

COTTENHAM PARISH COUNCIL

Minutes of Cottenham Parish Council Ordinary Parish Meeting
Held in the Village Hall, Lambs Lane, Cottenham
On Tuesday 5th March 2013 at 7.15pm

Present: Cllrs Mudd (Chair), Bolitho, Bristow, Brown, Burton, Collier, Collinson, Heydon, Leeks, Richards, Rowley. Clerk Jo Brook, RFO Fiona Gooch, SCDC Cllr Edwards, SCDC Cllr Harford, CCC Jenkins and CCC Gymer

In attendance: 4 members of the public

881. Any Questions from the Public or Press – Standing Orders to be suspended – none.

882. Standing Orders to be re-instated – Chairman’s Introduction and Apologies – Cllr Mudd started by requesting suggestions for a speaker at the APM on 23rd April; all ideas to the Clerk. Cllr Richards mentioned the CUFC quiz night which is taking place at the weekend; monies raised will be going towards the new changing rooms. Cllr Jenkins will look into the adoption of Tenison Manor which has been outstanding for some time. Cllr Heydon circulated reports on Northstowe, Speedwatch and Amey Cespa. Apologies received from Cllrs Berenger (personal), Nicholas (personal) and Wotherspoon (personal).

883. Declarations of Interest – none received.

884. Minutes - 24th January (Planning meeting) Cllr Bristow proposed a true and accurate account, seconded by Cllr Collinson, all agreed. 5th February (Ordinary meeting)* Cllr Collier proposed a true and accurate account, seconded by Cllr Bristow, all agreed. 7th February (Planning meeting) Cllr Heydon proposed a true and accurate account, seconded by Cllr Bristow, all agreed. 21st February 2013 (Planning meeting) Cllr Brown proposed a true and accurate account, seconded by Cllr Bristow, all agreed.

* Cllr Edwards confirmed that SCDC will be able to retain a proportion of the growth of the business rates. There is an incentive to open more businesses.

885. Reports

- **DC** – report circulated prior to the meeting – we need to advise Cllr Harford regarding representation on the Task Finish Group on enforcement. Cllr Edwards gave an update on Millfield. HC Moss still haven’t supplied the requested affidavit and he has therefore requested immediate enforcement action. It is anticipated that this would be appealed and followed by a retrospective application. **SC**
- **C** – report circulated prior to the meeting – More pothole filling is anticipated by the new supplier. Pothole issues on Rampton Road were raised. Cllr Heydon raised concerns about the state of the cyclepath and Cllr Jenkins stated that it was due to be cleaned the following week. Cllr Bristow asked how transparent the arrangement with Atkins was. Cllr Gymer said that any invoices over £500 were available on the County website. **CC**
- **lice** – no report. **Po**
- **erk** – report circulated prior to the meeting. **Cl**
- **air** – report circulated prior to the meeting. **Ch**

886. Finance

Income	Description	Net	Gross
Day Centre	Hall Rental Jan 13	240.00	240.00
SCDC	S106 monies	5282.62	5282.62

Michelle Plowman	Hall Rental Dec 12	585.00	585.00
Total		6107.62	6107.62
Expenses			
CGM	Work at Rec	700.00	840.00
Acacia	Tree works at Rec	200.00	240.00
Aquarius	Sewage pump at VH	190.00	228.00
Curve Design	Website maintenance Feb 13	50.00	60.00
Cambs County Council	Youth provision x 2 quarters	3666.00	3666.00
BC Group Trust	Crowlands Manor Feb 13	63.00	75.60
PWLB	Loan repayment Mar 13 (D/D)	3058.19	3058.19
Eon	Elec bill rec ground (D/D)	271.17	325.40
Eon	Elec bill Green (D/D)	136.31	163.57
BFO	Heating oil for rec	1360.63	1428.66
Hags Play Ltd	Play equip for play area	5505.00	6606.00
Hags SMP	Wet pour surface for play area	4680.00	5616.00
AJR Scambler	Repairs to mowers	217.56	261.07
Nick West	Cleaning VH & expenses Jan 13	455.00	455.00
Andrew King	Expenses Feb 13	140.48	140.48
Salaries	Mar 2013	3550.52	3550.52
HMRC	Taxes Mar 2013	1072.50	1072.50
Total		25316.36	27786.99

