

To: Members of Cottenham Parish Council

You are hereby summoned to attend an **Extra-Ordinary Parish Council Meeting**
To be held in the Village Hall, Lambs Lane, Cottenham on Thursday 20th October 2016 at 7.00pm

16/237. Chairman's Introduction and Apologies for absence

16/238. To accept Declarations of Interest and Dispensations – i. To receive disclosures of pecuniary & non-pecuniary interests from Councillors on matters to be considered at the meeting. ii. To receive written requests for dispensation. iii. To grant requests for dispensation as appropriate.

16/239. Public participation – Standing Orders to be suspended

Public question time is dealt with prior to the start of the meeting and doesn't form part of the formal business of the Council. Time is limited to 30 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time. NB: Councillors will not be able to respond on items on the agenda, but will take notice of the views put forward.

16/240. Village Hall – to consider terms of reference for next steps by the Village Hall Working Party – Cllr Morris

16/241. Close of Meeting



Jo Brook - Clerk

Right Side Entrance, Community Centre, 250a High Street, Cottenham, Cambridge, CB24 8RZ. Tel: 07503 328401.

clerk@cottenhampc.org.uk

14th October 2016