

# COTTENHAM PARISH COUNCIL

To: Members of Cottenham Parish Council

You are hereby summoned to attend a **Full Council Meeting**

To be held in the Village Hall, Lambs Lane, Cottenham on Tuesday 4<sup>th</sup> November 2014 at 7.15pm

## AGENDA

The Public and Press are invited to attend

### 14/290. Chairman's Introduction and Apologies

### 14/291. Public participation – Standing Orders to be suspended

*Public question time is dealt with prior to the start of the meeting and doesn't form part of the formal business of the Council. Time is limited to 30 minutes and each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time. NB: Councillors will not be able to respond on items on the agenda, but will take notice of the views put forward.*

### 14/292. To accept Declarations of Interest - To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting.

*The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is pecuniary. An interest is pecuniary if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.*

### 14/293. Minutes - To resolve that the minutes (circulated to members) of the meeting of the Full Council meeting held on the 7<sup>th</sup> October be signed as a correct record

### 14/294. Reports

- **SCDC** – report circulated prior to the meeting
- **CCC** – report circulated prior to the meeting
- **Clerk** – report circulated prior to the meeting
- **Police** – update from PCSO James Fuller
- **Northstowe Parish Forum update** – report circulated prior to the meeting
- **Speedwatch update** – report circulated prior to the meeting
- **Northstowe Phase 2 Consultation Response** - Cllr Heydon
- **Update on meeting with County** arising out of the October Full Council meeting (Highways issues) - Cllrs Heydon, Leeks and Clerk

### 14/295. Finance

Income	Description	Net	Gross
Jane Williams	Rent of Village Hall	£140.00	£140.00
William Prideaux-Brune	Rent of Green - for 3 x exercise classes	£24.00	£24.00
Cricket Club	Rent of Recreation & changing rooms	£855.00	£855.00
Cottenham Utd sports & social club	Rent of Village hall	£2,075.00	£2,075.00
Whyatts	Rent of Green	£347.00	£347.00
Cambridge Building Soc	Donation towards village Christmas tree	£50.00	£50.00
		<b>£3,491.00</b>	<b>£3,491.00</b>

Expenses	Description	Net	Gross
Salaries	Salaries November 2014	£4,718.77	£4,718.77
HMRC	TAX and NI for November 2014	£1,153.49	£1,153.49
Andrew King	Mileage and Hire of Equipment for Oct 14	£466.20	£557.20
Cyclescheme	Bike/Equip for Clerk - repay by salary sacrifice	£404.98	£479.97
Online Playgrounds	Inclusive boat seat	£74.00	£80.88

Staples	Office stationary and printer cartridges	£70.70	£84.84
PKF LittleJohn	Invoice for External Audit	£630.00	£756.00
Travis Perkins	foam wash for the village hall	£10.74	£12.89
Barton oil burner services	Emergency service to boiler at Ladybirds	£111.00	£133.20
Online Playgrounds	Sutcliffe Inclusive Swing	£518.00	£621.60
CSA cleaning	Cleaning materials for the village hall	£155.35	£186.42
CSA cleaning	Cleaning materials for the village hall - Mop	£5.90	£7.08
EON	Electricity Bill for the Recreation ground	£376.03	£451.24
RJW Machinery	Repair work to Kioti DK901C Tractor	£196.00	£235.20
Nick West	Cleaning of the Village hall	£550.13	£550.13
BC Trust	Moat maintenance	£643.00	£771.60
		<b>£10,084.29</b>	<b>£10,800.51</b>

Resolution to pay these invoices

- 14/296. Connections Bus 2015/16** – To consider ongoing support for the project in 2015/16 – Cllr Collier
- 14/297. Changing Rooms** – To consider authorising Cllrs Morris and Mudd, with the Clerk or RFO as required, to take all necessary steps to negotiate, place and supervise contracts for the building of the new Changing Rooms – Cllrs Morris & Mudd
- 14/298. Tree surgery – Kingfisher Way** – To consider quotes for work along border with Kingfisher Way - Clerk
- 14/299. Tree surgery – Brenda Gautrey Way** – To consider quotes for various work on BGW - Clerk
- 14/300. Tree surgery – Recreation Ground** – To consider quotes for work to the poplar trees at the recreation ground - Clerk
- 14/301. Remembrance wreath** – To consider a donation of £35 towards the wreath - Clerk
- 14/302. Budget 2015/16** – To consider impact of reducing Central Government funding to CCC on local services – Cllr Leeks
- 14/303. Financial Regulations** – To consider adoption of revised Financial Regulations – Cllr Morris
- 14/304. Street lighting** – To consider the Highways Committee recommendation that the lamp column outside 13 Lyles Road is reinstated at a cost of £1850 + maintenance and energy charges, as per resolution 14H/024 (Highways Committee meeting 14/10/14) – Cllr Heydon, Morris & Nicholas
- 14/305. Speedwatch signage** – To consider Highways Committee recommendation of the installation of two fixed Community Speedwatch signs at the cost of £69 + VAT (min order is 2) on Rampton Road as per resolution 14H/022 (Highways Committee meeting on 14/10/14)– Cllr Heydon
- 14/306. Insurance premium for buildings** – To consider passing on proportionate insurance charges to tenants (resolution 14F/049 from Finance Committee) – Cllr Mudd
- 14/307. Matters for consideration at the next meeting**
- 14/308. Dates of next meetings** – Planning 6<sup>th</sup> & 20<sup>th</sup> November, Facilities 18<sup>th</sup> November, Finance 11<sup>th</sup> November, Full Council 5<sup>th</sup> December, Highways 9<sup>th</sup> December
- 14/309. Close of Meeting**

Jo Brook - Clerk

Right Side Entrance, Community Centre, 250a High Street, Cottenham, Cambridge, CB24 8RZ

Tel: 07503 328401

[clerk@cottenhampc.org.uk](mailto:clerk@cottenhampc.org.uk)

29<sup>th</sup> October 2014