

AGENDA REPORTS PACK

ORDINARY MEETING

MARCH 2017

Item 17/046.



Full Parish Council Meeting Minutes

Meeting held in the Village Hall, Lambs Lane, Cottenham on Tuesday 7th February 2017 at 7.15pm

Present: Cllrs Morris (Chair), Bolitho, Collinson, Graves, Hodson, McCarthy, Mudd, Nicholas, Richards, Ward, Wilson, CCC Cllrs Mason, Jenkins, Clerk, Assistant Clerk and RFO

Absent: Cllr Collier

In attendance: 3 members of public

- 17/022. Chairman's Introduction and Apologies for absence.** Chair started by sending condolences to Cllr Berenger and her family. Mike Alderton had an integral part at the last Carol Concert as one of our motorbike riding elves! He was also fundamental in the Millfield planning enforcement and the use of traffic data/TRICS which has given us a lasting legacy. Cllr Young arrived at 7.16pm. Apologies from Cllr Berenger (personal), Cllr Wotherspoon (meeting), SCDC Cllr Harford (meeting)
- 17/023. To accept Declarations of Interest and Dispensations** – *i. To receive disclosures of pecuniary & non-pecuniary interests from Councillors on matters to be considered at the meeting. ii. To receive written requests for dispensation. iii. To grant requests for dispensation as appropriate.* None received
- 17/024. Minutes** - Resolution that the minutes of the meeting of the Full Council held on the 10th January 2017 be signed as a correct record. **RESOLVED**
- 17/025. Public participation** – Standing Orders suspended at 7.19pm. CCC Cllr Mason spoke as resident to raise a concern; disappointed by the lack of support to the Council shown by our District Cllrs at the recent Planning Committee when the Gladman application was discussed. He found failure very disturbing and had not seen any reports from them to show any support for CPC and the majority of residents. They would have had an opportunity to speak and get involved and he would like them to make their position clear; suggested that CPC write to them to quantify position regarding the Local Plan, Neighbourhood Plan and the developments in general. Resident 2, who spoke as an objector at the Planning Committee queried whether it was correct for District Cllrs to be expressing personal views and not those of residents? From what he heard it was very much a personal view. Felt that it was very important that District Councillors should voice opinions of residents not their own. Cllr Morris clarified that SCDC Cllr Harford did speak at the Planning Committee but in support of affordable homes. Resident 3 said that SCDC Cllr Harford is a Trustee of the Almshouses and didn't mention this at Committee which was considered remiss. Standing Orders reinstated 9.27pm.
- 17/026. Reports**
- **SCDC** – report circulated prior to the meeting – no further comments.
 - **CCC** – report circulated prior to the meeting – CCC Cllr Mason added that as agreed at last CPC meeting, he attended local planning enquiry on behalf of CPC ref green space issue on 3rd field. CCC was represented by an agent who stated that the 3rd field was not much use to residents of Cottenham and therefore the proposed designation as green space wasn't relevant. CCC Cllr Mason responded saying that CPC have invested considerable funds towards drainage, the access through to Les King Wood is used as a walk by many and that the recreation ground is vital to Cottenham residents. The Inspector specifically asked if the area was valued as amenity; yes. Don't know as yet when decision is due. CCC Cllr Mason has contacted Stephen Conrad, Assets, to ask that a letter is given to the Assets Committee. In response Stephen said that even if designation was granted it still wouldn't prevent development; CCC Cllr Mason will challenge this. Cllr Morris thanked CCC Cllr Mason for taking time to attend and represent CPC.
 - **Clerk** – report circulated prior to the meeting – Cllr Ward queried the reference to a bench; it was clarified that this used to be sited on the Rec. Cllr Richards will look at it and assess its

condition. Cllr Young thanked Cllr Ward and team for clearance of cycle path. The disappointing element is that the layer of mud now covering the cycle path which has emanated from Cottenham Skips. AC to contact and request path to be swept. Cllr Graves mentioned the layby on Twentypence Road which was coned off to stop parking; reflective bollards knocked down and AC will report to CCC. Beach Road flooding – outfall pipe in ditch by Long Drove blocked; AC to report. Cllr Ward thanked Jez Brook for help in clearing cycle path. Needs to complete litter pick risk assessment in future. Cllr Wilson asked for update on Post Office restricted parking signs; AC to continue to chase.

