

COTTENHAM PARISH COUNCIL

Cottenham Parish Council Ordinary Parish Meeting
Held in the Village Hall, Lambs Lane, Cottenham
On Tuesday 5th February 2013 at 7.15pm

Present: Cllrs Mudd (Chair), Berenger, Bolitho, Bristow, Burton, Collier, Collinson, Heydon, Nicholas, Richards, Rowley. Clerk Jo Brook, SCDC Cllr Harford

In attendance: 4 members of the public

- 854. Any Questions from the Public or Press – Standing Orders to be suspended.** A representative from the Ladybird fundraising team asked the Council about plans for the playground opening and to express an interest in Ladybirds being involved with any event. Clerk to liaise with Cllr Richards regarding possible dates when there are no match fixtures on the recreation ground. Louise Cooke asked about the flooding situation on Lambs Lane as this is affecting her property at 196 High Street with several inches of water constantly invading her front garden. Cllr Mudd stated that the Parish Council will pressure County for a resolution to this on-going matter.
- 855. Standing Orders to be re-instated – Chairman’s Introduction and Apologies** – apologies received from Cllrs Leeks (personal), Wotherspoon (work), Jenkins (work) and the RFO. Cllr Mudd announced that Cllr Ward has resigned due to owning land that would be affected by the Neighbourhood Plan. Although this has been declared through the proper channels Cllr Ward felt uncomfortable with the situation and felt that it would detract from the work that CPC are doing. She will continue to work with the Emergency Plan group and on the Traffic Working Party. Cllr Ward was thanked for her contribution, particularly relating to the Emergency Plan. Cllr Mudd thanked Cllr Bristow for his work on the Neighbourhood Plan exhibition and the whole Council for attending and helping out on the day. The Long Drove/Beach Road planning application is up for appeal on 19th February at SCDC. Keith Miles mentioned that it is coming to Committee tomorrow (6th February). If approved then the appeal would be removed. It may well be approved because there is a need for a 5 year housing supply. The NPPF said the only change is that there needed to be a considerable percentage of ‘affordable to market housing’. The development may be seen as mixed development. Cllr Bristow asked whether the development needs CPC approval and why it wasn’t an exception site. Cllr Harford mentioned that currently SCDC haven’t got a 5 year housing supply and that the recommendation was for approval. For information: Cottenham Village Design Group AGM is on 13th February and Cllr Bristow will attend to answer questions on our Neighbourhood Plan; he is not giving a formal presentation. For information: Community Centre AGM is on 21st February. Cllr Heydon has circulated the latest Speedwatch report. It was noted that the kit is now being shared with Rampton and Histon. Cllr Heydon was thanked for her work on this project.
- 856. Declarations of Interest** – Cllr Mudd declared an interest in item 859 and will leave the room whilst this is discussed.
- 857. Minutes** - Planning Meeting 10th January - Cllr Nicholas proposed a true and accurate account, seconded by Cllr Collier, all agreed. , Ordinary Meeting 15th January – Minor amendment made to item 839. Cllr Bristow proposed a true and accurate account, seconded by Cllr Berenger, all agreed, Planning Meeting 24th January 2013 – defer.
- 858. Reports**
- **SCDC** – report circulated prior to the meeting – Cllr Collinson asked Cllr Harford about Council Tax Relief. It looks like we are being cushioned for a year. Cllr Harford stated that most Parish Council’s have sensed that they may be subject to capping from 2014 and have raised their precepts accordingly. There may be a Government ‘sweetner’ next year but don’t take this for certain as yet. Cllr Bolitho asked about tax on extra bedrooms. Anyone deemed to have one

more bed loses 14% of their benefit and two more beds = 25% loss and this is a national policy. Cllr Bristow asked about the implications that the Council will have a bigger share of business rates; Cllr Harford to investigate and send further info. Millfield update – there has been a change of management at HC Moss and the new person responsible for supplying the affidavits has been asked to respond by the middle of next week The Council needs to establish whether the building is legitimate before it can decide further action.

- **CCC** – report circulated prior to the meeting – no questions (no County Councillors were present).
- **Police** – update given by the Clerk in the absence of PCSO James Fuller. Cllr Bristow reported that one of our younger residents had been attacked in a pub in Fulbourn which had a reputation for violence. He will send details to Cllr Harford with a view to looking into their licensing regulations.
- **Clerk** – report circulated prior to the meeting – no questions.
- **Chair** – report circulated prior to the meeting – no questions.

859. Finance

Income	Description	Net	Gross
CUSSC	Rent Oct-Dec 12	1875.00	1875.00
CUSSC	Village Hall Rentals	400.00	400.00
Jane Williams	Hall rental Sep –Dec 12	730.00	730.00
Cambs County Council	Tree works near Green	100.00	100.00
Thurstons	Bond cheque banked to pay invoice	500.00	500.00
Total		3605.00	3605.00

