nearing completion and details of any modifications that are required will begin to give some indication of the weight that can be given to emerging policies.

Tim has highlighted news of a project called 'New Life on the Old West' to create a more resilient fenland by enhancing natural heritage connectivity across its largely arable landscape, piloting new ways of working on the ditch network and reconnecting people with their green assets. One aim is to reverse the decline in habitats and wildlife that has accompanied intensive agriculture. The parishes covered are Over, Willingham, Rampton, Cottenham, Haddenham, Wilburton, Thetford, Streatham and Wicken. The project will be led by Cambridgeshire ACRE and the intention is make a bid to the Heritage Lottery Fund for a £600,000 grant.

As always your comments and questions on the foregoing or any other strategic or local issue are welcomed by your 3 district councillors.

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Cambridgeshire County Council Report June 2017

The London Stansted Cambridge Consortium annual conference was held on 20 June at the British Library, under its new name of the Innovation Cortex and the strapline “the UK’s Ideas Factory”. Strategic Planning was a recurring theme throughout the day, with an emphasis on urban design to create places offering high quality of life. The opening speaker was Stephen Kelly, Joint Director of Planning and Economic Development for Cambridge and South Cambridgeshire, with Lewis Herbert, Leader of Cambridge City Council, playing a cameo role.

The Mayor of Cambridgeshire and Peterborough arrived fresh from the Mansion House breakfast, at which the Chancellor of the Exchequer had said, “The Industrial Strategy will tackle regional economic disparity.” For Alexandra Jones, however, former chief executive of the Centre for Cities think tank, who had been LSCC chairman briefly before being appointed Director of Industrial Strategy, the priority was raising productivity, which is the only way to stop real wages falling. Workers in France, Germany and the United States produce as much in four days as we do in five. We must close that gap. James Palmer made the point that if East Anglia’s two biggest cities Peterborough and Norwich were in the north of England they would have been connected by a motorway decades ago.

Jules Pipe, London Deputy Mayor for Planning, Skills and Regeneration, was one of many to highlight the success that the West Anglia Taskforce, on which I represent all district councils along the route, had had in promoting four-tracking of the line between Broxbourne junction and Coppermill junction. This is a precursor to Crossrail 2, and critical to spurring economic growth in relatively deprived areas between London and Cambridge. All subsequent speakers agreed that this was highest priority in terms of infrastructure improvements in the corridor, offering the most benefits in the shortest time. The Route Managing Director Anglia for Network Rail pointed out that laying new railway track is prohibitively expensive, but in the meantime capacity can be expanded by longer trains and running them closer together (through better technology). Another speaker pointed out that more people travel by bus than by train, so why do bus services not generate the same kind of political urgency? And everyone agreed that poor digital and mobile connectivity must be damaging our reputation throughout the world.

They were followed by the Director of Cambridge Science Park and the Assistant Director of the Wellcome Trust Genome Campus (both of which are in South Cambridgeshire), each outlining ambitious growth plans. The Deputy Director of Public Health England, which is pulling together most of its operations to the former GSK site at Harlow, spoke of his ambition for PHE to stand alongside the Centers for Disease Control in Atlanta, the US health protection agency.

Many speakers decried the mess we are still making of skills. We don’t need any more shiny new teaching colleges. We need better ways of matching courses, apprenticeships, placements and internships among employers and potential employees. People, especially youngsters, need to feel that it matters to get training that will equip them to earn a living. We are overeducated and underskilled.

The final speaker was Tony Travers of the London School of Economics, who rounded off a thoroughly upbeat day by outlining fiscal mechanisms for financing our own infrastructure.

The elephant in the room? Well, there was some discussion about Brexit, but since no one knows where it’s heading there was a feeling that we just have to live with the uncertainty and get on with something more useful. The two-year parliament so that all the Brexit Bills are not interrupted is an enervating prospect. Daniel Zeichner, MP for Cambridge, spoke for many in lamenting the weakness of government that the general election had bequeathed. This is no time for indecision.

The Highways & Community Infrastructure Committee looks after road maintenance and administers the Local Highways Improvement scheme. This initiative invites local community groups to apply for up to £10,000 towards a proposed highway improvement, subject to the applicant group contributing at least 10% of the total cost. Until recently time spent by officers administering and delivering schemes has not been

attributed to its £607,000 annual capital budget but subsidised by other areas of the capital programme. As part of the Council's 2017/18 Business Plan, Members approved a savings target of £100,000 per year for both 2017/18 and 2018/19 against the LHI initiative and the newly introduced Privately Funded Highway schemes initiative on the basis of achieving full cost recovery. Following a review changes will be proposed in a report which is scheduled to be presented to H&CI at its July meeting. Members will be asked to consider changes and whether to approve their introduction.