- **Major developments** – Cllr Morris outlined report circulated prior to meeting. For some time we've argued that the traffic has been underestimated and CCC Highways now accept our calculations. To accommodate this the developers reviewed and proposed upgrading the mini roundabout on Rampton/Oakington Road to a full size roundabout with cycle paths, etc. This does the job in allowing traffic to flow but is ugly and we have flagged up damage to the setting of several listed buildings (Almshouses). At the SCDC Planning Committee the scale of the roundabout was queried and whether the setting had been considered. NPPF 128 and 129 have to be taken into consideration and nobody had thought about the impact on the Almshouses. Gladman have agreed to commission a report (probably from Historic England) and the application will eventually go back to Planning. SCDC had no option but to defer a decision; timescales unknown. Cllrs Morris and Mudd have met with Secretary of Almshouses today. In addition to concerns raised about the roundabout redesign there is evidence that the houses are being damaged by standing water from the road splashing onto the front. As well as being an old building they house the elderly. The other applications all use the same roundabout design so are likely to be on hold accordingly. We don't know if this will affect Gladman's appeal in April. Cllr Collinson re-iterated that the report must be by an independent body and we should seek legal advice.
- **Update on Neighbourhood Plan** – Cllr Morris outlined report circulated prior to meeting. Draft submission policies distributed to ambassadors. Cllrs Morris and Collinson to attend training course on 22nd February and our draft policies form part of the training materials. Cllr Morris has had informal discussions with landowner's to test support for Community Land Trusts (CLTs). Working Party to meet on 16th February to discuss consultation program. Cllr Morris clarified that until the document has been examined by an Inspector it doesn't carry any weight. Point of note: Histon & Impington Parish Council have used the same consultants to do their initial village survey.
- **Update on Tenison Manor adoption** – Cllr Morris stated that restoration work was well under way. The pond looks very muddy at the moment but this will sort itself out over the next few months. Persimmon are going to pay for repairs to the ditch and new railings adjacent to Broad Lane. Persimmon have also met with County to discuss the adoption. Lights on footpath linking The Herons to the High Street, by Drs surgery: Persimmon own one which will be repaired. Bovis own the other (located estate side). Cllr Nicholas agreed area looks far better - but lots of debris on bank. Cllr Morris said it should be cleared today. Cllr Nicholas reported a damaged bench.
- **Update on LHI bid** – Cllr Morris – as report.
- **Update on Village Hall Project** – Cllr Morris – as report. Have met with the Urban Design Officer following their objection. We had reduced the ridge height as per Case Officer comments but the UD Officer prefers the original higher design. New transport report required (multi modal access assessment).
- **Health & Safety training update** – Clerk - Cllr Mudd has looked at insurance policy re. ponds/ditches -we are covered. Lone worker policy needs clarification. Risk assessment to be updated.

17/027. Indemnity - 89 Coolidge Gardens – Resolution to sign Indemnity for payment of open space (£2244.90) and community facilities (£371.00) contributions. **RESOLVED**

17/028. Indemnity – Land rear of 3 Histon Road – Resolution to sign Indemnity for payment of open space (£3104.38) and community facilities (£513.04) contributions. **RESOLVED**