RFO to check property details for the S106 income. Cllr Mudd clarified the Acacia invoice was for the poplar work done at Ladybirds. The CGM invoice related to vertidrainage. RFO is still trying to find out details of the youth club invoice. Re. the two Hags invoices, the company has recently been taken over which is why the second invoice has a different company name. The invoice for the wetpour surfacing will be withheld until the work has been rectified. Aquarius – the cheque is higher than the invoice shown to include a reissued invoice. Resolution to pay these invoices – proposed by Cllr Richards and seconded by Cllr Rowley. Resolved unanimously.

- 887. Co-option** – Resolution that Stephen Rodway is co-opted onto the Parish Council. Proposed Cllr Mudd and seconded by Cllr Bristow. Resolved unanimously. RFO left the meeting at 7.45pm.
- 888. Planning application** – Erection of 1 dwelling, 15 Ivatt Street. Cllr Bristow queried whether, given the recent decision on Beach Road, we were able to reject this application. Cllr Edwards said that we should base our decision solely on material considerations. Cllr Heydon asked whether there were issues with the road being unadopted and narrow – would there be a limitation to the number of houses the road could support. Cllr Edwards stated that this would be a matter for County Highways but they wouldn't normally be approached for anything less than a site with 10 houses. The site is outside the village framework and therefore our previous rejection still applies. 9 votes for rejection and 1 abstention.
- 889. Resolution** that Cllr Heydon continues to represent Cottenham Parish Council at the Northstowe Parish Forum. NB: resolution to formalise an existing arrangement. Proposed by Cllr Bolitho and seconded by Cllr Collinson. Resolved unanimously.
- 890. Resolution** that Cllr Heydon represents Cottenham Parish Council on the Traffic Working Group, arising out of the Northstowe Parish Forum NB: resolution to formalise an existing arrangement. Proposed by Cllr Bolitho and seconded by Cllr Collier. Resolved unanimously. Cllr Bristow asked for the terms of reference for the Traffic Working Group. The representative of the PC is there to represent the interests of those villagers affected by Northstowe. Cllr Heydon to keep CPC involved but would refer any larger decisions to CPC. Cllr Bristow mentioned that the original traffic assessment of Oakington Road to Cottenham was flawed and this was never rectified. Cllr Gymer confirmed that County have now said that they won't consult with PC's.