The agenda plan also shows for the October meeting a decision item on Library Service Transformation. A new Library Transformation programme represents an opportunity to be more radical but also more sustainable. The revised approach will retain the trusted 'brand' of the Library Service whilst continuing to develop the Council's network of libraries as places where residents can access a wide-range of different services and activities within their communities. Since the previous Community Hubs strategy was agreed in 2015, the Department for Culture, Media and Sport has published 'Libraries Deliver', which sets out the ambition for public libraries for the next five years, and the Council intends to use this national framework as the basis for transformation of the service.

The 20 July meeting of the Health Committee will be considering a scrutiny item on development of Primary Care provision for Northstowe. The Northstowe Healthy New Town initiative is a partnership among the councils, Homes and Communities Agency, Cambridgeshire and Peterborough Clinical Commissioning Group, Cambridge University Hospitals NHS Trust, Public Health England, Cambridge Institute of Public Health, Cambridge Meridian Academies Trust, Diocese of Ely Multi Academies Trust, Centre for Diet and Activity Research, and the Homes and Communities Agency. The foundations for the work were laid in the Joint Strategic Needs Assessment for New Housing Developments and the Built Environment 2015/16. The end-point of the programme is new models of care, setting up pilot projects for integrating health and social care across the country, but to get there the focus has been on achieving the best outcomes in terms of general well-being. There are four strands to this: behaviour change, mental health, thriving economy and community identity. Some of the ideas being explored are promoting healthy eating and exercise, getting people active outdoors, encouraging play for children of all ages, designing buildings, especially houses, geared towards enhancing the health of their occupants, and involving patients much more actively in caring for their own health and looking after each other. The Longstanton branch of the Willingham Practice is expected to continue providing Primary Care for Northstowe to the middle of 2021, equivalent to meeting the needs of phase 1. Phase 2 has a Section 106 contribution towards a new care hub of £14.5million, and the NHS is looking towards establishing a multispeciality community provider service.

We are becoming familiar with application of big data in quantitative form in logistics and transport. Information about what we buy and where we are is continuously processed to refine retail offers and traffic management. A recent report by Demos and the King's Fund has demonstrated potential for tapping publicly-available qualitative information too. Sussex University's Centre for the Analysis of Social Media ran a pilot recently, applying natural language processing to a million posts about mental health issues on six open forums between June 2004 and May 2016. The report concludes that the wealth of unstructured, unbiased, unguarded testimony available in this 'third space' is a resource that healthcare policymakers and practitioners should use to improve their understanding of illnesses and treatments. The authors are nevertheless acutely conscious of the ethical issues raised by doing so.

Recent terrorist attacks have brought to light some chilling advice from Public Health England: Management of potential bloodborne virus exposure following severe serial penetrating injury attack is similar to that for victims of bomb blast injuries. The transmission pathway differs, however, in being a chain rather than a starburst. Estimates of population prevalence are hepatitis B <1%, hepatitis C <0.5%, and untreated HIV about 0.04%. The generally quoted risks of transmission per incident following sharps injuries in clinical settings, which may be the closest natural model, are about 1:3 for hepatitis B, 1:30 for hepatitis C and 1:300 for HIV.

On Monday 26 June 2017 I joined the Mayor and City Deal Executive Board members to be given a preview of a study commissioned from the University of Cambridge into a possible solution to rapid mass transit under Cambridge, using specially designed autonomous vehicles running on blacktop tracks outside the city and through narrow tunnels beneath the centre. James Palmer said his first response would be to welcome the report, to be published later this week, as one way of meeting his commitment to an underground solution for public transport connecting Cambridge and the wider region. His main concern was timing - saying that he could buy a light rail system tomorrow: this bespoke technology could be half the price, but how long would he have to wait?