- 17/029. Gladman development** – Consider implications, if any, of the decision at the SCDC Planning Committee on 1st February. Cllr Young said that the resident comments this evening regarding our District Cllrs are concerning and there was an issue of understanding where they stand. They should be seen to be supportive of CPC and residents, especially as both the Neighbourhood Plan and well attended public meeting supported only smaller developments. Possible conflicts of interest should be clearly aired and how they are reconciled. Cllr Morris said that only one District Cllr was present at the meeting. SCDC Cllr Edwards has made previous representations as has Cllr Wotherspoon however both were silent on this occasion and didn't attend. SCDC Cllr Harford neither silent or absent and it wasn't helpful. The District Cllrs are elected to serve residents of their community, if not able to attend in person they should write and comment. Cllr Collinson said that District Cllrs are not delegated to put forward any point of view and once elected need to make a judgement on decisions. Would expect, where there is a big issue, for the District Cllrs to comment and represent residents that elected them. They haven't done anything wrong but, while not a legal requirement, there is a moral expectation and residents need to understand their view on the subject. Standing Orders suspended 8.28pm. Resident 2 said that SCDC Cllr Harford stated at the Planning Committee meeting that she saw no reason to turn down application and was trying to lead and influence the decision making. CCC Cllr Mason asked if there was conflict of interest. Cllr Morris outlined the many roles that SCDC Cllr Harford carries out and at the meeting she was speaking as a local member. Standing Order reinstated at 8.31pm. Cllr Collinson felt that it was ok to influence but that SCDC Cllr Harford tried to convince the Planning Committee against residents she represents. Resolution to write to our 3 District Councillors expressing disappointment in the absence of their support at the recent SCDC Planning Committee meeting. We feel that Cottenham residents deserve a clear public statement of their position on all of the developments. We express the strong hope that the District Cllrs will support CPC and most residents in future. **RESOLVED.** CCC Cllr Jenkins left the meeting at 8.33pm.
- 17/030. Village Hall planning application** – consider CPC response to SCDC request for an extension of time in considering our planning application for the Hall & Nursery – Cllr Morris outlined; there are 14 queries that need addressing and we have 10 days to respond (by this Thursday). SCDC Case Officer has asked for a time extension to 10th March – this would mean we miss the next planning committee meeting on 1st March and there are other consequences to the delay. To maximise our chance of a successful application we would need to remove hedge along length of access route (would need to be done before end of February to protect wildlife) to widen access to segregate pedestrian/vehicle movements; this would prove we're putting pedestrians first. Cllr Richards suggested that the road would need to be wider to allow better access for construction vehicles during the build. Resident 3 left at 8.37pm. Cllr Richards queried replacement fencing for resident, expense, electric meter relocation and gate. Cllr Nicholas, we must reassure resident. Resolution to remove hedge along Recreation Ground access road, replace with closed board fencing after informing resident. **RESOLVED.** Resolution to grant SCDC time extension to March 10th **RESOLVED.** Earliest the application could be heard at planning is 5th April, thereby moving demolition to September and having possible consequences to costs. Traffic consultant to monitor movement on access road this Thursday (£450).
- 17/031. Village Hall Business Plan** – Consider publishing the draft Business Plan for the Village Hall & Nursery. Clerk to publish. Resident 2 left 8.47pm
- 17/032. Weeping Ash tree, Village Green** – Resolution to remove unsafe Weeping Ash from Village Green. **RESOLVED.** Cllrs Bolitho and McCarthy to report back on replacement.
- 17/033. Fen Reeves** – Consider permission for Lucy Mutter (child minder group) for den building and use a fire pit at Fen Reeves wood – Cllrs Morris, Mudd and Nicholas have inspected the site and access. Gate by the Lode is locked and you have to swing past the fence post to get around it. The footpath access via the landing stage hasn't been maintained and is very overgrown. Cllr Morris to report to Footpath Officer. General discussion about access safety concerns. The wood itself is open to the public and can be used as such but there are access problems at the moment. Clerk to contact Lucy Mutter accordingly. Defer to next meeting. CCC Cllr Mason left at 9pm Resident 3 left at 9.04pm.

- 17/034. Consultation** – Consider response to CCG consultation on the future model for an Integrated Out of Hours base at Cambridge University Hospitals NHS Foundation Trust (Addenbrooke’s) – residents to be encouraged to respond individually.
- 17/035. Village Newsletter** – Resolution to write letter of thanks to outgoing Editor of Village Newsletter. **RESOLVED** Cllr Morris to write.
- 17/036. Post box** – Consider next steps regarding siting of additional post box on the High Street following lack of response from Royal Mail – have now received response to state that no additional box will be added due to existing locations meeting criteria. Cllr Collinson suggested writing to Heidi Allen MP asking her to support the reinstatement of a box on the High Street before possibly going to the press.
- 17/037. Tree health & safety surveys** – Consider registering interest in new service proposed by SCDC for tree H&S surveys – Clerk to register interest.
- 17/038. Finance**