Expenses

Dave Mudd	Telephone, travel and postage claim	72.10	72.10
Thurstons	Balance of bond cheque reimbursed	394.28	394.28
Target Print	1500 flyers re neighbourhood plan	80.00	80.00
Eon	Elec Bill Rec Ground (D/D)	428.30	513.96
Eon	Elec Bill Green (D/D)	45.34	47.61
PHS	Annual Duty of Care certificate	69.95	83.94
AJR Scambler	Servicing – rec vehicles	777.13	777.13
Curve Design	Website maintenance Jan 13	50.00	60.00
BC Group Trust	Crowlands Manor Jan 13	252.00	302.40
Mr S Thomas	Tree damage	99.99	99.99
Nick West	Cleaning VH & expenses Jan 13	432.50	432.50
Andrew King	Expenses Jan 13	153.16	153.16
Jo Brook	Ink Cartridges reimbursement	28.00	28.00
Talk Talk	Mobile phone charges for Nov/Dec/Jan	26.02	31.23
Salaries	Feb 2013	3574.80	3574.80
HMRC	Taxes Feb 2013	1089.19	1089.19
Total		7572.76	7740.29

Resolution to pay these invoices – Cllr Mudd left the room whilst his expenses were being discussed and Cllr Burton took the Chair. Approval of Cllr Mudd’s expenses proposed by Cllr Bristow and seconded by Cllr Nicholas. Resolution to pay invoices proposed by Cllr Richards and proposed by Cllr Nicholas. Agreed unanimously. Cllr Mudd returned to the room.

860. Co-option – 2 candidates have applied, Stephen Rodway and Richard Brown. A ballot took place and the votes were counted by the Clerk and verified by Cllr Harford. Richard Brown was duly elected and took a seat at the Council.

861. Appointment of counsel - Resolution that CPC agrees to appoint junior counsel or an

experienced planning advocate to a maximum cost of £4k to represent its interests in the forthcoming appeal v. Orchard Drive/Water Lane, Smithy Fen (NB: funds are to be ring-fenced from 12-13 budget if not spent prior to 31 March 2013) – Money has previously been ringfenced for this appeal. Cllr Bristow stated that it was hoped to share legal representation with SCDC but this can't happen so therefore suggested that we use Philip Kratz who has represented us previously. No appeal date has yet been set. Cllr Nicholas commented that he felt using Mr Kratz would be beneficial since he already knows the locality etc. Cllr Harford to raise the issue of CPC being briefed as to how SCDC are handling the case but she will need the support of both Cllrs Edwards and Wotherspoon. Resolution proposed by Cllr Berenger and seconded by Cllr Bolitho. Agreed unanimously. Cllr Bristow to instruct Philip Kratz accordingly.

- 862. Local & Neighbourhood Plan** – Cllr Bristow gave an update following the exhibition on 31st January. In excess of 500 residents attended. There was general support for the Neighbourhood Plan but not necessarily options 1-3. Cllr Burton commented that whether there was a general need for expansion was a different matter! Now waiting for the feedback forms to be collated by SCDC. The Neighbourhood Plan would carry more weight than the Local Plan given that it is agreed by referendum. Cllr Bristow to pass the maps to Cllr Heydon so that they could be re-located in the Community Centre. Clerk to request additional copies of the questionnaires. Cllr Burton mentioned a Community Asset Register. CPC could nominate non-residential buildings in the village to go on the list. The public would have 6 months to buy any building on that list if it came up for sale. All Councillors to think of suggestions to go on such a list. CPC need to respond to the Issues & Options 2 consultation by 18th February. It was agreed that the original group of Cllrs Bristow, Nicholas and Mudd respond and circulate the response to the rest of the Council.
- 863. Skate park** – Cllr Berenger gave an update on the project. Two quotes now received and despite being on the same brief they vary from £35-88k! Just waiting on 3rd quote. No planning permission is required due to the small volume of the ramps. Currently investigating a WREN grant (10k) and SCDC (15k).
- 864. Bike events** – Cllr Mudd summarised details of 2 different bike events (Flat out in the Fens and The Big Bike Ride) that have approached CPC to use village facilities both on 23rd June 2013. The view was that since 'Flat Out' approached us first and that this was a repeat event that we allow them use of the Village Hall. Clerk to contact both organisers.
- 865. Legionnella** – Cllr Burton circulated a report prior to the meeting which gave an overview of both what Legionnaires is, the 2 pieces of legislation that CPC are bound by and a risk assessment for the Village Hall. In summary the Hall is considered low risk for the cold water system and hot on demand system. The hot water tank is at times an 'at risk temperature'. There needs to be some further work to adjust the thermostat so the water is at the correct temperature after the required length of time. Also need to add some thermo mixer valves to the toilet sinks which will cost approx. £350. Need to action the taps asap. Clerk to get comparative quote from plumber who is due to do some remedial work in other areas later this week (8th Feb).
- 866. Emergency Plan** – One of the co-ordinators is researching some maps with a suitable scale. There will be some costs involved but unsure as to what these are currently. The Committee are also considering asking the College whether they would be prepared to be used for the emergency HQ when/if required.
- 867. Website** – 5 Councillors wrote to propose that the previous resolution (item 740) be rescinded. New resolution that a CMS website be created that the Clerk can amend directly. Proposed by Cllr Richards and seconded by Cllr Collier. 11 votes for and 1 abstention.
- 868. Matters for consideration at the next meeting** – Dog fouling, Questionnaire response to NP, Community Asset Register, Playground opening/rec day, Foodbank, Youth Club, Hardship cases at Primary School
- 869. Dates of next meetings** – Planning Meeting 7th February (P1), Planning Meeting 21st February (P2), Ordinary Meeting 5th March. NB: Cllr Richards gave apologies for absence for 21st February. Cllr Brown will take his place.

870. Close of Meeting – the meeting closed at 9.35pm

Signed _____ (Chair) Date _____