The agenda for the 28 June Combined Authority meeting begins with personnel matters. An independent remuneration panel has recommended that the Mayor should be paid £75,000 a year. 24 applications have been received for Chief Executive. A long list of eight candidates have been given a technical interview. The shortlist of three candidates will be attending a final selection process on 27 June, and the Chairman of the Appointments Panel will make a recommendation to the Board the next day. The annual salary will be £150,000. There are still interim arrangements for Chief Finance Officer and Monitoring Officer. Up to now both have been borrowed from Peterborough City Council. They can release the Monitoring Officer full time but not the Chief Finance Officer, and someone else will have to be found to fill that post on an interim basis too. The process for recruitment to both these statutory officer roles in a permanent capacity will be agreed at the next meeting.

On the basis of a fifty-page business case, Phase 2 of the foundation of the University of Peterborough is seeking a £6.5million grant, leading to securing Taught Degree Awarding Powers by the end of September 2019, ready for that year's student intake. Phase 3, to be initiated by December 2018, includes Design and Build of a university campus.

The Combined Authority is now the Local Transport Authority with strategic transport powers for the areas previously covered by Cambridgeshire County Council and Peterborough City Council. The Mayor and the Combined Authority are together responsible for:

- (a) Setting the overall transport strategy for Cambridgeshire and Peterborough: the existing Local Transport Plans of Cambridgeshire County Council and Peterborough City Council are to be knitted together into a single Local Transport Plan. This is an interim measure until a comprehensive statutory process can be undertaken to review the Combined Authority's strategic transport planning role to produce a long term Local Transport Plan for the Cambridgeshire and Peterborough area;
- (b) A multi-year local transport budget for Cambridgeshire and Peterborough;
- (c) Management and maintenance of a Key Route Network of local authority roads when established;
- (d) Passenger transport, including the ability to franchise bus services in the Cambridgeshire and Peterborough area.

The Combined Authority is to commission a business case for dualling the A47, and feasibility studies into a high standard road link connecting the M11 in the Cambridge area to the A47 in the Guyhirn / Wisbech area (in the context of upgrading the A10), a 10,000-12,000 house Garden Town extension of Wisbech, and rapid mass transport options for Cambridge City and the surrounding travel to work area.

Dame Kate BARKER, of the HM Treasury Reviews of Housing Supply 2004 and Land-Use Planning 2006, has agreed to chair a world-class independent Economic Commission, intended to produce a robust review and sound evidence base of Cambridgeshire and Peterborough's economic performance and potential. The following have expressed interest in joining her:

- Dame Carol Black – Principal of Newnham College, Cambridge. From 2006 to 2016, she advised the British Government on the relationship between work and health.
- David Cleevely - an entrepreneur and international telecoms expert who has built and advised many companies, principally in Cambridge.
- Lord Willetts – a visiting Professor at King's College London. He is a former Government Minister and has held a number of senior posts in Government.

- Lord John Browne - best known for his role as the Chief Executive of the energy company BP between 1995 and 2007.
- Warren East – Chief Executive of Rolls-Royce, and a Non-Executive Director of Dyson Limited.
- Alan Hughes – Professor of Enterprise Studies at the Cambridge Judge Business School. Until 2014 he was the Director of the Centre for Business Research at the University of Cambridge and of the UK Innovation Research Centre.
- Andy Nealy – Pro-Vice-Chancellor for Enterprise and Business Relations at the University of Cambridge, Head of the Institute for Manufacturing (IfM) and Head of the Manufacturing and Management Division of Cambridge University Engineering Department.
- Professor Diane Coyle - an economist and a former advisor to the UK Treasury. She was Vice-Chairman of the BBC Trust, and was a member of the UK Competition Commission.
- Matthew Taylor – who has recently completed his work for the Government on the gig economy and is Chief Executive of the RSA

[Wow! This gives you some idea of the clout our area already commands.]

The Board is recommended to make the following four bids to the latest tranche (for local road schemes requiring £2m to £5m of Department for Transport funding, with a 30% local contribution encouraged and on-site works commencing in 2018/19) of the National Productivity Investment Fund (two each from Cambridgeshire and Peterborough):

- a. A47 Junction 18 Improvements
- b. March Junctions
- c. Wisbech Development Access Improvements
- d. A605 Whittlesey Access Phase 2 – Stanground Access

The Board is being invited to proceed with plans to commission a feasibility study to consider the commercial opportunities that might exist for the Combined Authority in off-site construction, and to assess the wider benefits that might be available to the area including accelerating housing delivery.

Tim Wotherspoon

CLERKS REPORT – June 2017

Anything in bold is new or an update.