Income	Description	Net	Gross	
Day Centre	Hire of the Village hall in December 16	£ 50.00	£ 60.00	
Jane Williams	Hire of the Village hall for Aerobics sessions - Dec 16	£ 57.50	£ 69.00	
Kids Club	Monthly hire of the village hall - January 17	£ 873.92	£ 1,048.70	
Timothy Gawthroup	Town Ground Rent for the full year	£ 330.60	£ 396.72	
HMRC	VAT repayment for 2 months	-	£ 3,119.07	
		£ 1,312.02	£ 4,693.49	
Expenses over £500				
Beneficiary	Description	Net	Gross	code
Salaries	Salary costs for February 17	£ 3,129.23	£ 3,129.23	
HMRC	Tax and NI for January 17 (month 10)	£ 572.70	£ 572.70	
Connections Bus	11 visits by the Connections bus (Sept - Dec 16)	£ 2,689.50	£ 2,689.50	766
Calor Gas	Delivery of Propane	£ 689.21	£ 723.67	767
Browns of Burwell	Oil for the recreation ground	£ 959.60	£ 1,007.58	768
Durman Stearn	Works carried out on Pavillion to completion	£ 4,588.96	£ 5,506.75	769
AJ King	Groundmans monthly contract cost	£ 2,536.24	£ 3,043.48	776
British Gas	Quarterly bill for the Recreation ground - Electricity	£ 1,035.85	£ 1,243.02	778
Nick West	2 months cleaning costs - Labour + Exps for air freshener & batteries	£ 1,239.13	£ 1,239.13	781-783
		£ 17,440.42	£ 19,155.06	
Expenses under £500				
Beneficiary	Description	Net	Gross	code
Business Consultancy Services	Payroll processing	£ 28.00	£ 33.60	770
A Mappedoram	Repair to external lights on Village hall	£ 57.86	£ 69.43	771
Travis Perkins	Tablet water softener salt x 4	£ 34.92	£ 41.90	772
Keep Britain Tidy	'We are watching you' signs and bins stickers	£ 300.00	£ 360.00	773
Debbie Seabright	Stamps	£ 6.60	£ 6.60	774
SSE - Southern Electric	Electric bill for the Pavillion	£ 260.22	£ 312.26	775
Staples	Stationary costs including ink cartridges	£ 114.93	£ 137.92	777
British Gas	Quarterly bill for the Green - Electricity	£ 109.64	£ 115.12	779
Pete Boyden	Expenses re light bulbs for the Pavillion	£ 42.00	£ 42.00	780

Legal and General	5 months of Pension contributions at £48.73 per month	£ 243.65	£ 243.65	
		£ 1,197.82	£ 1,362.48	

Resolution to pay these invoices. **RESOLVED.**

- 17/039. Management accounts** – to review the monthly management accounts – as report. Cllr Young highlighted that expenses vs income was tight but should be ok and will be closely monitored.
- 17/040. Bank reconciliation** – to review monthly bank reconciliation –as report. Cllr Morris to contact solicitor for update on Michelle Plowman debt.
- 17/041. Matters for consideration at the next meeting** – Replacement tree on Green (Cllrs Bolitho/McCarthy), Post Box
- 17/042. Dates of next meetings** – Planning 9th February, CALF 21st February, Planning 23rd February, FLAC 28th February, Full 7th March.
- 17/043. Close of Meeting** 9.27pm.

Signed _____ (Chair) Date _____

17/047. Cottenham Neighbourhood Development Plan: overview of Pre-submission version

- Summary of key points in the Pre-submission version of the Neighbourhood Development Plan
 - Key issues, objectives, draft planning policies
 - provisional consultation timetable

Item 17/049. - Reports

South Cambridgeshire District Councillors' Report to Parish Councils February 2017

To follow

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Monthly report for parish and community councils February 2017

For the Cottenham, Histon and Impington (CH&I) county council division of Cambridgeshire which also includes King's Meadow, Oakington & Westwick, Orchard Park and Rampton.

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CLERKS REPORT – February 2016

Anything in bold is new or an update.