- 891. Playground official opening** – Resolution that CPC holds an official opening for the new playground and general fundraising day. Cllr Richards confirmed that the football season has to end by 10th May so there is potential availability of the rec after this date (subject then to cricket season). Howard Chapman from the Twinkle Star Children’s Trust was asked if he would like to ‘cut the ribbon’ at the opening and he agreed. He also suggested that children from Isaac’s class may want to be involved too. Clerk to liaise with Mr Chapman on this matter. Need to confirm date and see if possible to get a flyer in the village magazine (copy deadline already passed). Cllr Leeks could add something in the FECA magazine subject to receiving copy this coming Thursday. Resolution proposed by Cllr Mudd and seconded by Cllr Richards. Resolved unanimously.
- 892. Community Centre side entrance alterations** – Resolution that CPC makes a contribution of £100 towards the cost of the work to make the side entrance safer. Cllr Mudd outlined the work that had been done. Abco had been contacted since they were the initial contractors but the original work had already been signed off. Steve Poole from the Community Centre had suggested a contribution of £100 towards the work. Proposed by Cllr Collinson and seconded by Cllr Richards. Resolved unanimously.
- 893. 106 / 110 buses** – Resolution that representative be appointed for meeting on 19th March. Chris Ward will represent CPC at the meeting and will feedback. Cllr Harford arrived at 8.15pm. It was suggested that more bus users attend the meeting and it be advertised however Cllr Jenkins advised that it was not an open meeting. Cllr Jenkins left the meeting at 8.20pm.
- 894. Connections Bus** – Resolution that CPC funds the use of the bus once a week with a total of 5 sessions in the summer costing £1150 + VAT. Cllr Collier spoke in favour of the bus as a former user of the service. Cllr Heydon mentioned that Sgt Paul Rogerson is undertaking a charity bike ride to raise funds towards Connections. Proposed by Cllr Mudd and seconded by Cllr Collinson. Resolved unanimously.
- 895. Youth club** – Discussion regarding provision for 2013/14. Cllr Mudd outlined the situation. Unfortunately CPC would be the sole funders for 2013/14 and the proviso was that there needed to be other funding sources. The staff are currently on redundancy notices and the club is due to close at the end of March. Cllr Leeks said that the location at the college may not lend itself to a youth club and that the upstairs room in the Community Centre may be appropriate however this had previously been rejected by the youth club. Cllr Collier will put together a questionnaire to be sent to the pupils at the college to find out their needs and requirements for youth provision (to be circulated to the rest of the Council first for comment). She is also prepared to speak at an assembly. Cllr Richards queried whether there was a possibility of having a youth club within the village hall once refurbished and this will be looked into. It was regrettably agreed that CPC won’t be supporting the youth club for the forthcoming financial year.
- 896. Recreation Ground** – Drainage issues. Cllr Mudd summarised problems with drainage on the 3rd field along with issues with the 3rd pitch on the second field. The option of sand slitting had been investigated but the cost would be approx. £4.7k which was considered cost prohibitive therefore the idea is to move the pitch. Agreed. Cllr Mudd will liaise with the grounds man.
- 897. Dog fouling** – Numerous complaints received recently. Solutions were discussed. Cllr Collinson mentioned that a prosecution was gained several years ago and by doing so again this may act as a deterrent. Cllr Harford also mentioned a new Task Finish Group which is being set up and that issues of enforcement may link with it. Cllr Harford to look into the matter further.
- 898. Neighbourhood Plan** – no further update available at this stage so item deferred. NB: The Environment Agency have mentioned that part of the scheme by Alboro Clos is a zone 3 flood plain and would therefore be unsuitable for housing.
- 899. Food Bank** – Details of the scheme. Cllr Bolitho outlined the Foodbank programme. He has spoken to Alvin at the Co-op and they would be happy to be involved. Cllr Collinson suggested a meeting with the churches in the village to discuss since they have heavy involvement with the scheme in Cambridge. The project would require a lot of organisation. Cllr Brown suggested that if there was a family liaison officer at the college then they may be a suitable person to be involved. Clerk to contact churches to arrange a meeting.

- 900 Skate park** – update on estimates and funding. Item deferred. Cllr Leeks mentioned that on the Saturday at the FFFF there will be a mobile skate park and they need someone to run it. This may be an ideal opportunity for the skate park working party.
- 901. CVC 50th Anniversary** – Update on planning meeting. Cllr Richards gave an update of the events to be held on 9th November. The afternoon session is by invitation only. There will be a tree planting ceremony and Cllr Richards will find a suitable supplier. Dan West, former pupil and Paralympian, has been invited to the opening. There will be a band/disco in the evening.
- 902. FFFF** – Discussion regarding possible joint venture between CPC and SPEP at the Fen Edge Family Festival. Cllr Harford spoke in Cllr Berenger’s absence to ask if CPC would be interested in sharing a stand at the Festival with Sustainable Cottenham. Agreed that this would be a good idea. Clerk to liaise.
- 903. Matters for consideration at the next meeting** – resolution for white lining of a running track on one of the fields at the recreation ground; hardship cases; illuminated bus signs; possible moving of the bus stop near the Curry Palace
- 904. Dates of next meetings** – Planning Meeting 7th March (P1), Planning Meeting 21st March (P2), Planning Meeting 4th April (P1), Ordinary Meeting 9th April
- 905. Close of Meeting** – the meeting closed at 9.12 pm

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