Highways

- Standing water along Histon Road - Update requested from Highways regarding monitoring of situation – new Highways Office (Simeon Carroll) had not been made aware of any specific drainage concerns that the parish had from previous Highways Officer. NB: Although showing as jetted on 25 Jan 2017 on CCCs system – AC has inspected and gullies have NOT been jetted, re-reported 22 Feb 2017. Jetting works ordered 23rd May 2017.
- Blocked gullies around The Green – jetting was due to take place after leaf fall. Some gullies were jetted on 3rd Nov 2016 (DURING leaf fall) - there's been a lot more leaf fall since then and gullies are again blocked – jetted 25th Jan 2017. Gullies around the green are likely to need replacing, will be reassessed 2017/18 (HO telecon 22 Feb 2017). Jetting works ordered 23rd May 2017.
- Potholes - Rooks St – repairs booked for w/c 23rd Jan 2017. AC inspected 21/3 - poor repairs reported back to CCC (1 o/s 16 tarmac has come out), 23/3 – re-plugged. HO says: “The problem with Rooks Street is it's width. Potholes are usually cut out before being patched but this would mean that our vehicles would block the road for more than 15 minutes and this would necessitate a full road closure. By plugging them we can undertake repairs quickly and not need the road to be closed. Unfortunately, sometimes the plugs fail more readily than a small patch which is what has obviously happened here.” Annual Inspection due May/June. Lambs Lane - by new build houses, responsibility of utilities companies for 1 year – repaired 20th Jan NB have sunk again(!), re-reported 2nd Feb 2017 and 24 Feb 2017 (puddling; with water being splashed onto houses). Reported again 22/3 following resident’s complaint received at Public Meeting (16/3) 25/3 HO has referred to street works to chase utility company. 23/5 HO still chasing Streetworks **REPAIRED 20/06/17**
- Histon Road cycle path - from Highways Officer Jan 2017: *“Thank you very much to the ‘Sustainable Cottenham’ volunteers for their recent hard work in clearing the weeds from the Histon Road cyclepath. I have referred your comments to our cycling team who would have constructed the route initially and would hope that they might be able to undertake some repairs.”* CCC do not have a contract to maintain lighting studs, suggested we contact Balfour Beatty – reported 24 Feb 2017; awaiting response.
- High Street - Zebra Crossing near to CVC – repainted 17th Feb 2017. However, as the surface was wet, paint has not adhered. 17/3 HO - contractors to redo this when lining works are next carried out in the vicinity. 23/5 HO – works ordered, timescales unknown
- Long Drove - pothole repairs have been ordered, date of works to be advised – repaired 9th March 2017.
- Smithy Fen Bridge, Lockspit Hall Drove, vehicle collision - 22/2 Bridge Engineers to remove brickwork parapet and install water filled barriers plus localised 40mph zone. Barriers will be in place at least until 22 Apr 2017 (new financial year). Works completed 23/5
- Wilkin Walk – broken street name sign has been reported. Cllr Wotherspoon to follow up. 12/5 Emailed Cllr Wotherspoon – “I want to talk to the officer in question - but each of the three times that I have tried she has not been there. Not giving up!”
- Paxton Close – have requested white lines to be painted at junction with BGW. HO 20/3 none there to start with, will try and put some lines here when I'm doing other lining works in the area later in the Spring. 5/5 lining ordered
- Rooks St - HCVs ignoring advisory signs 4/4 - AC emailed David Lines for advice/suggestions – awaiting response Emailed 12/5 CCC Cllr Wotherspoon
- Twentypence Rd/High St - speed bumps paint worn off 19/4 - repairs ordered (can take up to 3 months) 23/5 HO will be painted at the same time as High St Zebra and Paxton Close, date TBC
- Potholes: Annual inspection of minor roads in Cottenham due May/June 2017 by Highways Inspector, will mark up and arrange repairs to any potholes that meet CCC intervention levels. **REPAIRED W/C 05/06/17 – AC REQUESTED REPORT 22/06/17, MANY APPEAR TO HAVE BEEN MISSED**
- Gullies - High Street – HO inspected gullies 17th May during heavy rainfall, the following locations were not working well and has ordered a jetting tanker to attend:

1. Gully outside Carpet and Vinyl Centre
 2. Gully on southern corner of junction with Margetts Street
 3. Gullies (x3) between 319 and 323
 4. Offlet kerb on northern corner of Lyles Road junction
 5. Gully opposite nos 328/330 on west side of village green
 6. Gullies (x2) on east of village green just north of each speed bump
 7. Gully on southern corner of junction with Lacks Close
- (AC to check these and report any others **AWAITING UPDATE FROM HO**)
- Orchard Close – patching and pothole repairs carried out 1st – 2nd June 2017
 - Wilkin Walk (High St end) – overgrown laurel and brambles, lightly trimmed, nettles cleared, cuttings left in situ – Clerk emailed CCC Cllr Wotherspoon 26/5 “long list of outstanding complaints, will prioritise and work through them one by one” **CLERK AND CLLR WOTHERSPOON TO MEET ON SITE**
 - Leopold Walk (Pathway to High St) – overgrown trees/shrubs, blocking light Clerk emailed CCC Cllr Wotherspoon 31/5 “long list of outstanding complaints, will prioritise and work through them one by one” **CLERK AND CLLR WOTHERSPOON TO MEET ON SITE**
 - Cottenham to Rampton cycle path – AC sent letter of complaint in March regarding lack of maintenance on the cycle/footpath. 15/5 - works will be carried out to rectify the issues raised (can take up to 12 weeks). Sustainable Cottenham are holding a ‘cycle path clean up’ on 8th July 2017
 - High St - Loose kerb stone outside Cost Cutter - 17/5 works will be carried out to rectify, could take up to 3 months depending on the location and severity. **REPAIRED – AC has reported poor workmanship.**
 - High St AC - Loose kerb stone outside no. 286 - 17/5 works will be carried out to rectify, could take up to 3 months depending on the location and severity. **REPAIRED – AC has reported poor workmanship.**
 - Wilkin Walk - Sunken where recent utilities work undertaken, outside no.25 **REPAIRED**
 - **Speed bump at Wooden House – to be removed by CCC, date TBC**
 - **Beach Road – following on from many reports of ‘melting’ during the heatwave, CCC are in contact with Eurovia Specialist Treatments to arrange a joint inspection of the site and to look at long term solutions and will keep us updated on progress.**

Village Hall

- Issue with fuse tripping in the kitchen (possibly from sockets). Nick West to investigate.
- **Issues w/c 12th June with public toilet not being cleaned, no toilet rolls in the ladies/gents toilets and Rec gate not being opened. Nick West on holiday without notifying in advance or apparently arranging adequate cover. Caretaker requested groundsman to lock the public toilet without going via Clerk for authorisation. Have mailed Nick West; waiting response.**
- **Issues with Kids Club blocking fire exit. Have spoken to them accordingly.**
- **Items still in freezer from Colts tournament. These will be cleared over the next month.**
- **Defib to be moved to the Pavilion. Battery has been checked and is still ok.**

Recreation ground

- The FA sign has been damaged.
- Quotes being obtained for remedial works in playground following RoSPA inspection – painting of benches, surfacing repairs, slide mound and self-close gates in toddler area.
- Table of playhouse has been damaged by fire. **Replacement due to arrive in the next week.**
- Clerk and Cllr Morris have snagged the new Pavilion pathway with the contractor and W&B. Several issues to be resolved inc. broken edging, uneven and loose slabs, general finishing). **Waiting date for them to return to complete works.**
- **CUFC and Colts bookings not being made via the system in advance. Groundsman has raised concerns that with there being no break between the official end of the football season and the start of the new season that the grass isn’t being given sufficient time to recover. All training to be on the 3rd field going forward.**

- **As a follow up to the grant received towards the Pavilion there is a Cambs FA Support Day meeting on Monday 24th July at 4.30pm. The Support Day is an opportunity for the Football Foundation and County FA (CFA) to review how the project is delivering against the original Football Development Plan (FDP).**