Highways

- Standing water along Histon Road - Update requested from Highways regarding monitoring of situation – new Highways Office (Simeon Carroll) had not been made aware of any specific drainage concerns that the parish had from previous Highways Officer. **NB: Although showing as jetted on 25 Jan 2017 on CCCs system – AC has inspected and gullies have NOT been jetted, re-reported 22 Feb 2017.**
- TRO - Parking Restrictions outside Shauns/Post Office – awaiting confirmation as to when sign will be installed.
- Blocked gullies around The Green – jetting was due to take place after leaf fall. Some gullies were jetted on 3rd Nov 2016 (DURING leaf fall) - there's been a lot more leaf fall since then and gullies are again blocked – jetted 25th Jan 2017. **Gullies around the green are likely to need replacing, will be reassessed 2017/18 (HO telecon 22 Feb 2017).**
- LHI bid has been submitted: Speeding on Histon Road, Crossing near to Post Office and Pavement Improvements
- Potholes - Rooks St – repairs booked for w/c 23rd Jan 2017. Lambs Lane - by new build houses, responsibility of utilities companies for 1 year – repaired 20th Jan NB have sunk again(!), re-reported 2nd Feb 2017 2017 **and 24 Feb 2017 (puddling; with water being splashed onto houses). High St (opp Cross Keys Court) - repaired 23 Feb 2017 by Cambridge Water.**
- Beach Cottenham Rd – following on from patching works carried out in Nov 2016 - most of the patching has eroded – repaired 23rd Jan 2017. AC has requested that the grips be dug out as they are full of debris/vegetation. **2 gullies replaced 23-24 Feb between BGW and Coolidge Gardens.**
- **Histon Road cycle path** - from Highways Officer Jan 2017: *“Thank you very much to the ‘Sustainable Cottenham’ volunteers for their recent hard work in clearing the weeds from the Histon Road cyclepath. I have referred your comments to our cycling team who would have constructed the route initially and would hope that they might be able to undertake some repairs.”* **CCC do not have a contract to maintain lighting studs, suggested we contact Balfour Beatty – reported 24 Feb 2017; awaiting response.**
- High Street - Zebra Crossing near to CVC – **repainted 17th Feb 2017**
- **Long Drove - pothole repairs have been ordered, date of works to be advised.**
- **Long Drove - exposed gas valves - works planned for 5-7 April (National Grid)**
- **Smithy Fen Bridge, Lockspit Hall Drove, vehicle collision - 22/2 Bridge Engineers to remove brickwork parapet and install water filled barriers plus localised 40mph zone. Barriers will be in place at least until 22 Apr 2017 (new financial year).**
- **HCV Covenant – We have written to local hauliers (Harradine, Malary, Masters, Arrowhead) to request that they and their sub-contractors, adhere to a Commercial Company Covenant (a Voluntary Code of Conduct for Commercial Vehicle Operators), a community-owned initiative supported by CCC. If they agree to the code we will add their name to a list of hauliers willing to show that they wish to reduce avoidable adverse effects of HCV traffic on local communities which will be published on CCC and our website/FB. Awaiting responses.**
- **Roadworks – have been publishing weekly roadworks notices on Facebook.**
- **Histon Rd - Mud on road and path near to Cottenham Skips – 23 Feb AC emailed Cottenham Skips requesting copy of their road/path sweeping log - cannot supply log as contains personnel info, but confirm it was swept on 21, 22 & 24 Feb and that daily inspections take place.**
- **HO stated on 22 Feb 2017 that CCC current highways budgets are depleted – only major emergency work will be carried out during March 2017.**

Village Hall

- Cllr Richards arranging replacement door in men’s toilets (to replace damaged door).
- Cllr Richards has purchased anti-climb paint (as agreed by CALF)

- Light cover in main hall has fallen down. Struggling to find replacement without getting lamp unit as well. Nick West following up.
- **Pump inspection/service booked for 13th February (plus pavilion) however the pump failed prior to this date and Aquarius had to come out to replace.**
- **Problems with the lock/front door. Cllr Richards replaced the lock but hinges have also worn/dropped and need replacing.**
- **Cambridge Kids Club have been requested to clear the stage every Friday. Additionally noticeboards should no longer be placed on the radiators (one fell on Clerk/AC + member of Day Centre in 2 separate incidents).**

Recreation ground

- Cars parked at own risk sign has been removed completely. The FA sign has also been damaged.
- **Bowls Club have given notice of a large event planned for 10th June (approx. 30 parking spaces required).**
- **Colts 5 aside tournament booked for 28th May.**
- **Hedge has been removed along the driveway and replacement fence put in.**

Misc admin

- February Issues log distributed separately.
- Les King Wood – Anna Hicks would like our opinion on the style/ piece of wood to the left of the kissing gate. Would this be better if a normal post and rail fence was created or would we prefer it left as it is? Grass rides and maintenance - appointed a contractor who will carry out two seasonal cuts to the site. Tree guards- in the process of organising for these to be removed. Clerk to meet with her onsite.
- Have contacted All Saints re. putting dog bin back following rebuilding of wall. They have requested replacement from SCDC but are still waiting. SCDC Cllr Harford following up.
- **Mobility gate for Moat has been installed.**
- Contractor appointed to undertake repairs to phone box on Denmark Road/High Street. Will probably be done in March when the temperatures are more conducive for painting outside.
- **Bench (in need of some remedial work) has been located by groundsman/Robert Clarke. Cllr Richards to inspect.**
- **Phase 2 of the Tenison Manor tree belt works are ongoing. Contractors are dealing with residual issues from Phase 1.**
- **We're Watching You (dog fouling signs and stickers) are due for delivery in the next 7 days.**
- **Monitored trees as much as possible during Storm Doris (with AC and Groundsman). Clean up work undertaken the following day to remove 3 loads of debris from the Green alone!**
- **Response received from Royal Mail to say they have no intention currently of adding an additional post box to the High Street or to move one from another location and re-site.**

Facebook

- 727 likes.