Misc admin

- June Issues log distributed separately.
- Les King Wood – Tree guards still require removal.
- Have contacted All Saints re. putting dog bin back following rebuilding of wall. They have requested replacement from SCDC but are still waiting. SCDC Cllr Harford following up.
- Bench (in need of some remedial work) has been delivered to Chris Richards. Once refurbishment completed over the summer the bench will be sited on WARG Field. Dedication event to be scheduled for end of September. Clerk liaising with Tony Fry regarding wording for plaque.
- Groundsman has reported hairline crack (about 2ft long) on war memorial - side facing The Chequers. Inspection being arranged and possible remedial works (grants available).
- Issues with children building dens in the Scheduled area of the Moat and also accessing the site under the fence/through hedge.
- WARG Field – bluebell planting/dedication event scheduled for end of September.
- **Clerk, Assistant Clerk and Cllr Ward attended an emergency planning training seminar on 16th June. Cover severe weather (Met Office), flooding (EA) and ‘personal resilience’ (Red Cross). NB: Red Cross are offered free emergency first aid training courses (2 hours).**
- **Issues to noise nuisance from ice cream van reported to EH. No response as yet.**
- **Decision notices not received either electronically or in hard copy from SCDC re. Village Hall or Gladman S/1411/16/OL. Mailed Ian Papworth to see if there is an issue with the system but no response as yet.**
- **Minor cutting back required to rear access to Fen Reeves reported to groundsman.**
- **Village Newsletter article submitted + additional items explaining latest re. developments, judicial review and how to report issues.**
- **Grant application deadline set for 27th October. Details in Newsletter.**
- **Repairs to be undertaken to electricity box on the Green (work couldn’t be done over winter).**
- **Tweaks made to website – further emergency info added.**
- **Litter pick and cycle path clearance scheduled for 8th July.**
- **FEF display stand went very well.**
- **Treeworks required on the Village Green – removal of deadwood (some removed prior to FEF) plus additional work required to a chestnut and maple.**
- **Treeworks required on BGW (area near ditch and around the Tree of Heaven) – quotes to be obtained.**

Correspondence

- **Thanks received from Cottenham Childminders in relation to use of Fen Reeves.**

Facebook

- 820 likes.

Major developments

- Endurance (S/1952/15/OL) – Bidwell/Bellway likely to take over and build 50 homes
- Gladman 1 (S/1818/15/OL) - refusal decision subject to Appeal resuming in September
- Gladman 2 (S/1411/16/OL) - permission decision subject to Judicial Review if permitted
- Persimmon (S/1606/16/OL) - paused pending JR process
- County Council (S/2876/16/OL) - paused pending JR process
- Manor Oak Homes likely to apply shortly for 50 homes off Beach Road
- Prime Crest Homes interested in building 37 affordable homes off Histon Road

Neighbourhood Plan

- Draft Plan has been subjected to 6+ weeks of public consultation
- Consultation feedback to be recorded and reviewed
- Draft site assessment by AECOM being reviewed
- Availability of some sites is improving
- Examiner “health check” has exposed a range of issues to be addressed
 - Follow-up meeting set for 19th July
- The Working Party needs to assess next steps and probable timescales
 - Revision of the draft plan
 - Strategic Environment Assessment screening opinion (SCDC)
 - Possible Strategic Environment Assessment
 - Consultation statement
 - Evidence pack
 - Conformity (with National / Local Planning Policies) statement
- Working Party needs strengthening, especially with some technical planning support.

Update on Highways projects

- Consultations for various waiting restriction projects covering: Village Green, Rooks Street, Denmark Road, Telegraph Street and Margett Street closes 30th June - **to be reported at Highways Committee Meeting on 25th July 2017.**
- Pavement Project Update – The “statement of intent” which is the formal side of the consultation (that must be done before installing road humps and zebra crossings), was carried out before the election. This goes out to the Councillors, emergency services and other stakeholders for comment or objection (none were received) and notices displayed near location of proposed changes. County Highways are unable to start works until July at the earliest. This is because the new Highway Service Maintenance Contract starts on the 1st July so they are unable to start any projects that will not be finished before the 30th June (our current programme has this package of works at 7 weeks). The upside is that we have already made pre-start arrangements with them and works should start very shortly after the commencement of the new contract. **Looking to place the order within the first couple of weeks of the contract starting with a view to start construction sometime in August.**

17/155. Fly posting

Fly-posting is unsightly, especially in the Conservation Area, and potentially distracting to motorists; should we do something to reduce it?

If so what should we remove and how often and how much are we prepared to pay?

- Most likely candidates are commercial advertising – whenever it is noticed; what about funfairs?
- Least likely is short-term promotion of an event for a local charity – unless more than 7 days?

Is A4 the maximum size tolerated (other than Funfairs)?

Would we be prepared to pay, say £500pa, to remove them?

“consider developing a fly-poster removal policy”

17/156. Village noticeboard

Related to the fly-posting issue, we could add two? outdoor public notice pinboards at suitable locations around the village – Recreation Ground, Tenison Manor, and near the zebra crossings on the High Street?
“consider feasibility and acceptability of adding”

17/157. Freedom of Information requests

FLAC have identified a cost risk in our current Freedom of Information Policy if request become more complex and/or more frequent.

Unless the request can be regarded as “vexatious”, we are only allowed, apart from photocopying etc, to charge for requests that require more than 18 hours of labour. However such complex requests involving 2/3rds of our Clerk’s weekly hours has to be regarded as “vexatious” on a Parish Council with limited resources.

For clarity, we should add the following to our FOI policy:

“We will refuse or provide a cost estimate (including £25/hour +VAT for labour) if request considered “vexatious” because :

- 1) compliance would create a significant burden in terms of expense and distraction
- 2) the request is designed to cause disruption or annoyance
- 3) the request has the effect of harassing the public authority or its staff
- 4) the request can otherwise fairly be characterised as obsessive or manifestly unreasonable
- 5) the request has no serious purpose or value

The Clerk will consult with the Chair, Vice-Chair or Chair of the most relevant Committee before refusing a request or offering an estimated cost.”

17/158. Equal Opportunities policy

EQUAL OPPORTUNITIES POLICY STATEMENT

(Following input from CALF, FLAC and Highways, the following draft is proposed to align with the Equality Act 2010 and introduce specific objectives)

Cottenham Parish Council is committed to Equality of Opportunity for all.

We therefore wholeheartedly accept our legal obligations under the Equality Act 2010, and other appropriate legislation and directives which make it generally unlawful to discriminate on the grounds of age, disability, gender reassignment, marriage or civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

Cottenham Parish Council is committed to implementing Equality of Opportunity in carrying out all its various functions.

We are committed to the development of effective policy, strategy and standards, and to the introduction of monitoring and information systems to review and evaluate progress towards the achievement of Equality of Opportunity.

Cottenham Parish Council also recognises that whilst much can be achieved through the development of policies, practices and procedures to eliminate unlawful and unfair discrimination, real progress towards Equality of Opportunity requires a programme of action which involves the commitment and participation of all staff.

Four specific objectives have been set:

1. To work further to improve accessibility to Parish Council operated facilities - including the Play Areas, Public Open Spaces, SkatePark and Village Hall
2. To promote broader participation in Parish Council sponsored recreation and sporting activities at, for example, the Cottenham Festival
3. To provide a range of recreation and sports facilities and services to encourage broader participation by age and gender
4. To co-operate with others to improve accessibility of key village facilities and services - including GPs, library, Post Office, schools and shops – and, especially by routes used by residents of sheltered housing and Almshouses.

Equal Opportunities require a genuine commitment to the policy from everyone.

**COTTENHAM PARISH COUNCIL
IS COMMITTED TO EQUALITY OF OPPORTUNITY**

Adopted November 2013 Revised June 2017

17/161. Bank reconciliation (reconciled on 19th June)

Council's Bank Accounts were reconciled to our Sage system and are in order.

In summary:

£704,834.04	Cash at Bank (as of the 31 st May 2017)
-£27,896.71	creditors
+ £4920.40	Debtors
£681,857.73	Net balance on bank reconciliation

+ VAT owed £3881

Minus: £2000 Accruals

Minus: £681 PAYE

Net assets: £683,057.73

Creditors

- AJ King £3043.48
 - BCS £89.40
 - Cambridge Water Business £701.42
 - Chubb £409.90
 - CJ Murfitt £18,659.17
 - Cottenham Community Centre £1300
 - Cottenham Computer Services £40
 - CSA Cleaning £124.63
 - Debbie Seabright £9.97
 - Green and Purple £60
 - Kompan £80.40
 - Mark Weatherhead £68.84
 - Nick West £1238.63
 - Old West Internal Drainage Board £77.04
 - Play Safety £281.40
 - Sam McManners £19.62
 - Staples £199.48
 - Target Print £369
 - Wilby and Burnett £1124.33
- TOTAL £27,896.71**

Debtors

- Baby Clinic- £124.20
 - Cottenham Colts – £1952.40
 - CUFC - £1680
 - Cottenham Day Centre - £150
 - Debbie Wiltshire £30
 - Debbie Prince £16.80
 - Helena Haramis £30
 - Jane Williams – £82.80
 - Thurstons - £244.20 (OVERDUE)
 - Katherine Barnwell - £180
 - John Lawson Circus - £360
 - Sharon Amiss-Gallant (deposit of £50 back after hire date)
 - Skatepark £120
- TOTAL £4920.40**