Major developments

- SCDC have not properly advertised any of the proposals which, following the need to upgrade the roundabout, affect the setting of the Listed Almshouses as required by s67 of Planning (Listed Buildings & Conservation Areas) Act 1990.
- Representations received within 21 days of the notice in a local newspaper and 7 days on-site need to be considered by SCDC before any determination can legally be made.
- This delays all three current major planning applications and may have wider implications
- Unclear as yet whether it also affects the Inquiry into the first Gladman application

Update on Village Hall Project

- Two outstanding issues to be resolved with SCDC and CCC
 - Acceptability of improved pedestrian / vehicle access
 - Justification for purposes and scale in the “open countryside” – DP/7
- Updates to be submitted within 21 days followed by 14 day consultation period
 - Could be delegated decision

17/051. Colts Annual U6 Festival

There will be approximately 10 teams, including a team from Cottenham, with small squads of 4, there are normally have two pitches marked out on the third field or front field by the grounds of which the Colts normally deal with direct and pay direct, but can do either. Car parking previous years they have used the normal car park and then a small section of the recreation ground or additional cars on the CVC car park, it is noted this is a very small scale festival it is nothing like the annual 5 a side tournament. Colts will have Marshall's and coaches helping out on the day and making sure car parking is organised and the area is protected. They will clear away afterwards as well.

17/052. Community Safety Day

Chief Inspector Sutherland is organising a community safety day on Saturday the 18th of March between 09:30- 12:30 at the South Cambs District Council office in Cambourne. The event is aimed at Parish Councils, Neighbourhood Watch Members or anyone who is interested in setting up a Neighbourhood Watch Scheme.

It will be chance for delegates to take part in a series of workshops throughout the morning to help them make their communities safer.

Workshops will include:

- Neighbourhood Watch- how to make the most out of your scheme
- Speeding and Speedwatch- how to make your village roads safer
- Avoiding Scams and Frauds
- Looking out for the vulnerable in the community
- Q+A panel chaired by Ch.Inspector Sutherland

The event is free but places must be reserved. Anyone interested in attending visit the following link to sign up: <http://tinyurl.com/SCSafetyDay>

17/054. Fen Edge Festival

We have been asked if we would like a display stall at the Festival again this year; it would be located on the Green. If so, we'd need to decide whether to just do the Saturday, Sunday or both. Size will be 3m.

17/055. Recreation Ground

- Neighbour is willing to consider sale of small 15m * 12m parcel of land to CPC
- Suggested process to be followed:
 - Engage Surveyor (Cheffins?) to value the land based on use to improve access visibility
 - Agree "heads of agreement" with neighbour – price, fencing etc.
 - Engage solicitor (King & Co?) to draw up sale and transfer agreement

17/058. Bank reconciliation (to the end of January 2017)

Council's Bank Accounts at end of January 2017 were reconciled to our Sage system and are in order.

In summary:

£616,474.54	Cash at Bank
-£15,536.03	creditors
+ £9657.41	Debtors
£610,595.92	Net balance on bank reconciliation

+ VAT owed £6831

+ Prepayments £1300

Minus: £2000 Accruals

Minus: £573 PAYE

Net assets: £616,153.92

Creditors

- CUSSC - £3120.00
 - Cambridge Day Centre - £150.00
 - Debbie Prince - £33.60
 - Jane Williams - £96.60
 - Thurstons - £244.20
 - John Lawsons Circus - £360.00
 - Michelle Plowman - £5455.01
 - SCDC - £198.00
- TOTAL £15,536.03**

Debtors

- AJ King £3043.48
 - A Mappedoram - £69.43
 - British Gas - £1358.14
 - Browns of Burwell - £1007.58
 - BCS - £33.60
 - Connections Bus - £2689.50
 - Debbie Seabright - £6.60
 - Durman Stearn - £5506.75
 - Keep Britain Tidy - £360.00
 - Nick West - £1239.13
 - Pete Boyden - £42.00
 - Staples - £137.92
 - Travis Perkins - £41.90
- TOTAL £9657.41**